

LIMESTONE COUNTY EMERGENCY SERVICES DISTRICT #2

REGULAR MEETING MINUTES – SEPTEMBER 17, 2024

A quorum was present, and Doug Potts called the meeting to order at 7:00 PM. Commissioners present were Doug Potts, Mindy Warren, Paul Loeffler, and Dwayne Ready, and John Beall.

Public Attendance: Chief Robert Moore, Sherry Solis, Ernie Solis, J. Griffin, Kelly Witten, Warren Miller, and Adam Collett.

Invocation: The Pledge of Allegiance was recited and prayer offered by Dwayne Ready.

Citizen Comments: J. Griffen, WLLVFD Vice-President, informed the Board Members they may keep the content of the WLLVFD folders. However, he asked that they leave the folders for future use.

Presentation and approval of minutes – Doug stated that a copy of the minutes from the August meetings (Regular & Special) were distributed. Dwayne motioned to accept and approve them, which was seconded by Paul. The motion passed unanimously.

Presentation of ESD Treasurer's Report – John stated that he was wrapping things up and getting information to the auditor. He stated there was no changes in position other than cash balance. He also indicated that August had more than usual expense activity because of some catching up on two months of WLLVFD reimbursements. Lastly, he stated we had another big sales tax revenue month and that we renewed the sales tax consultant for another year. Mindy moved to accept and approve the Treasurer's Report. That motion was seconded by Paul and passed unanimously.

WLLVFD Chief's Presentation – Chief Moore stated he had to cancel a trip regarding the new fire apparatus due to illness. He also stated that personnel fielded 16 calls with an average of 84 minutes per call. He then briefly summarized the reports detailing the calls. He stated membership is growing and is reflected in the average number of personnel on scene. Chief Moore informed those present that training for August included Pump Operations, Traffic Management, and AARs. He said he is working on updating programs, SOPs, increasing training, and in contract compliance. He summarized by saying that the WLLVFD is in better shape than it has been regarding equipment management and membership recruitment. Chief Moore said all grant gear ordered was received and issued out, and that the end-of-year report and will be available in October. Lastly, Chief Moore updated the Board on several other past and pending matters as well as an update on some of the vehicles.

County Tower / Repeater Project - Chief stated repeater and duplex equipment is being shipped in September. WLLVFD will have to do some trenching for antenna and cabling. Just waiting on equipment to come in before trenching.

ESD Agenda Items:

1. Audio recording access on website – Doug stated beta testing is underway and one recording was placed on the website. He stated we are using a free account through Sound Cloud, but the data we need is greater than the free version. The subscription service is \$99.00 per year for an unlimited data upload availability. Dwayne

motioned to approve the spending for this effort and Mindy seconded the motion. It passed with Paul abstaining.

- a. Doug stated he is working through the transcription process, but more work is still needed.
2. Purchase/installation of projector & screen – Doug motioned to table this issue, which was seconded by John. The motion passed unanimously.
3. Records Retention – John stated the SAFE-D handbook and conference presentations recommend that we have a records retention policy and officer to oversee compliance with that effort. Members briefly discussed the role, but no action was taken at the time.
4. Renewal of ESD2/WLLVFD service contract – Current contract expires at the end of September. There was a motion by Paul for the president's of both organization sign the renewal of the current contract. John second the motion and it passed unanimously.
5. Siddons-Martin Responder acquisition – Doug reminded those present that the Chief was ill and did not make the scheduled meeting. However, the pre-build will likely be done here locally.
6. Update on timing on commitment to purchase apparatus (brush truck) - Doug stated the goal is to get multiple bids from difference manufacturers. Siddons-Martin said build time is looking to be about 18 months. No action was taken.

Adjournment – There being no further agenda items or discussion, Dwayne moved to adjourn. Mindy seconded the motion, and the meeting adjourned at 8:06 PM.

Next Regular meeting October 15th at 7PM