

**Limestone County Emergency Services District #2**  
**Special Meeting Minutes - April 4, 2024**

A quorum was present, and Paul Loeffler called the meeting to order at 7:04 pm. Commissioners present included: Paul Loeffler, Doug Potts, John Beall, Mindy Warren, and Charity Breidenbach. WLLVFD members in attendance included: Robert Moore. No citizen visitors were present.

**Citizen's Comments:** None.

**Annual Inventory Due Date:** The WLLVFD made a request to move the annual inventory due date to May 1<sup>st</sup> of each year. They were under the impression that the due date was 90 days after the beginning of the fiscal year (Jan 1<sup>st</sup>). Upon investigation it was determined that the ESD#2 – WLLVFD contract stipulates that the annual inventory is due by the ESD#2 regular meeting in June of each year. With this determination, no action was needed or taken to satisfy the WLLVFD request.

**Engine 2508 status update:** Currently still listed for sale on Brindlee Mountain website. Group from California is interested, rep coming out next week. Warren will meet with them for op tests. Discussion concerning bottom line price that would be accepted was conducted, questions about whether ladders and misc equipment would be included with truck. Board agreed that ESD#2 has final approval on any bids. John Beall moved that the price be lowered to \$10,000 on Brindlee Mountain, with approval to accept bids as low as \$5000. This would include ladders, etc. California group will be notified that \$5000 is lowest acceptable price. Motion was seconded – vote called; motion passed. Charity moved that VFD post on Facebook page a link to the Brindlee Mountain listing, motion seconded – vote called, motion passed.

**Commissioner terms:** Doug Potts presented information from his investigation. Commissioner terms are for 2 years, beginning on Jan 1<sup>st</sup> one year and ending on Dec 31<sup>st</sup> the following year. There are 5 commissioner positions(slots), 3 of these terms expire on odd years while the other 2 expire on even years. Changes in title (president, secretary, etc.) does not affect a commissioner's term. Doug moved that the positions be defined as 1 thru 5 with positions 1, 3, & 5 expiring on odd years and positions 2 & 4 expiring on even years. Motion seconded – vote called; motion passed. Doug was asked to communicate and clear up discrepancies concerning these records in the District Judge's office. Current commissioner positions and terms are as follows:

- Position 1 – Paul Loeffler , expires Dec 31, 2025
- Position 3 – Mindy Warren, expires Dec 31, 2025
- Position 5 – Charity Breidenbach, expires Dec 31, 2025
- Position 2 – John Beall, expires Dec 31, 2024
- Position 4 – Doug Potts, expires Dec 31, 2024

**Use of Station 1 as Polling place:** Board discussed various aspects of building use for polling place, not only for the May 2024 runoff election May, but future elections as well. Board

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consensus is supportive of this. Election officials confirmed that VFD business should proceed as normal during election day with office, bathrooms, and truck bays fully accessible. Should a call come in and kitchen access is needed, voting can be paused while VFD conducts whatever activities as needed to respond. Election Judge on site will have final say as to what is allowed in and around the polling area to ensure compliance with voting laws and regulations. Member of VFD or ESD2 will be identified as "contact person" for election officials to provide access to building and securing building at end of day, as well as general responsibility for fire station issues. County election officials will be asked to provide better details of election day activities as well as any post-election activities (i.e. party caucusing, etc). Doug asked to communicate our understanding, support, and requests to county election officials.

**Communication between ESD2 and VFD:** ESD#2 board wishes to reset the relationship between ESD#2 and WLLVFD. It is recognized that there has been significant turnover and challenges over the last 2 years. Mindy & Doug was tasked with conducting initial meeting with Chief Moore and then more broadly to the VFD membership to communicate this desire to reset relations and start with a clean slate. Meeting with Chief Moore was very productive and each side is looking forward to a collaborative and transparent relationship. Examples of coming activities will be to update our mission statement, collaboration on budget planning and capital procurement, joint focus groups, and open dialogue all topics. Will continue to conduct 2<sup>nd</sup> ESD meeting every month when possible.

**Attending at ESD1 meetings:** Encourage ESD#2 board members to attend ESD1 meetings and engage for informational purposes-how they run, business focus, budget focus, etc. Coordinate who is going and rotate members to avoid quorum number.

**ESD#2 Priorities:** Suggested that all members put together their list, we will then compile the list and schedule special meeting to discuss and prioritize the items.

**Executive Session:** Board entered into and adjourned from executive session. No decisions were made and no actions were taken during executive session.

**Resignation:** Charity Briedenbach tendered her resignation from the ESD#2 board effective immediately.

**Meeting adjourned:** Doug moved to adjourn, motion seconded; - motion passed. Meeting adjourned 9:45pm

Approved:  Date: MAY 9, 2024