



TMHS ARC/PTO – MEETING MINUTES

Tomball Memorial High School
(Academic Recognition Club/Parent Teacher Organization)

March 7, 2022 9:00am

Next Meeting: Monday, April 11, 2022 9am

In attendance: Jen Riker, Shannon Lewis, Tracy Fletcher, Sawn Rodriguez, Robin Larue, Daisy Cone, Lynn Couste, Amy Martin, Jill Haywood, Anne Miller, Dr. Bailey

Reading the Minutes of the previous meeting [and their approval]

I. Secretary (Jill Haywood)

- Minutes from annual board meeting Monday, February 14, 2022 Motion: Jill 2nd Amy In Favor: All

Reports of Boards and Standing Committees

II. VP Membership (Robin LaRue) \$5,431

Membership to date: 1/10/22

Families: 137

Staff: 101

Staff w/TMHS Students: 14

Businesses: 3

Verification that Cindy and Robin were able to reconcile numbers?

Action Item: Delete PayPal button on the membership page and direct to the cheddar up page instead

III. Treasurer (Cindy Burns) School Year to date 7/1/21 – 6/30/22

- Current monthly bank statement along with bank/budget Reconciliation
- Kings of Court Concession Revenue
- Verification staff lunch accounting was moved into reward lunch
- All Receipts needing reimbursement due by May 15th, Cleared bank by May 20th Books Finalized by last day of school 5/26
- 4/11 Name and commitment of this year's TMHS PTO auditor (Audit completion due June 15th)

IV. Hospitality (Anne Miller)

March BBQ lunch is today. Rudy's gave us a discount and America's ER donated the money for the meat. The sign up genius page covered the side items between food donations and monetary donations. We did not have to use budget money.

Just Love Coffee Winners:

February: Rob Honicutt

March: Jennifer Hasson

April: Tanya Miller

May: James Woddard

V. Spirit Nights (Tracy Fletcher)

- March 22nd spirit night: Adriatic Café – Take out not included.
- Re-enrolled in the – "Your Teen Media" (Destination College Series) still in Wildcat Weekly Newsletter

VI. Volunteer Coordinator (Jen Riker)

VII. VP Concessions

- Thank you Daisy Cone for volunteering & allowing PTO to provide concessions for Seniors Kings of the Court
- See Cindy's Report for Concession Totals

VIII. Communications (Shannon Lewis)

-Add a shout out to Rudys and America's ER for BBQ lunch

-Adriatic Café Spirt night post

IX. AP Testing Hall Monitor Coordinator (Daisy Cone)

- Abigale Donovan will let Daisy know what all dates are coming up & dates will be added to:
 - Dawn's calendar at a glance for the PTO
 - Shannon to publish on pto calendar
 - Jen to create a signup genius.

X. VP Rewards/Recognition (Amy Martin/Daisy Cone)

- Date of next student reward lunch Looking at a Thursday for Lent season. 3/31 or 4/14
- Date of next teacher chic fil a lunch

XI. Principal Points (Dr. Bailey)

March 2nd in school 11th took SAT, 10th took TSIA
Dr. Bailey is meeting with each senior for 10 Min.

XII. Other Business

- a. Determine which board members will be returning next year
President: Dawn Rodriguez is willing to come back but cannot concessions like she did this year.
VP Concessions: We need to make a motion to rework this position to have 3 coordinators. April meeting, we will need to make a motion to change the name to coordinator vs Vice President
Concessions Coordinator:
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VP reward/recognition: Amy Martin and Gloria Webber
VP Membership: Robin LaRue (If membership doesn't get too complicated) We need to make a motion to up dues for next year in the April meeting.
Secretary: Jill Haywood
Treasurer:
Hospitality: Anne Miller
Spirit Night:
Volunteer Coordinator: Tracy Fletcher
Communications: Shannon Lewis
Homecoming Shoe Room:
AP testing hall monitor coordinator:
- b. Take Nominations for board positions needing to be filled
- c. Determine what amount will be donated to TISD Scholarship fund
Action Step: Dr. Bailey is asking about the Tomball Scholarship fund and what is expected.

XIII. Old Business

- a. Did Mrs. Nix contact Amber and Tracy to help counselor student each week
- b. National Merit Scholars –Daisy will get numbers from Ms Nix so we can decide how much PTO can reward.
In looking at past meeting minutes we gave a reward to NMS for the first time in 2019 for the Covid year.