



## **TMHS ARC/PTO**

### **Tomball Memorial High School Academic Recognition Club/Parent Teacher Organization General Meeting**

In attendance:

Melyssa Bordelon, Anne Miller, Jill Haywood, Shannon Lewis, Robin LaRue, Tara Powell, Tara Ranson, Ashleigh Elsherif, Veronica Goebel, Melissa Money, Sabita Bikki

Call to Order: 9:35am

Approval of Minutes: Motion to approve 9/13/24 minutes by Melissa Money, seconded by Veronica Goebel, passed unanimously

Reports of Boards and Standing Committees

#### **I. President (Melyssa Bordelon)**

- a. Holiday Event for students? If so let's start planning - Fundraiser for the Spring options.
  - Pictures with Santa
  - Family Game Night - singing bingo?
  - Spirit Night with food trucks, pizza place, CFA to sell sandwiches and bring the Cow
- b. Closet on campus?
  - Mrs. Collier is going to find a space for us
- c. Post season concessions info at stadium
  - Melyssa will send a link to process to become food certified
- d. Concessions for UIL 2/22 Request
  - 7am-4pm, might be in cafeteria instead of concession stand
- e. Subs/Groupme option for last minute shifts
  - This is to cover basketball season
  - What is the best platform to keep track of scheduling and cancellations?
  - Signup sheet on concession stand wall asking the kids to sign up to sub if needed - have them share their number and their parent's number so we can text in a group chat

- Holiday games get double hours per shift
- Add an option on signup genius to indicate willingness to sub
- f. Math Department - Request for Ipads
  - iPads can project directly to SMART boards using iPads, allowing teachers to move around the classroom freely
  - \$1584 total - can use Rock the Block funds
  - Will help raise community awareness that we support more than “just” Reward Lunch
  - Motion by Jill Haywood, seconded by Anne Miller, passed unanimously

## II. Treasurer (Jill Haywood)

- A. See the September Monthly budget summary below and last page:

<b>TMHS ARC/PTO</b>	
<b>Financial Summary September 1, 2024 - September 30, 2024</b>	
Checking Account - Beginning Balance	\$12,186.77
Income	9,423.30
Expenditures	(2,601.46)
End Balance	\$19,008.61

- a. Rock the Block Tent Drawing:
- Income: \$3,145
  - Expenses: \$254.25
  - Profit: \$2,890.76
- b. Rock The Block Pizza/Gatorade:
- Income: \$2,166.68 (Pre-Sales \$1,218, Cheddar Up day of \$441, Cash Day Of \$496, Sams Return \$11.68)
  - Expenses: \$1,297.35 (Pizza- \$1,186, Gatorade, plates, napkins \$111.35)
  - Profit: \$869.33

## III. VP Membership (Robin LaRue)

- a. Rock the Block Follow-up

- i. 413 entries
  - ii. Winners were all very happy
  - iii. Creating a doc on the google drive with all notes from this year and suggestions for next year
  - iv. Thank you so much for help with setup and clean up and borrowing items
- b. 2 new memberships \$75

#### IV. Hospitality (Veronica Goebel)

- a. Oct Hospitality- Tumble 22 Pie event 10/29
  - 30 pies, originally \$25/each but they're selling to us for \$5/each. They're cutting them into 300 slices, and giving us plates, free dessert coupons, and a banner
- b. November Hospitality- Pumpkin bread
- c. "Reward lunch" for teachers
  - Already sent out rsvp to teachers, we have 41 signed up so far
- d. Birthday cupcakes continue monthly
  - This is going smoothly!
- e. December - kcups
- f. January or March - nacho bar to use up all the cheese?

#### V. Spirit Nights (Sabita Bikki)

- a. Mandi Cocina - We are waiting on \$\$ amount from Sales at MandiCocina. Sent email waiting for a response.
- b. Next Spirit Night on November 13th by CFA GRANT RD.

#### VI. VP Concessions Buyer (Nae Davis)

YTD as of 10/16/2024

Concessions Income: \$11,200.58

Concessions Expenses: \$4,931.68

Sport	Cheddar Up	Cash	Gross Profit	Date	Day	Opponent
Schedule Pick Up	\$70.00	\$8.00	\$78.00	8/1/2024	Thur	
Freshman Orientation	\$0.00	\$10.00	\$10.00	8/2/2024	Fri	
Volleyball	\$152.03	\$338.00	\$490.03	8/9/2024	Fri	Scrimmage *CU went down
Volleyball	\$469.50	\$352.00	\$821.50	8/13/2024	Tue	College Station
Volleyball	\$610.75	\$419.00	\$1,029.75	8/20/2024	Tue	Ft. Bend Austin

Volleyball	\$720.80	\$543.00	\$1,263.80	8/27/2024	Tue	Lake Creek/Stratford
Volleyball	\$306.50	\$374.00	\$680.50	8/30/2024	Fri	A&M Consolidated
Volleyball	\$606.00	\$397.00	\$1,003.00	9/3/2024	Tue	Magnolia
Volleyball	\$523.00	\$370.00	\$893.00	9/10/2024	Tue	Klein Forest
Volleyball	\$856.00	\$915.00	\$1,771.00	9/17/2024	Tue	Tomball
Volleyball	\$523.00	\$352.00	\$875.00	9/24/2024	Tue	Klein
Volleyball	\$546.00	\$463.00	\$1,009.00	10/8/2024	Tue	Klein Cain
Volleyball	\$785.00	\$491.00	\$1,276.00	10/15/2024	Tue	Klein Collins
Volleyball				10/22/2024	Tue	Magnolia West
Volleyball				10/29/2024	Tue	Klein Oak (Senior Night)
	\$6,168.58	\$5,032.00	\$11,200.58			

## **VII. VP Concessions Manager (Tara Ranson)**

- a. Cheese update
  - Cheese cups are out of stock at Amazon and restaurant supply
  - Buy spicy cheese cups for now
- b. Newbies?
- c. Basketball schedule & SUG
- d. Closer Tuesday, Oct 22nd.

