



TMHS ARC/PTO – MEETING AGENDA
Tomball Memorial High School
(Academic Recognition Club/Parent Teacher Organization)

April 11, 2022 9:00am

Next Meeting: Monday, May 9, 2022 9am

In Attendance: Dr. Bailey, Dawn Rodriguez, Shannon Lewis, Anne Miller, Jill Haywood, Cindy Burns, Tracy Fletcher, Amy Martin, Daisy Cone, Gloria Weber

Reading the Minutes of the previous meeting [and their approval]

I. Secretary (Jill Haywood)

- Minutes from annual board meeting Monday, March 7, 2022
Motion: Jill 2nd: Shannon Vote: All Approve

Reports of Boards and Standing Committees

II. VP Membership (Robin LaRue) \$5,534

Membership to date: 4/11/2022
Families: 141
Staff: 102
Staff w/TMHS Students: 14
Businesses: 3
Donations 3

Verification that Cindy and Robin were able to reconcile numbers?

-We discussed the benefit of raising membership prices vs changing wording to make a suggested donation with an open amount. We discussed the idea of sponsoring a teacher for chick fil a lunches. We can not afford to provide salads \$9.00 so the only option will be sandwiches.

-Discussed the possibility of making a scholarship eligible to students whose parents work concessions but we can't guarantee we can fund a scholarship.

-We discussed rewording the membership wording. We need to have the wording draft written out and ready for approval at the May 11 meeting.

III. Treasurer (Cindy Burns) School Year to date 7/1/21 – 6/30/22

- Current monthly bank statement along with bank/budget Reconciliation
- Kings of Court Concession Revenue
- Verification staff lunch accounting was moved into reward lunch
- All Receipts needing reimbursement due by May 15th**, Cleared bank by May 20th Books Finalized by last day of school 5/26
- 4/11 Name and commitment of this year's TMHS PTO auditor (Audit completion due June 15th)
- Change the go daddy payment method. It is still coming out of comerica account and that account needs to be closed.

IV. Hospitality (Anne Miller)

- March teacher lunch went well with no use of budget money (all donated)
- Should we attempt a teacher lunch from Adriatic Cafe?
We do not have enough money in the budget to do another lunch.
 - From their website it looks like \$1600 for pasta, bread, and salad. We can ask parents for drinks and desserts.
- Ice cream treats for teachers:
 - Aldi Brand plus Outshine: \$75 plus tax OR On brand from Sams: \$164 plus tax? We voted on the aldi brand.
- May Sonic Drinks: Did we decide on May 3?
 - What is my level of involvement vs people who will be available that day? Tracy Fletcher will take the lead on this project. She will contact Shannon at the Louetta location for ice, syrup, cups, lids and straws. We will send a sign up for canned drinks or donations. When does this need to go out?

V. Spirit Nights (Tracy Fletcher)

- Still have NOT heard back from captain brad's after many attempts to contact for an April spirit night.
 - 🙄🙄 I have asked a friend who knows the owner to help me out. Still no response. I may move onto another venue.
- I emailed Adriatic cafe for a total for our spirit night- no response as of yet.
Tracy is looking into doing a spirit night in May before she retires as Spirit Night coordinator.

VI. Volunteer Coordinator (Jen Riker)

VP Concessions – no additional concessions to report

-Stacie Barron TMHS Athletic booster club president for 22-23 said she will approve giving athletic club parents hours towards the athletic booster club scholarship for working in our indoor concessions stand. This partnership will help athletic parents get their hours and help to staff the PTO concession stand.

VII. Communications (Shannon Lewis)

Please keep sharing social media posts and share with your friends.

VIII. AP Testing Hall Monitor Coordinator (Daisy Cone)

- a. Abigale Donovan will let Daisy know what all dates are coming up & dates will be added to:

1. Dawn's calendar at a glance for the PTO
2. Shannon to publish on pto calendar
3. Jen to create a signup genius.

IX. VP Rewards/Recognition (Amy Martin/Daisy Cone)

- a. 4/14/22 next student reward lunch – This date is also NIS field day which many of our volunteers are involved with. At school volunteers are set up, we need a few drivers to get sandwiches to the school. 1st lunch is at 11:36 and last lunch ends at 1:01.
- b. 4/18/22 next teacher chic fil a lunch

X. Principal Points (Dr. Bailey)

- Dr. Baily proposed a great idea for a fundraiser and will help us look into the logistics if we follow up with him (Jill will do this). **Selling Chick Fil A chicken biscuits before school 6 times a year.**

-National Merit finalist and commended students will be recognized at the May board meeting.

PTO donates a gift card and the school makes a gift basket.

-Lots of events will be overlapping. There are 100 scheduled events in the next 33 days not including area/regional/state athletics meets. Stay flexible in case dates change.

-The qualifications for lettering in academics has changed. All students who qualified to letter in academics or activities will be notified by the club sponsor or Mr. Dunn (Academics) with a packet before school lets out. There will be 2 days in June to be fitted for jackets this summer.

-Cindy Burns asked about having the shattered lives program at the school. **This is something we can look into for next year.**

XI. Other Business

- a. Post -all social media & TMHS newsletter TMHS PTO Annual Board Meeting, Monday May 9th at 9am
Motion: Amy 2nd: Shannon Vote: All in favor

- b. Nominations for board positions & those needing to be filled
- a. President – Dawn Rodriguez (unless another volunteer wants to serve)
 - b. VP Concessions - Coordinator 1, 2 & 3 - OPEN**
 - c. VP reward/recognition lunches: Amy Martin and Gloria Weber
 - d. VP Membership: Robin LaRue (If membership doesn't get too complicated)
 - e. Secretary: Jill Haywood
 - f. Treasurer – Stephanie Kahn
 - g. Hospitality: Anne Miller (Proposed changing name to teacher appreciation)
 - h. Homecoming shoe room - OPEN**
 - i. AP hall monitor coordinator - OPEN**
 - j. Spirit Night Coordinator – OPEN**
 - k. Volunteer Coordinator: Tracy Fletcher
 - l. Communications: Shannon Lewis

April vote/May annual meeting presented

- c. Determine what amount will be donated to TISD Scholarship fund

XII. Old Business

- a. Did Mrs. Nix contact Amber and Tracy to help counselor student each week
- b. National Merit Scholars –Daisy will get numbers from Ms Donovan so we can decide how much PTO can reward.

