

Limestone County Emergency Services District #2

Meeting Minutes- March 19, 2024

A quorum was present, -and Doug Potts called the meeting to order at 1900, Commissioners present included: Doug Potts, John Beall and Mindy Warren. WLLVFD members in attendance included Cathy Rayburn, Ray Marsh, Ernie Solis, Sherry Solis, Kelly Witten. No citizen visitors present.

Citizen Comments: None

Presentation and approval of the minutes:

John Beall made a motion to accept the February 29, 2024 meeting minutes, the motion was seconded by Doug an approved unanimously.

Treasurers Report:

John Beall presented the investment policy to Farmers, they signed off and approved, John will be looking into investment opportunities.

\$29,510.39 property tax revenue and \$15,884.59 sales tax were received. John went ahead and paid appraisal district fees, we were 1 qtr. behind because they did not send out the notice. Appraisal district does not always send notice so that John has chosen to pay for the entire year, so this payment was 1 year +1 qtr.

Utilities were high due to refilling of propane, and repair of 2507.

We have received a significant amount of our property taxes since they were due by Jan 31st. John will do an analysis in March to look at a proposed budget.

Doug made a motion to accept Treasurers report, Mindy seconded, unanimously accepted.

Service Providers report:

10 calls for service, 5 were medical and 5 were fires. Time, on scene increased due to fires and an average of 4.4 people reported to calls. Training of 37.5 hours total was conducted, class hours 3.

Grant \$20,000 with 10% match

Grant for 4 people to attend Firefighter I training was approved, we pay, and they reimburse based on completion. Application has been turned in for a \$5K PPE grant, also a drinking water grant from NVEC (SP) 2 grants have been approved and 2 are pending approval.

Sale of 2508 reduced the price and still no interest. Price on 2508 will be dropped to \$15K OBO on Brindlee Mountain.

Doug discussed the fact that there are no funds in budget for extra equipment, per Chief Moore, only truck which needs to be sold is 2508. We had looked at getting rid of 2506; however, Chief Moore believes it should be left at station 2 and put new apparatus at Station 1 along with tender. Chief Moore is working on the proposal. Chief Moore would like to look at a different style tanker after new apparatus is onsite and paid for. Chief Moore believes that it can be bought for around \$200/ 250K instead of the original estimate of ~\$800K

Building modification from WLLVFD- Cathy requests approval to put decking in the attic. Mindy asked about safety measures- the WLLVFD will put up safety signage and mark areas for storage.

Cathy wants to change 90-day inventory in contract to May to be on next agenda.

Black 1000 water tank at station 2 that was demoed and sitting unused is to be sold by WLLVFD. Ownership was determined to reside with VFD so no action needed by ESD#2-

WLLVFD Treasurer's Report was presented.

Executive session skipped agenda item 7A

Election review

Chief Moore Handed out 7 applications and received 1 back already.

Doug received a call from Elections judge who receive a letter from Jann Summers Pct 104 Election Judge.

Misunderstandings were apparent and all information was not shared with ESD. ESD board unanimously agree that we want to keep this a polling place.

Election judge onsite will be here to manage all aspects of activities during election day(s). ~~Kelly and~~ Kelly and Griff had reservations about control of building in event of an emergency call or conducting fire department business on election day(s). Need to be structured, plan of action if an event would occur. Doug accepted action item to follow-up with county elections office for better clarification.

Review and update of policy and procedure manual to be performed at a specifically designated meeting/workshop. John to send policies around to group for review ahead of special meeting.

Engage ESD 1 to go to their meetings and make connections.

Areas of focus for 2024- records retention, document on Electronic Tool, specific rules related to website.

Strategic Planning-

Moving to two ESD meetings a month, when possible, with 1 being priority planning, the other as regular business meeting.

Would like to explain the capital plan to WLLVFD so that they can understand what funding limitations exist and assist in setting procurement priorities.

WLLVFD will start to finalize the budget in April, Cathy will sit with John and go through expectations.

Collaboration with WLLVFD and the ESD Board to improve relations.

Meeting adjourned at 20:04

Approved: Dee R Date: MAY 9, 2024