

**WPL Board of Trustees Meeting
Librarian's Report
January 12, 2022@ 10am**

Join Zoom Meeting Meeting was called to order at 10:05

Beth Anderson was introduced. She will be an alternate,
She has lots of library history
She has good ideas for programming

<https://us02web.zoom.us/j/83487658127?pwd=ejVaRUc5QnU1SXl5aEVaTXFkYUljdz09>

Meeting ID: 834 8765 8127

Passcode: 400532

Trustees

- Incredibly confusing! But here's what I think we have on the slate:

From the original five I inherited (think this is the library-biblical Who Begat Whom)

Katy took over for Rick

Katy will run

Tam took over for Valerie

Is retiring

Judy took over for Kathy

Cathy took over for Marion

Cathy will run.

Sondra will run.

Lucy stayed on

1. Judy Gessner is good Term March 2021 to March 2024- **ALL SET!**
2. Kathleen Kopp – Term March 2019 to March 2022 –**NEEDS TO RUN**
3. Cathy Atwood – Term was May 2021 to March 2022 – **NEEDS TO RUN**
4. Tamara Reilly – March 2020 to March 2022 – will need to run- **SOMEONE (SONDRA?) NEEDS TO RUN**
5. Lucy Weeks is good Term March 2020 to March 2023- **We will appoint someone for this spot. December?**

Beth?

This would be our five official, voting board members: Judy, Katy, Cathy, Sondra, and December? or Beth?

Alternates: Jeanne; December or Beth.

Then...

Jeanne Burdette is an alternate – appointed until 2022 – ALTERNATE: No need to run.

We could use another alternate.

We discussed the nice letter to Courtney thanking her for her help in research. Courtney says that is a really fun part of the job..

Library Facilities/Infrastructure/Mandates

- We need to finalize the MOU.
- Rob will look it over and then we should be good.
- Brackets are done. I will check in with Art and Eric this week about installing. No way we can do it in extreme cold. The granite might fracture.
- Stewardship of the library and the town's level of responsibility
 - MOU development <https://www.nhlta.org/resourcesmaterials.asp>

Library Financial

- **Final budget has been submitted to Judy.** [Final draft of budget](#)
- We have a 6% increase which amounts to \$2850
- [Year end report](#) from Trina
- We are in good shape. Courney is working to make sure Special Projects money goes to the correct accounts. We have 216K for the basement project and are looking for grants and matching funds.
- As many as possible should try to attend the Town Meeting on March 8

Koha

- We "soft opened" throughout December. I met with Kaitlin on January 8 and had a great tutorial session. As soon as I can get our second scanner calibrated, I can teach volunteers what to do.
- It's a great program.
- Not linking library cards yet
- Can easily bar code books now.

Policies

- This is the big thing for today.
 - [Our current policy manual](#)
 - [Sample Collections policy](#)
 - After discussion, Tam motioned to accept the policy and Cathy seconded it. All were in favor with a roll call vote.
 - [Challenge to Materials review form](#) (ALA)
 - We had a lot of discussion to ensure it was clear and fair to Whitefield residents and library patrons.
 - Cathy made a motion to accept the policy and Katy seconded the motion. All were in favor with a roll call vote.
 - <https://nhsl.libguides.com/divisiveconcepts>

In house programming

- Free holiday books are available to any and all who want them.
- 60 books were given out. Some went to WMR Life Skills Classes. They also took cookbooks.
- Free Insurance marketplace assistance

- Folks were set up with good programs
- