

LIMESTONE COUNTY EMERGENCY SERVICES DISTRICT #2

REGULAR MEETING MINUTES – MAY 20, 2025

A quorum was present, and Commissioner Potts called the meeting to order at 7:00 PM.

Commissioners present: Doug Potts, Dwayne Ready, and Chuck Radney, Mindy Warren, and John Beall

Public Attendance: Chief Robert Moore, J. Griffin, Earnie Solis, Sherry Solis, Cathy Rayburn, and Adam Collett.

Invocation: The Pledge of Allegiance was recited and prayer offered by Commissioner Beall.

Citizen Comments: None.

Presentation and approval of minutes – Commissioner Ready motioned to accept and approve the Minutes from the April 15, 2025 regular meeting. The motion was seconded by Commissioner Radney. There being no discussion, the motion PASSED unanimously.

Presentation of ESD Treasurer's Report – Commissioner Beall stated he sent out the statements in advance and there was not as much activity to report this month. He stated there was \$611,000.00 in the cash account, which is good because ESD2 will soon be purchasing the apparatus vehicle. Commissioner Beall said there were no other major changes on the balance sheet, but did state that the five radios that were added to equipment and the tower communication cost just over \$20,000.00. Commissioner Beall then spoke briefly on property taxes and sales taxes noting that it appears there is another tax payment/collection made in error. He informed those present that we have not received a letter from the Comptroller's Office regarding the payments made in error yet. However, ESD2 did get notice that two other smaller tax payments/collections might be in error as a result of our request that the issue be looked at closer. Lastly, Commissioner Beall stated there were minor payments for our quickbooks and postings to our website.

There was a motion by Commissioner Ready to accept the report, and the motion was seconded by Commissioner Radney. Commissioner Potts asked if we should place tax money collected in error into escrow until the issue is resolved. Commissioner Beall stated we would need to know a definitive amount to do so and that we really need to wait on the Comptroller. The motion Passed unanimously.

WLLVFD Chief's Presentation and Reports – Chief Moore informed the group that WLLVFD responded to 22 calls for April (8 Fire, 8 EMS, 4 Service, 1 Motor Vehicle, and 1 search for a lost person). He also stated they held two training events. One event involved a scavenger hunt with emergency vehicles to look at each and learn what type of equipment and tools are available. Another training was an AAR regarding a fire on Highway 164. The Chief said such training helps responders assess matters that were done well and matters that can be improved upon. The Chief then informed the commissioners that WLLVFD received one new prospective member application. The individual is a career firefighter with Grand Prairie. Chief Moore then informed those present that WLLVFD will start holding a pot luck gathering on months that have a 5th

Tuesdays at 6 PM to improve social connections within WLLVFD. He invited the commissioners to attend. No action taken.

- Update on WiFi / internet service installation – Chief Moore said a meeting is scheduled for 5-21-25 to get the fiber pulled. No action taken.

- Update on existing handheld radio programming for repeater use – Chief Moore stated there was nothing further to report at this time. No action taken.

- Update on delivery schedule for new Engine apparatus – Chief Moore said efforts are still being made to coordinate delivery, but everything is on track. Commissioner Beall asked the Chief to obtain clarification regarding method of payment and timing of payment. No action taken.

Presentation of the WLLVFD Monthly Reports:

To include Incident, Training, Apparatus-Use, and Mobile Equipment Reports – Chief Moore said he still needs the mobiles programmed or determine if they cannot be programmed. The straps holding the Tanker fuel tanks were resolved and tires replaced on brush truck 2504. Other than that, the vehicles are in pretty good shape. No action taken.

Report on external funding efforts and grant opportunities – Nothing new to report at this time. Chief Moore said he is still looking at going through the forest service to find grants. The Chief added that a pallet of canned water from Anheuser Bush was donated, but he still needs to work out delivery. No action taken.

Presentation of the WLLVFD Treasurer's

To include funding (reimbursement) requests and other VFD funding issues – Sherry stated that a funding reimbursement request was made to ESD2 for \$6169.74 for tires, straps, and nozzle replacements. She stated most everything else was utilities. No action taken.

ESD Agenda Items:

A. Update/discuss status of VFD-ESD workgroup for EMS strategic planning – Commissioner Potts said the first meeting was held for emergency medical services. He stated early discussions centered on expectations and an understanding of where we are and where we need to be. He and Chief Moore said there is an Assistant Chief out of Mexia FD who wants to create a FRO (First Responder Organization). Commissioner Potts then informed the group that he believes the effort is something ESD2 can support in some way when the time comes such as communicating and facilitating with other ESDs with an eye toward helping without intruding. Commissioner Warren offered ideas and suggestions in connection with SOPs and other matters. No action taken.

B. Update on WLLVFD 2025-2026 budget draft – Commissioner Potts stated that Chief Moore presented the final budget proposal to ESD2 for consideration. Commissioner Beall

stated he will review it in connection with the ESD2 budget so that action can be taken at next month's meeting. No action taken.

C. Discuss/take action on forming joint ESD-VFD contract review team – Commissioner Potts stated it was a good time to establish a review team for this purpose. Commissioners Warren and Ready volunteered to serve on the team. Chief Moore stated he would like to see Cathy Rayburn, J. Griffin, and himself on the team for WLLVFD. Motion was made by Commissioner Ready to identified the team as proposed and have the team start looking at contract provisions. Commissioner Potts seconded the motion. There being no further discussion, the Motion Passed unanimously.

D. Update/discuss status of Facilities workgroup strategic planning – Commissioner Potts stated they held a second session to distill the As, Bs, and Cs of the most important priorities. The workgroup is now trying to put numbers to efforts, which will become part of the budget discussion later. Everything is open for discussion with some consideration given to using sales tax revenue to harden the stations for effectiveness and efficiency goals. Commissioner Warren asked questions of clarification regarding the timing of apparatus need, type, and purchasing. Commissioner Potts stated another meeting will occur in a couple of weeks. No action taken.

E. Discuss/identify apparatus ownership and how to define equipment ownership – Commissioner Beall stated it has been tricky figuring out which books hold some of the assets such as WLLVFD owning land while ESD2 owned the building on the land. Commissioner Beall said most of the assets fall on the ESD2 books, but other things are captured on WLLVFD books. He stated confusion can occur when items are disposed of without action being taken to remove such items from the books. He believes a clearer rule needs to be establish to remove the ambiguity. Commissioner Ready said the newly formed contract review team could look at the matter, and he expressed concern that WLLVFD did not have professional help in the form of a CPA or legal counsel to help them with capitalized assets or depreciation. Commissioner Ready asked if it might be easier for ESD2 to track capitalized assets with depreciation effects while WLLVFD tracked the consumable/operational items that can be more easily disposed of at their end-of-life use. No action taken.

F. Discuss record retention of ESD Commissioner's CE training certificates – Commissioner Potts stated some SAFE-D training certificates were received. He advised the commissioners that he intends to put them in a folder for documentation and informed Commissioners Warren and Beall that he will file their certificates as well if they forward them to him. No action taken.

ADJOURNMENT – There being no further business, Commissioner Ready moved to adjourn. Commissioner Radney seconded the motion and the meeting adjourned at 8:06 PM.

Next Regular meeting June 17th at 7PM