

RYE BEACH PROPERTY OWNERS ASSOCIATION
June 23rd, 2022 MEETING MINUTES

Attended: Kristi Jones, Marcy Barklema, Jeff Dawson, Melanie Hartman, Linda Hebert, Jan Jeavons, Mark Majoy, Elaine Dembinski; Tim Dembinski, Karen Avery **Absent:** Elaine Brock, Brad Ruth

Meeting called to order at 6:05pm

Approval of the May 2022 Board Meeting Minutes & May 2022 Financial Reports: (copies of both emailed to Board Members) Jan made a motion to amend the meeting minutes to read:

By-Laws: "Sent to attorney to create cover sheet for the by-laws to meet standard set by County Recorder"; Elaine Dembinski seconded. Linda made a motion to approve the Financial Report; Mark seconded. Both motions carried.

- Checking Account Balance as of 5/31/22 \$42,144.50
- Savings Account Balance as of 5/31/22 \$4993.87
- Total \$47,138.39
- Thank you Donna & Ed Sommer for Donation (1904 Lake Ave)

Committee Reports: Old and New Business

Maintenance/Security Committee: (Marcy, Jeff, Melanie, Mark, Ted, Security: Kristi) Maintenance:

- Storm Damage Clean Up: Mark had fallen tree removed before the meeting began; Melanie will contact several arborists so the committee can make a recommendation about getting the park trees assessed
- Mowing paperwork (Jeff): Kristi is still waiting for paperwork
- Park Plan: (Mark): In process
- Benches & Picnic Tables: Melanie recommended six 8' benches and six picnic tables with a 20 year life expectancy for an estimated cost of \$12,500. Mark made a motion to purchase at a cost of \$12,500; Elaine seconded. Motion carried. Suggestions: Sharon McCormick suggested the lawn company be notified of the purchase. Kristi will work on paperwork (contract) for people who want to donate to the purchase of park equipment. It was also recommended that the Park Plan include permanent pads for the benches.

Legal Committee: (Linda, Jan, Kristi; Mark; Jeff):

- Small Claims Court Cases (Kristi): County Clerk meeting with Judge to schedule the cases for the last week of July; Mark invited Mark Smith, the attorney, to attend our next meeting regarding old liens
- RBPOA Legal Names Need to Be Changed From Dave Oster & Bunnie Linker to: It was decided by the board that Mark Majoy would become the Statutory Agent.

Membership Committee: (Karen, Jan, Marcy, Elaine D, Tim D): Update: Member Cards Mailed to

Community & 5 Welcome Letters Sent to New Members Since March 2022

Social Fundraising: (Karen, Marcy, Elaine B; Elaine D; Tim; Bruce Jeavons, Jan; Sharon McCormick)

- **Exercise in the Park:** (Elaine) to be discontinued unless Elaine is contacted by community members with an interest to continue
- **Rye Beach Day:** Saturday 8/20 Rain date: Next day on Sunday; Need Board Board Volunteers!
 - Set-Up: (Mark) Need volunteers
 - Food: (Kristi): Need food, cashiers, and servers
 - Basket Raffle: (Sharon McCormick); Need volunteers to donate baskets & contact businesses; Need volunteers to sell raffle tickets
 - Games (Kids & Adults): (Marcy)
 - Music: (Kristi) band will perform 11:30 to 2:30
 - Crafts & History Booth: (Karen & Jan) Meeting most Thursdays at 11am
- **End of the Year Picnic/Counting of Ballots: (entire Board)** at noon; 9/25/22
- **Halloween in the Park:** Monday 10/31 4:30pm Costume Contest in the park (Kristi)

- **Publishing//Website/Facebook/Park Message Board Committee:** (Karen, Jan, Kristi)
- Website was updated announcing Membership Cards sent; Operating Budget Posted (Karen)
- Facebook post was shared regarding downed tree (Kristi)
- Working on additional ways to get Rye Beach Day Date & Schedule Out to Community; it was suggested that a Rye Beach Day Banner be placed in the park; Marcy volunteered to check into purchasing one
- Suggesting was made last month by Jan to update Park Message Board; committee with investigate choices and cost

Budget: (Jan, Kristi, Karen, Marcy, Brad): Begin 2023 Budget Planning by September 2022

By-Laws: (Elaine B. Linda, Bruce Jeavons, Sharon McCormick):

- RBPOA By-Law Cover Sheet for the Prosecutor/Legal filings needed; Mark submitted to Lawyer

Audit: (Mike Cartt; Brad Ruth; Jeff Dawson; Olen Brock): next audit end of 2022

Nominating: (Only one board member can be on this committee) Elaine Dembinski agreed to be the board member on the committee. Ohlen Brock volunteered to be a community member. (We need at least one more community member)

Next Meeting (4th Thursday of the month); Thursday, July 28th, 2022; 6pm

Mark made a motion to adjourn; Elaine seconded. Meeting Adjourned at 7:12pm