

**Limestone County
Emergency Services District #2
Commissioners Regular Meeting – Minutes
January 19, 2021**

Special Notice Given the current state of our environment (coronavirus pandemic) and to meet requisite safety standards and meeting requirements; this meeting was conducted via the internet. All future meetings will offer the public the option to attend telephonically. Instructions will be included on all agendas. This telephonic format will be used until further notice.

A quorum was present, and the meeting was called to order by Vernon Davis. Attending were Vernon Davis-President, Barbara Hicks-Vice President, Charles Eastburn-Treasurer, Paul Loeffler-Assistant and Deborah Gerrard-Secretary. Also attending Allen McWhirter, David Nobles and Judge Burkeen.

There were no citizen's comments, and no citizens joined the meeting.

Approval of Minutes:

The minutes from the December 15, 2020 meeting were approved by a unanimous vote.

Treasures Report:

Monthly Report

The Treasurer provided the monthly report for December. The account balance at the end of December was \$37,974.81. Balances for the 3 savings accounts (1) Apparatus \$20,033.26, (2) Replacement \$500.29 (3) Facilities \$500.29 was noted. The Treasurer gave a brief overview of December's income and expenditure to date.

Texas Forest Service Grant:

Discussion ensued on the Texas Forest Service Grant awarded to WLLVFD for tools and equipment for \$20,000 with a 25% matching requirement from the ESD. It was agreed, that the ESD debit card is used to make purchases. The Texas Forest Service to reimburse the ESD within 30 days.

Sales Tax Resolution:

Judge Burkeen joined the meeting.

Discussion ensued on the attached Sales Tax Initiative Resolution. A motion was made by Paul Loeffler and seconded that the Resolution be approved. The Resolution passed unanimously.

The Board thanked Judge Burkeen, and he left the meeting.

Report of service providers:

Allen McWhirter represented WLLVFD.

Organizational and Corporate:

There were no changes to report on organizational and corporate documents.

Emergency and Non-Emergency Calls:

During December, there were 14 total calls. There were 4 calls categorized as fire calls and 10 first responder medical calls. There were 3 mutual aid calls given and 1 mutual aid call received. The average response time was 07.23 minutes, and the average on-scene time was 54.57 minutes. A breakdown of the calls as follows: 1 fire, 1 hazardous condition, 2 good intent and 10 EMS calls.

Training:

There were 9 people trained with 18 class hours and 72 personal hours of operations training during December.

Treasurer's Report:

Allen McWhirter presented the Treasurer's report for WLLVFD. The account balance at the end of December was \$20,881.01.

Mobile Equipment Report:

Allen McWhirter presented the mobile equipment report and confirmed that all equipment is now in service and fully functional.

Grants:

Allen McWhirter updated the Board with the status of grant requests as follows:

Firehouse Subs Grant. A \$15,300 grant for water storage tanks has been submitted.

Brothers Helping Brothers Grant. A \$4,000 grant for water tanks has been submitted.

AFG Grant. A \$375,000 grant for a new tender has been submitted for the 2020 funding year.

ISO Improvement:

There were no changes or updates to be reported on ISO improvements.

Funding Requests:

There were no changes or updates to be reported on funding requests.

Other Business:

Tax Initiative

It was reported that the Community Relations Committee had held a meeting to identify tasks and goals required. A copy of the marketing plan/tasks had been circulated to the Board for consideration. Discussion ensued on marketing and the potential costs involved.

Bookkeeper

It was reported that a new bookkeeper needed to be engaged. H&R Block and Truck It Up were put forward for consideration. H&R Block charges \$50.00 per hour and Truck It Up charges

\$25.00 per hour. A recommendation was received for Truck it Up. The President confirmed he had spoken to Truck It Up and the Treasurer expressed a wish to meet with them also before a final decision was made.

The President informed the Board that a Special Meeting may be required to appoint the Bookkeeper. The President also confirmed he had a draft contract which he would circulate to Board members at the end of the meeting.

Adjournment:.

At 8.10 pm, a motion was made and seconded that the meeting be adjourned. The motion passed with a unanimous vote.

Approved: _____

Date: _____