

LIMESTONE COUNTY EMERGENCY SERVICES DISTRICT #2

REGULAR MEETING MINUTES – JANUARY 21, 2025

A quorum was present, and Doug Potts called the meeting to order at 7:00 PM.

Commissioners present were Doug Potts, Mindy Warren, Dwayne Ready, Chuck Radney, and John Beall.

Public Attendance: Chief Robert Moore, J. Griffin, Ernie Solis, Sherry Solis, and Cathy Rayburn.

Invocation: The Pledge of Allegiance was recited and prayer offered by John Beall.

Citizen Comments: None.

Presentation and approval of minutes – Dwayne stated that a copy of the minutes from the December meeting were distributed. John motioned to accept and approve them, which was seconded by Mindy. The motion passed unanimously.

Presentation of ESD Treasurer's Report – John stated he is expecting a draft of the audit report fairly soon and will forward the same to the other commissioners. He then stated that he closed the apparatus savings account and the other savings account, and he moved the funds to the reserve savings account. Regarding taxes, he stated that we started collecting property taxes in December with the bulk coming in January and February. John reported that sales tax collection was roughly \$17,500.00, which came back up a bit. He then briefly described some of the fees, website costs, as well as other ESD and WLLVFD associated figures. Lastly, he stated the Certificate of Deposits will renew in February and that we will take another look at the cost of the new vehicle to determine what we might need to do with those funds. Mindy moved to accept the Treasurer's Report. Chuck seconded the motion and it passed unanimously.

WLLVFD Chief's Presentation and Reports – The Chief reported that an electrician came out to the station, looked at the jobsite, and drew out what needs to be done. The electrician will make contact with the Chief regarding any questions. Chief Moore said he is looking for a turn-key project, but more work will be needed to find a trencher because the person originally sought to do the job is currently on a leave of absence. With regard to the Brush Truck, Chief Moore said he received a quote from Siddons/Martin. Doug reminded those present that additional bids are being sought, but it will take a while to actually receive the vehicle after purchase. Mindy stated a look at radio equipment might be necessary in conjunction with the purchase. Regarding the disposition of vehicle 2505, Doug stated that the title was located for purposes of auction. However, an offer was made for \$2,000.00, which will avoid auction fees and costs. All proceeds will be returned to ESD2 and placed in the capital fund. Chief Moore then provided an update on operations and said there were ten calls in December. Three of those were fire calls, two were good intent calls and cancelled in route, and five were EMS-related calls. Chief Moore said there were mutual aid calls to assist other departments as well as other departments coming to the aid of WLLVFD. He then went over the various response times captured in their monthly reports. The average on-scene time was 71.56 minutes. There was an average of 4.5 people responding to calls. He then state that after-action reviews were done for fire calls, and he informed those present that there were not as many training sessions

because of the holidays. The Chief then briefly talked about overall numbers of calls, times, reviews, and training for the first quarter of FY2025. With regard to grant funding, Chief Moore stated they put in for a grant with Fire House Subs for radios, but he doesn't expect to hear anything back until April or May. He said that is the only grant in the works. Sherry provided a brief overview of the WLLVFD treasurer's report and said that the propane cost was for two fill-ups in one billing cycle. She further stated they are already due for another fill-up. Mindy then asked if insulation might help offset the cost of propane. Doug indicated that it likely would and that such issues are part of the capital improvement strategic planning.

ESD Agenda Items:

A. Election of Officers for year 2025 – Dwayne motioned that current offices remain in their current position with the addition of adding Chuck to the Asst. Treasurer position. That motion was seconded by John and passed unanimously.

B. Update/take action on participation at SAFE-D conference on February 6-8, 2025. Mindy stated a tentative schedule was available and told the Board where they could find it on-line.

C. Update/take action on establishment of business email accounts for ESD#2 Board members – All Commissioners have established their emails. Doug asked all Commissioners to start using those emails full-time while migrating old emails associated with other business over to the new email addresses.

D. Discuss/take action on WLLVFD request for acquisition of new handheld radios – Doug reminded attendees that the old radios are antiquated and not functioning well. He stated that WLLVFD requested that ESD2 purchase five or six of the 22 radios needed while they continue to pursue grant funding for the remaining radios. Doug presented and reviewed the various quotes received for said radios. Chief Moore stated he checked with another vendor and the prices were in the ballpark of what Doug presented. Doug stated he would like to go back and ask the various bidders to sharpen their pencil to see if we can get a better deal. Mindy stated we should look at free loaners as part of the overall package. John motioned to approve the purchase of five radios contingent on Doug and Chief Moore approving the specs and costs of the units jointly. That motion was seconded by Dwayne and passed unanimously.

E. Discuss/take action on securing bond for office of Treasurer per Health and Safety Code – John stated he received the application from the agent. He then sent it to the attorney for feedback. John said he believes he will need to have a discussion with the County Judge regarding the bond amount and that he is still working through the issue. He indicated that he will follow-up and provide an update at a later date.

ADJOURNMENT – There being no further business, Dwayne moved to adjourn. Chuck seconded the motion and the meeting adjourned at 8:23 PM.

Next Regular meeting February 18th at 7PM