



TMHS ARC/PTO

Tomball Memorial High School Academic Recognition Club/Parent Teacher Organization

General Meeting 8.23.24

In attendance: Melyssa Bordelon, Jill Haywood, Robin LaRue, Veronica Goebel, Sabita Bikki, Nae Davis, Shannon Lewis, Tara Powell, Janet Lunsford, Jennifer Collier

Call to Order:

Approval of Minutes: The minutes were circulated. A motion was made to approve them by Robin, seconded by Tara, and passed with a unanimous vote.

Reports of Boards and Standing Committees

I. President (Melyssa Bordelon)

- a. Thank you's and summary of how the beginning of the year has gone so far

II. Treasurer (Jill Haywood)

- a. 990N (tax report for 5013c with a budget less than \$50,000) was filed on 8/6/2024
- b. Treasurer's Report July through August 21, 2024 (see details attached at the end of agenda)

For The Period:	July 1, 2024 - August 21, 2024
Report Run Date:	Wed, August 21, 2024
Beginning Balance \$	\$10,618.32
New Income: July August Concessions \$2,429.28 PTO General Donations \$154.95 PTO Hospitality Donations \$285	\$17.31 \$2,869.23
New Expenses: July Sam's renewal (\$110) opening float (\$300)	\$427.31

<p style="text-align: center;">August</p> <p style="text-align: center;">Concessions (\$1,193.65) Hospitality (\$159.02)</p>	\$1,352.67
Current "Quickbook" Balance	\$11,724.88
<p style="text-align: center;">Bank Balance:</p> <p style="text-align: center;">Cheddar Up Balance:</p> <ul style="list-style-type: none"> • Concessions • Rock The Block Drawing • PTO Sponsorships • PTO Membership • PTO Donations 	<p>\$11,114.13</p> <p>\$0.00</p> <p>\$480.00</p> <p>\$600.00</p> <p>\$935.00 Collected- \$985</p> <p>\$0.00</p>

III. VP Membership (Robin LaRue)

- a. Membership Updates- 33 payments, \$935 available and \$985 Collected. One marked as cash or check.
- b. Rock the Block Fundraiser- 17 payments, \$480

IV. Hospitality (Veronica Goebel)

- a. Birthday Cupcake/Cake Updates
- b. September Hospitality

V. Spirit Nights (Sabita Bikki)

- a. September 5th - Chick-fil-a Jones Location
- b. Spirit Night Signs with Flyers will be put out Monday AM and then picked up day after - 4 at car pick up, 2 at bus, 4 at athletics
- c. Rock the Block Pizza

VI. VP Concessions Buyer (Nae Davis)

VII. VP Concessions Manager (Tara Ranson)

- a. Change in Prices -Should we change Gatorade back to \$3? Did they sell on Tuesday?
- b. Order Nacho cheese cups instead of crockpot? - \$41.99 for 48 of them or buy 3 cases for \$39.34 which makes each cup .82
- c. Extend time to 8:00? How will that work for volunteer hours or will just the Board member closing cover 7:30 until end of game?

pSport	Cheddar Up	Cash	Gross Profit	Date	Day	Opponent	Adult 1st Shift	Adult 2nd Shift
Schedule Pick Up	\$70.00	\$8.00	\$81.00	8/1/2024	Thur		Tara R	Nae
Freshman Orientation	\$0.00	\$10.00	\$10.00	8/2/2024	Fri		Board	Board
Volleyball	\$152.03	\$338.00	\$490.03	8/9/2024	Fri	Scrimmage *CU went down	Tara R	Tara P
Volleyball	\$469.50	\$352.00	\$821.50	8/13/2024	Tue	College Station	Heather Helmer	Misty Craven
Volleyball	\$610.75	\$419.00	\$1,029.75	8/20/2024	Tue	Ft. Bend Austin	Heather Helmer	Emily Kilian

VIII. Communications (Shannon Lewis)

- a. Sponsorship “campaign”; how to treat families who become PTO members >= \$100
- b. Break room sponsors “campaign”
- c. Create newsletter-type document for all happenings right now?

IX. Sponsorships/Donations (Janet Lunsford)

- a. Amount Raised so far \$1600 plus Sign from Post Net - \$1000 check should be in mailbox from H&J.
- b. Potential Sponsors

X. VP Rewards/Recognition (Tara Powell)

- a. Reward Lunch Dates 10/25, 1/31, 3/28

XI. Principal Points (Mrs. Collier)

- Seniors
- Juniors
- Sophomores
- freshman
-

XII. Other Business

XIII. Old Business

Dismissed at:

TMHS ARC/PTO 2024-2025 Budget						
Incoming Balance						
		Budget		July 2024	August 2024	Cumulative Total
INCOME						
Concessions		\$ 28,000.00		\$ -	\$ 2,429.28	\$ 2,429.28
Corporate Donations		\$ 1,500.00		\$ -	\$ -	\$ -
Other Income		\$ -		\$ -	\$ -	\$ -
PTO Memberships		\$ 2,800.00		\$ -	\$ -	\$ -
Rock the Block - Pizza/Water		\$ 1,700.00		\$ -	\$ -	\$ -
Rock the Block - VIP Tent		\$ 2,800.00		\$ -	\$ -	
Spirit Nights		\$ 1,000.00		\$ -	\$ -	\$ -
PTO Donations						
General		\$ 1,000.00		\$ -	\$ 154.95	\$ 154.95
Hospitality		\$ 1,000.00		\$ -	\$ 285.00	\$ 285.00
Rewards Lunch		\$ 1,000.00		\$ -	\$ -	\$ -
Teacher ChickFila		\$ 650.00		\$ -	\$ -	\$ -
TOTAL INCOME		\$ 41,450.00		\$ -	\$ 2,869.23	\$ 2,869.23
EXPENSES						
Administrative		\$ 1,000.00		\$ 110.00	\$ -	\$ 110.00
Concessions		\$ 13,000.00		\$ -	\$ 1,193.65	\$ 1,193.65
Concessions - Opening Float		\$ 300.00		\$ 300.00	\$ -	\$ 300.00
Hospitality		\$ 2,000.00		\$ -	\$ 159.02	\$ 159.02
Rewards Lunch		\$ 20,000.00		\$ -	\$ -	\$ -
Rock the Block - Pizza/Water		\$ 1,500.00		\$ -	\$ -	\$ -
Rock the Block - VIP Tent		\$ 500.00		\$ -	\$ -	\$ -
Scholarship Fund		\$ 1,000.00		\$ -	\$ -	\$ -
TMHS Donation		\$ 2,150.00		\$ -	\$ -	\$ -
TOTAL EXPENSES		\$ 41,450.00		\$ 410.00	\$ 1,352.67	\$ 1,762.67
		\$ -		\$ (410.00)	\$ 1,516.56	\$ 1,106.56

TMHS ARC/PTO	
Financial Summary July 1, 2024 - July 31, 2024	
Checking Account - Beginning Balance	\$10,618.32
Income	17.31
Expenditures	(427.31)
End Balance	\$10,208.32
See attached page for details	
Notes/Key Highlights	
Sams Club membership renewal	
Opening float for concession stand	

TMHS ARC/PTO	
Financial Summary August 1, 2024 - August 31, 2024	
Checking Account - Beginning Balance	\$10,208.32
Income	2,869.23
Expenditures	(1,352.67)
End Balance	\$11,724.88
See attached page for details	
Notes:	
Primary income/expenses from concessions for volleyball games	
Received donations to general PTO - Donations, Kroger & School Media Online	
Expenses for back-to-school breakfast \$159.02, Donation of \$285	