

**Limestone County Emergency District #2
February 21, 2023 – Regular Meeting Minutes**

A quorum was present and Paul Loeffler called the meeting to order. Members present included John Beall, Randy Behringer, James Lombard and Charles Eastburn. WLLVFD members in attendance included Randy Denzer, Adam Collett, J. Griffin, Sheryl Davis, Cathy Rayburn and Sherry Solis. Tommy James (a non-member attended as a visitor.

Citizens' comments: There were no citizens' comments.

Reading and approval of minutes: The presented minutes noted some visitors as members of WLLVFD. James made a motion to approve the minutes with the correction regarding non-WLLVFD members. The motion to accept the minutes with the correction was seconded and passed unanimously.

Treasurer's report: The audit is complete and posted on our website. Based on information received during the recent SAFE-D Conference, the Treasurer will draft an Investment Policy. Sales Tax revenues received were \$15,789.25. Total expenses for January were \$20,570.50. The ending checking account balance was \$53,980.89. The Reserve Account balance was \$60,013.80 and the Apparatus and Other Savings accounts each had a balance of \$20,004.81.

ESD Election: Randy nominated Paul Loeffler for President. The nomination was seconded and passed unanimously. John Beall nominated Randy Behringer for Vice President. The nomination was seconded and passed unanimously. Charles Eastburn nominated John Beall for Treasurer. The nomination was seconded and approved unanimously. Paul Loeffler nominated James Lombard for Assistant Secretary. Paul nominated Charles Eastburn for Secretary. The nomination was seconded and passed unanimously.

Motion to up-date signature cards at Farmers State Bank. John Beall made a motion for Limestone County ESD #2 Board of Commissioners to up-date the signature cards on all accounts held at Farmers State Bank to include the current slate of Commissioners, namely; Paul Loeffler, John Beall, Charles Eastburn, Randy Behringer and James Lombard. The motion was seconded and approved unanimously.

WLLVFD Election results and re-structuring of assignments: Randy Denzer was selected as Fire Chief. Cathy Rayburn will serve as President. Sean Brown will serve as Vice President. Sheryl Davis will serve as Secretary and Sherry Solis will serve as Treasurer. The restructuring process included the appointment of James Lombard to Captain and Jeff Chavers and Debbie Thomson as Lieutenants for the northern and southern service areas of our District respectively.

SERVICE PROVIDERS REPORT:

Current membership: Twenty-seven volunteers are serving as either First Responders or Associate members.

Training: Adam Collett conducted a three-hour Pump Operations Training for 11 individuals as part of the monthly training requirement.

Committee activity: The By-Laws Committee is making good progress, specifically in addressing nepotism and harassment policies. (Note: WLLVFD was instructed at the January meeting to incorporate a Harassment Policy by April 18, 2023. WLLVFD was also instructed to conduct or have conducted Harassment Training for all members by that same date.) The Planning and Budgeting Committee is scheduled to meet on February 23. The Fund Raising Committee decided to limit the number of events because some events have not yielded much revenue. The committee has planned an Easter Egg Hunt for the community on April 11. The committee will include a community educational component for all public events. A cookbook sale is currently in progress. The current Fire Chief has and will continue to meet with a former WLLVFD Fire Chief to gain ideas regarding his planning process.

Record recovery: The Fire Chief is conducting an investigation to determine the location of some WLLVFD records that have been missing since the departure of the recent Fire Chief and WLLVFD President.

Station Clean-up: On February 18, several volunteers conducted a clean-up at the station which resulted in the organizing of tools and equipment. Those participating will receive points in their respective “Two Bucket” accounts.

Apparatus Report: Vehicles 2502 and 2507 are identified as the “first out the door” apparatus. All apparatus is operational.

Grants: WLLVFD will work with the ESD to set priorities for grant applications. The process is underway to apply for a Recruiting and Retention Grant from Texas A&M which can be used for promotional items used in recruiting.

Fleet Manager compensation: An item for future discussion involves the possible compensation for the Fleet Maintenance Manager. The Fire Chief will bring a proposal to the March meeting.

Uniforms: WLLVFD is pursuing the cost and design of uniform for their officers.

Communication Systems: The County has said that additional cell towers will be erected in our District. It was noted that if WLLVFD wanted a tower erected at Station #2, the cost would be approximately \$8,000.00.

Funding requests: WLLVFD submitted invoices for reimbursement totaling \$2,691.09. The Treasurer noted the significant reduction (almost 50%) in the monthly fuel costs. The

Fire Chief stated that the Suburban was no longer being used as a Duty Truck and that vehicles are to operated for WLLVFD business only.

Adjournment: James made a motion to adjourn. The motion was seconded and passed unanimously.

Approved: Charles Eastburn