

Limestone County Emergency Services District #2 Meeting Minutes – November 2, 2023

A quorum was present and Paul Loeffler called the meeting to order. Commissioners present included: John Beall, Doug Potts and Charles Eastburn. Randy Behringer was absent. WLLVFD members present included Cathy Rayburn and Adam Collett.

Reading and approval of minutes. October's minutes were modified with minor changes to include WLLVFD's election of officers listing the Fire Chief's position being filled by Robert Moore and a notation that the President and Treasurer positions were not on this year's ballot. John motioned to approved the amended minutes. The motion was seconded and approved unanimously.

Treasurer's report. A new format was created for the statement of activity to separate ESD #2 expenses and WLLVFD reimbursed expenses. Sales Tax receipts for the month were \$9,163.54. Tax Levies for the month were \$2,893.42. Expenses for the month were \$13,337.30. October ended with \$15,407.98 in the checking account. The Apparatus Savings Account balance was \$177,217.26. The Reserve Account's balance was \$60,049.70. The account designated as Other Savings" had a month ending balance of \$20,016.78.

Service Provider's Report.

WLLVFD Organizational issues: The department will meet every Tuesday for inventory control and training. The by-laws will be voted on by the membership on November 7.

Incidents and Responses. There were a total of 22 calls for response with 12 of those being Emergency Medical calls, five Fire calls three Good Intent calls, one Service (Controlled Burn) call and one call for Mutual Aid. The department participated in nine Mutual Aid events and one false alarm occurred. The average response time from dispatch to incident scene was 17 minutes and 24 seconds. The average number of Responders per call was four.

WLLVFD Training. Three training sessions were conducted covering Apparatus Maintenance, the Emergency Response Guidebook and

Equipment Review. A total of seven training hours were logged for each of the 15 members in attendance.

Apparatus Report. The Medical Response Unit (2505) needs transmission repairs. One apparatus (2508) was made ready for sale. All other apparatus are operational.

Grant activity. WLLVFD received a \$20,000.00 grant for Personal Protective Equipment. VFIS (Insurance provider) has approved a “Health and Safety” grant. WLLVFD needs to submit a bid for the cost of installing the extractor to be used for washing firefighting clothing.

Funding Request. A request was made for \$1000.00 to cover the cost of a 10-year warranty for the recently installed generator.

Proposed Capital Expenditure Plan. Paul motioned to approve the Long-term Capital Expenditure Budget as presented. The motion was seconded and approved unanimously.

Procurement Procedure. John motioned to approve the Procurement Procedure as presented. The motion was seconded and approved unanimously.

ESD – WLLVFD Joint Committees. Assignments will be made at a future meeting to establish committees to develop a punch list of action needed at each station. A Medical Response Committee will evaluate and prioritize essential materials, equipment and procedures for effective medical response. Committee will be established to assess funding, grants and recruitment.

SAFE – D Conference. ESD members interested in attending the February Conference can register beginning November 6.

WLLVFD Awards Banquet. The banquet is schedule for December 8 at the Farm House Restaurant.

Adjournment. Charles motioned for adjournment. The motion was seconded and passed unanimously.

Approved: Charles Eastburn

