

Amberly Caudle
7/15/2024



TMHS ARC/PTO

Tomball Memorial High School Academic Recognition Club/Parent Teacher Organization
Tomball Memorial High School
19100 Northpointe Ridge Lane, Tomball, Texas
May 30, 2024 at 9:00 AM

In attendance: Jill Haywood, Tara Powell, Jennifer Collier, Tiffany Bouska, Sabita Bikki, Tara Ransom, Melyssa Bordelon, Shannon Lewis, Jennifer Riker, Melissa Money, Jeff Bailey, Kim Caudle

Call to Order- 9:06 AM

Approval of Minutes: The minutes were distributed via email and paper copy. Are there any changes to the minutes? Hearing none, the minutes will be filed in the permanent record as presented. Motion to approve by Tiffany B. 2nd by Tara Powell. Motion passed unanimously.

Reports of Boards and Standing Committees

- I. President (Kim Caudle)
 - A. End-of-year review
- II. Treasurer (Stephanie Viator)
 - A. Financial report- Kim reported on the final budget numbers for the year.
- III. VP Membership (Robin LaRue)
 - A. The incoming board needs to have a discussion about membership dues or no dues.
- IV. Hospitality (Anne Miller)
 - A. Anne did a great job making the budget stretch this year. Parents were very generous with donations for teacher appreciation.
- V. Spirit Nights (Melyssa Bordelon)
 - A. Chick Fil a and Mandi Cocina were the best money makers and the easiest to work with. We will use again next year.
- VI. Volunteer Coordinator (Megan Drake)
 - A. This position is being removed next year and each Committee Chair will set up their own SignUp Genius using the PTO account.

VII. VP Concessions Buyer (Naheshea Davis)

VIII. VP Concessions Manager (Len Riker)

- A. Prices will have to go up next year.
- B. We will have 2 shifts per evening next year instead of 3

IX. Communications (Shannon Lewis)

- A. Great job getting the graphics out on social media
- B. Mr. Granquest will be in charge of the Wildcat Weekly 24-25. We need to utilize this way to communicate more next year. Note: send the graphic and ask him to add a link under it so parents can go to the website or SignUp Genius as easily as possible.

X. VP Rewards/Recognition (Tara Powell)

- A. Last reward lunch went well. Frito Lay donated some chips and the school paid for the sandwiches.
- B. Dr. Bailey assured us that the school has the funds to cover the sandwiches if we are unable to raise enough money.

XI. Other business

A. Bylaw amendments

- 1. The updated amendments were posted to the website, shared with membership, and are now being put to a vote. Motion to approve by Tara P. 2nd by Shannon Lewis. Motion passed unanimously.
- B. 2024-2025 board elections
 - 1. President - Melyssa Bordelon, Check Signer
 - 2. VP of Membership - Robin LaRue, Check Signer
 - 3. Secretary - Melissa Money
 - 4. Treasurer - Jill Haywood, Check Signer
 - 5. Reward Lunch - Tara Powell
 - 6. Concessions Purchases - Nae Davis
 - 7. Concessions Manager- Tiffany Ransom
 - 8. Hospitality/Teacher Appreciation
 - 9. Spirit Nights- Sabita Bikki
 - 10. Communications-
 - 11. Sponsorships/Donations

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11/15/2024

C. A motion to approve the slate by Tiffany B, 2nd by Tara P. Motion passed unanimously.

D. Regarding the bank account:

1. Stephanie Viator will be removed as Key Executor and from the account.
2. Robin LaRue will remain on the account but will no longer be Key Executor.
3. Melyssa Bordeleon will be added to the account as Key Executor.

XII. Principal Points (Dr. Bailey)

- A. Campus updates: We finished the year strong. The last Wildcat Weekly will go out on Saturday with important dates. Read it carefully.
- B. Intro to the new principal: Mrs. Collier will start officing from TMHS and start the transition on Friday. Her motto for this year is Look, Listen, and Learn.

Adjournment: 10:15pm