



TMHS ARC/PTO

Tomball Memorial High School Academic Recognition Club/Parent Teacher
Organization

February 9, 2024 9:30

Next Meeting: Friday, March 8, 2024

In attendance: Kim Caudle, Anne Miller, Melissa Money, Tara Powell, Nae Davis,
Melyssa Bordelon, Robin LaRue

Call to Order 9:36am

Approval of Minutes: the January 19, 2024 meeting minutes were distributed. Are there any changes to the minutes? Hearing none, the minutes will be filed in the permanent record as presented. Motion: Robin LaRue, 2nd Tara Powell Vote: all in favor.

Reports of Boards and Standing Committees

I. President (Kim Caudle)

- A. By-law proposed amendments update: a longer meeting is needed to update bylaws. The committee will compare the documents of other organizations and update the existing bylaws to reflect the current needs of the organization. The next meeting of this committee is scheduled for February 19 at 10:30am
- B. 2024-2025 - start recruiting new members. Open positions are as follows:
 - President
 - Hospitality
 - Concessions Managers (2)
 - Grants and Donations
 - Volunteer Coordinator
 - TreasurerKim will contact the PTOs at WWJH and GLJH to invite the eighth grade parents to our next meetings.

- II. Treasurer (Stephanie Viator)
 - A. Financial report shared by Kim Caudle: our current bank balance and expected costs of Chick Fil A will not permit us to purchase enough sandwiches for the next 9 weeks.
 - B. Expected costs for the remainder of the year were discussed, and we anticipate needing approximately \$3000 from Dr. Bailey in order to serve the lunch.
 - C. Tara is speaking with Chick Fil A about honoring a discount that THS received from a different store.

- III. VP Membership (Robin LaRue)

- IV. Hospitality (Anne Miller)
 - A. February - full-sized chocolate bars will be delivered on Wednesday, February 14.
 - B. March - Anne will contact a potential donor for a lunch in March.

- V. Spirit Nights (Melyssa Bordelon)
 - A. February - Fajita Pete's, Chick-Fil-A
 - B. March - 2 Guys 1 Pit BBQ
 - C. April - Chick-Fil-A

- VI. Volunteer Coordinator
 - A. The question was raised: does the PTO benefit from Homecoming? If not, should we turn the shoe room organizing over to the Student Council? We can still help, but should they run it since they make the profit?
 - B. Can coaches request volunteers from their athletic teams to help in the concession stand rather than just the athletic booster club? That may elicit a better response.

- VII. VP Concessions Buyer (Naheshea Davis)

- VIII. VP Concessions Manager
 - A. The last scheduled game is Tuesday, February 13.
 - B. In the future, can we add SPO members to the concession stand volunteer list and give them hours for after prom raffle tickets?

IX. Communications (Shannon Lewis)

X. VP Rewards/Recognition (Tara Powell)

A. The lunch on February 2 went well.

B. Can we financially continue to sustain the reward lunch?

C. Ideas for next year included replacing it with a smaller treat, investigating corporate donations, and opening concession stand more often.

D. Tara and Kim will meet with Dr. Bailey to discuss options going forward.

Adjournment: 10:55am