

**Emergency Services District #2  
Meeting Minutes – July 18, 2023**

**A quorum was present and Paul Loeffler called the meeting to order at 7:00 p.m.**

**Attendees:** Board attendees included: Randy Behringer, John Beall and Charles Eastburn. Members from WLLVFD in attendance were: Ernie Solis, Sheryl Davis, Adam Collett, Warren Miller, Sherry Solis, Susan Potts, Doug Potts, Cathy Rayburn, Robert Moore and Kelly Whitten.

**Citizens' comments:** There were no citizens' comments.

**Meeting minutes:** The minutes for the June meeting were not presented and will be presented for reading and approval at the August meeting.

**Treasurer's report:** John presented the proposal for the 2023-2024 budget. Randy motioned to approve the budget as presented. The motion was seconded and approved unanimously. The end of the month checking balance for June was \$155,723.88. The Apparatus Savings Account and the Other Savings Account each ended with \$20,012.79. The balance in the Reserve Account was \$60,037.73. The Sales Tax Revenue was \$11,866.00.

There was a discussion about exploring options for investing in order to earn more than the current money market rate. John will prepare a draft Investment Policy for the ESD.

**Service Provider's Report:** During June there were 15 calls for response. Eight calls were for medical response and seven calls were for fire emergencies. No calls have been missed in 2023. The average number of responders per call year-to-date has been 3.6.

**WLLVFD Training:** Twenty (20) members participated in a four-hour CPR class.

**WLLVD organizational items:** WLLVFD will vote on August 1 to decide whether to create an auxiliary group to support WLLVFD. Robert More was appointed to serve as Fire Chief.

**WLLVFD Funding requests:** WLLVFD's total expenses for the month were \$4,687.71. The current expenses requested for reimbursement total \$1,619.45.

**Grant activity:** Four applications for grants from WalMart (Locally) totaled \$16,000.00. The grants would cover the purchase of carbon monoxide detectors, weather radios, fire extinguishers and smoke detectors.

**Tower project:** Paul reported about a meeting with Ray Marsh (Electrician), Mr. Dabney (Tower Construction), a surveyor and Cathy Rayburn (WLLVFD President). John requested a copy of the contract in order to review relevant issues with our insurance carrier. Paul will check on the status of the contract with the County.

**Sales Tax recovery:** Charles made a motion to contract with HdL Associates to obtain detailed reports regarding sales tax payments in our district. The motion was seconded and passed unanimously. The fee for this service is \$2500.00 each year.

**ESD Board member resignation:** James Lombard submitted his notice of resignation for the Board of Commissioners.

**Alternative Service Provider/Emergency Services Options and**

**Relationship:** WLLVFD will meet to discuss ways to enhance organizational issues and operational performance. WLLVFD has appointed a committee to revise their By-Laws. The contract between WLLVFD and ESD #2 needs to be revised and adopted. Paul and John agreed to meet at least once each month with various WLLVFD board members (one or two at each meeting) to maintain effective communications about issues of mutual interest. The new Fire Chief (Robert Moore) will assess the current operational issues and implement appropriate changes. Robert Moore emphasized that WLLVFD wants to be a good partner with the ESD.

**Executive Session:** Charles made a motion to enter into Executive Session. The motion was seconded and approved unanimously. There was a discussion about compensation for the WLLVFD Fire Chief and other operational leaders. No action was taken regarding the discussion about the current organizational changes with WLLVFD. It is WLLVFD's responsibility to resolve internal organizational issues to best serve the community and comply with the contract with ESD #2.

**Adjournment:** Randy made a motion to adjourn. The motion was seconded and passed unanimously.

Approved: Charles Eastburn