## **VIII. Communications (Shannon Lewis)**

- a. SPO request for “first dibs” on Reward Lunch sign-up; let’s discuss this

## **IX. Sponsorships/Donations (Janet Lunsford)**

- a. We need to start planning now for Sponsorships for next year and how to make this much larger than this year

## **X. VP Rewards/Recognition (Tara Powell)**

- a. Rewards lunch is 10/25
- b. SPO donated over 750 bags of chips!
- c. Can we give hours for donations? SPO, NHS?
- d. Please sign up to bring something or to help serve! Volunteers need to be there 10am-1pm.
- e. Still need a volunteer to deliver sandwiches for the second round.
- f. Shoe Room Follow-up - I think it went really well. We only used about 330 bags. Having the kids fill in the back tables went well and made traffic flow smoother. Where can we store all of the extra bags and supplies?

- XI. Principal Points (Mrs. Collier)**
- XII. Other Business
- XIII. Old Business

TMHS ARC/PTO 2024-2025 Budget								
Incoming Balance								
	Budget		July 2024	August 2024	September 2024	October 2024	Cumulative Total	
INCOME								
Concessions	\$ 28,000.00		\$ -	\$ 2,972.28	\$ 5,943.30	\$ -	\$	8,915.58
Corporate Donations	\$ 1,500.00		\$ -	\$ 1,000.00	\$ 1,200.00	\$ -	\$	2,200.00
Other Income	\$ -		\$ -	\$ -	\$ 5.00	\$ -	\$	5.00
PTO Memberships	\$ 2,800.00		\$ -	\$ -	\$ 1,135.00	\$ -	\$	1,135.00
Rock the Block - Pizza/Water	\$ 1,700.00		\$ -	\$ -	\$ -	\$ -	\$	-
Rock the Block - VIP Tent	\$ 2,800.00		\$ -	\$ -	\$ 300.00	\$ -	\$	300.00
Spirit Nights	\$ 1,000.00		\$ -	\$ -	\$ 200.00	\$ -	\$	200.00
PTO Donations						\$ -		
General	\$ 1,000.00		\$ -	\$ 154.95	\$ -	\$ -	\$	154.95
Hospitality	\$ 1,000.00		\$ -	\$ 327.00	\$ 640.00	\$ -	\$	967.00
Rewards Lunch	\$ 1,000.00		\$ -	\$ -	\$ -	\$ -	\$	-
Teacher ChickFilA	\$ 650.00		\$ -	\$ -	\$ -	\$ -	\$	-
TOTAL INCOME	\$ 41,450.00		\$ -	\$ 4,454.23	\$ 9,423.30	\$ -	\$	13,877.53
EXPENSES								
Administrative	\$ 1,000.00		\$ 110.00	\$ -	\$ -	\$ -	\$	110.00
Concessions	\$ 13,000.00		\$ -	\$ 2,272.82	\$ 2,219.59	\$ -	\$	4,492.41
Concessions - Opening Float	\$ 300.00		\$ 300.00	\$ -	\$ -	\$ -	\$	300.00
Hospitality	\$ 2,000.00		\$ -	\$ 202.96	\$ 381.87	\$ -	\$	584.83
Rewards Lunch	\$ 20,000.00		\$ -	\$ -	\$ -	\$ -	\$	-
Rock the Block - Pizza/Water	\$ 1,500.00		\$ -	\$ -	\$ -	\$ -	\$	-
Rock the Block - VIP Tent	\$ 500.00		\$ -	\$ -	\$ -	\$ -	\$	-
Scholarship Fund	\$ 1,000.00		\$ -	\$ -	\$ -	\$ -	\$	-
TMHS Donation	\$ 2,150.00		\$ -	\$ -	\$ -	\$ -	\$	-
TOTAL EXPENSES	\$ 41,450.00		\$ 410.00	\$ 2,475.78	\$ 2,601.46	\$ -	\$	5,487.24
	\$ -		\$ (410.00)	\$ 1,978.45	\$ 6,821.84	\$ -	\$	8,390.29

Income/Expense Category		SUM of Amount
Total		\$ -
Expense	Concessions	\$ (2,219.59)
	Hospitality	\$ (381.87)
Expense Total		\$ (2,601.46)
Income	Concessions - Income	\$ 5,943.30
	Corporate Donations	\$ 1,200.00
	Other Income	\$ 5.00
	PTO Donations - Hospitality	\$ 640.00
	PTO Memberships	\$ 1,135.00
	Rock the Block - VIP Tent	\$ 300.00
	Spirit Nights	\$ 200.00
		\$ 9,423.30
Income Total		\$ 9,423.30
Grand Total		\$ 6,821.84

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See attached page for details	
<b>Notes:</b>	
Primary income/expenses from concessions for volleyball games	
Donations from Grimes, Patterson, P. Elyse, MykelAnne Baumann	
Membership 39 members	
Spirit night - CFA Jones	