

**Limestone County
Emergency Services District #2
Commissioners Regular Meeting – Minutes
June 16, 2020**

Special Notice Given the current state of our environment (Corona Virus Pandemic) and in an effort to meet requisite safety standards and meeting requirements, this meeting was conducted via the telephone. All future meetings will be conducted telephonically. All future meetings will offer the public the option to attend telephonically. Instructions will be included on all agendas. This telephonic format will be used until further notice.

The meeting was called to order by Vernon Davis. A quorum was present (telephonically). Attending were: Vernon Davis-President, Paul Loeffler-Assistant Treasurer, and Charles Eastburn-Treasurer. Also attending were: Allen McWhirter,

There were no citizen's comments nor did any citizens join the meeting

The minutes from the May 19, 2020 meeting were approved by a unanimous vote.

Treasurers Report: The monthly treasure report was provided. The account balance at the end of June was \$61449.68. Expenses and deposits are represented on the May's treasurer's report check register. Balances for the 3 savings accounts (1) Apparatus \$15022.51, (2) Replacement \$500. (3) Facilities \$500 was noted. A motion was made and approved to move the budgeted amount of \$5000 to the apparatus fund savings account. There were some discussions as to possible future billing from insurance and tax assessor's office.

Report of service providers: Allen McWhirter represented WLLVFD.

There were 14 total calls. There was 1 vehicle fire call, 13 first responder medical calls. Average response time 9.34

There were 6 people trained with 8 class hours and 20 personal hours of Operations training in May.

Allen McWhirter presented the treasurer's report for WLLVFD. He pointed out that their balance has been uncharacteristically low. Charlie asked Allen to expand, and he attributed it to missed fund raising opportunities

Allen McWhirter presented the mobile equipment report as status quo.

Allen updated all with the status of grant requests, pointing out that the FD had just been denied on the request for a new metal building from Mueller.

On the agenda we were to discuss how we could improve on the purchasing and payment procedures. It was suggested that the use of a combination of debit card and bank drafts would go a long way to expedite procurement of needed services, equipment and supplies for the FD. Paul requested that we develop a policy that was address the mechanisms that were to be put in place and identify Allen McWhirter as the only authorized user of the ESD debit Card. A motion that stated that Allen was the sole user and that a debit card use policy be written was made and passed. Vernon stated he would undertake the task of writing and MOU and upon approval secure Allen's signature. The once the MOU is signed, the debit card application is turned in and the subsequent debit card is issued to the ESD, we can then issue the card and allow the FD (Allen Mc Whirter) to act as the purchasing agent. Charlie will continue, with Kim's assistance to set up bank drafts for utilities.

Motion to adjourn was made and unanimously voted upon.

Approved _____ **Date** _____