

**Limestone County  
Emergency Services District #2  
Commissioners Regular Meeting – Minutes  
November 17, 2020**

Special Notice Given the current state of our environment (coronavirus pandemic) and to meet requisite safety standards and meeting requirements; this meeting was conducted via the internet. All future meetings will offer the public the option to attend telephonically. Instructions will be included on all agendas. This telephonic format will be used until further notice.

A quorum was present, and the meeting was called to order by Vernon Davis. Attending were Vernon Davis-President, Barbara Hicks-Vice President, Charles Eastburn-Treasurer and Deborah Gerrard-Secretary. Paul Loeffler-Assistant Treasurer submitted his apologies. Also attending Allen McWhirter, Kim McWhirter and Tami Griffin.

There were no citizen's comments, and no citizens joined the meeting.

**Approval of Minutes:**

The minutes from October 13, 2020 meetings were approved by a unanimous vote.

**Treasurers Report:**

Monthly Report

The monthly Treasurers report was provided. The account balance at the end of October was \$16,724.58. Expenses and deposits are represented on October's check register. Balances for the 3 savings accounts (1) Apparatus \$20,029.31, (2) Replacement \$500.19 (3) Facilities \$500.19 was noted. The Treasurer informed the Board that September's report had been amended and gave a brief overview of October's expenditures to date.

Reports

The Treasurer presented to the Board the corrected end of year report and updated 2021 budget.

Bookkeeping Services

The Treasurer to prepare and sign the Contractual Agreement for Bookkeeping Services on behalf of the Board.

**Report of service providers:**

Allen McWhirter represented WLLVFD.

Organizational and Corporate:

There were no changes to report on organizational and corporate documents.

#### Emergency and Non-Emergency Calls:

During October, there were 17 total calls. There were 6 calls categorized as fire calls and 11 first responder medical calls. There was 1 mutual aid call given and 2 mutual aid calls received. The average response time was 08.21 minutes, and the average on-scene time was 26.00 minutes. A breakdown of the calls as follows: 3 fires, 1 hazardous condition, 1 good intent, 1 false alarm and 11 EMS calls.

#### Training:

There were 7 people trained with 27 class hours and 66 personal hours of operations training during October.

#### Treasurer's Report:

Allen McWhirter presented the Treasurer's report for WLLVFD. The account balance at the end of September was \$24,252.91.

#### Mobile Equipment Report:

Allen McWhirter presented the mobile equipment report and reported that Truck 2506 needed a replacement tire.

#### Grants:

Allen McWhirter updated the Board with the status of grant requests as follows:

AFG Tender Grant. Grant denied.

Brothers Helping Brothers. A \$4,000 grant has been submitted.

Firehouse Subs. A \$16,000 grant is in development.

Meadows Foundation Grant. A \$50,000 matching grant to purchase a tender has been submitted.

Texas Forest Service Grant. Grant has been awarded.

#### ISO Improvement:

There were no changes or updates to be reported on ISO improvements.

#### Funding Requests:

There were no changes or updates to be reported on funding requests.

#### **Other Business:**

##### Attorney

The President informed the Board he had contacted the Attorney as requested regarding the matter with Groesbeck Fire Department.

Allen McWhirter confirmed that Groesbeck Fire Department had received a citation, which was a little more than a warning not to do it again. The matter is now closed,

##### Insurance

The Treasurer confirmed that the building added to Station No 2 was to be included on the insurance. Once reviewed by the underwriters, a premium will be forthcoming.

Website

Tami Griffin presented to the Board different website marketing packages. It was agreed to purchase the standard plan at \$152.87 for 12 months.

Safe-D Conference

The conference is to be held in February 2021 in Fort Worth. Barbara Hicks and Deborah Gerrard confirmed their interest in attending.

Tax Initiative

The Community Relations Committee to consider methods to enhance and look at new initiatives to promote the WLLVFD to the community.

**Adjournment:**

At 7.49 pm, a motion was made and seconded that the meeting be adjourned. The motion passed with a unanimous vote.

**Approved:** \_\_\_\_\_

**Date:** \_\_\_\_\_