



Wedding Officiant of Pennsylvania  
Celebrant of Love, Life and Miracles

Tammy J Ames  
129 Turkey Hill Rd  
Bellefonte, PA 16823  
570-263-7155

I, \_\_\_\_\_ wish to hire the services of *Tammy Ames*, who are authorized to perform the rite of marriage in the State of Pennsylvania, to assist with and perform our wedding ceremony on: \_\_\_\_\_

Name and full address of our ceremony

location: \_\_\_\_\_

\_\_\_\_\_ The ceremony will start at: \_\_\_\_\_ pm. Start time cannot be changed without notifying us in advance and getting approval from us via email.

I have read the complete description of what is included in the booking and all questions have been answered to my satisfaction. I agree to pay a 50% deposit as a non-refundable booking fee. I realize that payments on my final balance can be made at any time, however I also understand that the entire balance must be paid no later than the day of our ceremony. I further understand that if my account is not paid in full *Tammy Ames* will not attend my ceremony.

Upon signature and receipt of booking fee *Tammy Ames* will reserve the time and date agreed upon to plan our wedding ceremony/ planning services.

**Payment Terms:** Cash, checks, money orders or cashier's checks are accepted.

Please make checks out to: *Tammy Ames*

**Marriage License:** I also understand that it is my responsibility to acquire a valid marriage license in the state where the wedding ceremony will take place and that the marriage license must be on the premises when the ceremony is performed. I understand that failure to have these legal documents means that *Tammy Ames* cannot legally perform a legal wedding ceremony. The officiant can perform a symbolic ceremony, which will have no legal merit, and perform another ceremony in private for the couple once the legal documents are presented, for an additional fee. I will consult with our local court / city clerk to find the exact requirements for my area.

**Refund policy:** I acknowledge that the booking fee is non-refundable once date is booked. If I must change the date or time of my wedding it will be rescheduled on the new date or time if it is available. If my new date or time is not available, the change will be considered a cancellation and I will forfeit the deposit. Any amount paid in addition to the 50% deposit will be refunded up to 15 days before the ceremony. For cancellations within 14 days of the wedding date, there will be no refund, and 100% of the payment will be forfeited. However, if *Tammy Ames* cancels the wedding, we will receive a 100% refund on all payments made.

Please READ and Initial

\_\_\_\_\_ If we change the date/time of our wedding the following rules will apply: If *Tammy Ames* have the new date/time available they will simply change the date/time and re-reserve it under the new date/time. However, if *Tammy Ames* is already obligated for the new date/time and is unable to officiate our wedding on the new date/time, it will be considered a cancelation and the initial security deposit is forfeited and *Tammy Ames* is relieved of all responsibilities set forth in this contract.

\_\_\_\_\_ I understand that a completed contract and the booking deposit must be received to reserve the date and time for our ceremony. The booking fee is applied toward the total cost for services. The balance of the fee is due by day of my ceremony. The booking fee is nonrefundable once paid.

\_\_\_\_\_ I understand that if booking fees and/or final payments are not received by the due date, my ceremony may be cancelled and the booking fee will not be refunded.

\_\_\_\_\_ Any booking fee or payment that is dishonored by our financial institution for any reason, we agree that there is an additional charge of \$50.00.

\_\_\_\_\_ Officiant agrees to arrive at the Wedding address or location listed on the contract at the agreed upon time as listed on the contract for your rehearsal and/or your wedding ceremony. Couple understands that they must adhere to these times, we do understand weddings do not always go as planned and will accommodate for weddings that start a little later than scheduled as our schedule permits. We allow approximately a 1 hour block of time per wedding to give you plenty of time and give room for unexpected delays. We may have to leave to attend another wedding if your wedding is delayed beyond your 1 hour scheduled time. We do our best to accommodate unexpected delays.

\_\_\_\_\_ If you wish to have us attend your rehearsal it needs to be added to your package, it is not included in our Customized Wedding Package.

\_\_\_\_\_ If you would like a prayer added to your package before the meal this is an additional cost please let Tammy know ahead of time.

\_\_\_\_\_ In the event that *Tammy Ames* is unable to attend and perform the services as planned due to hospitalization, auto accident, transportation breakdown/disruption, traffic difficulties or other unforeseen incapacitation on the day of the ceremony, *Tammy Ames* will send an alternate who will provide the same level of service, if we are unable to provide an alternate we will provide a 100% refund.

All parties agree that this Agreement is the sole binding agreement, relating to the performance or officiating of the Ceremony, between all parties involved and may only be altered, amended, or invalidated by a separate written agreement executed by all parties to this original agreement. No verbal, non-written, or other informal agreement shall apply or be held binding to either party.

This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Pennsylvania.

I acknowledge receiving a true and accurate copy of this Agreement.

\_\_\_\_\_ Date \_\_\_\_\_  
Client Signature

Tammy J Ames Date: \_\_\_\_\_,  
Tammy J Ames  
p. 2

Package booked \_\_\_\_\_

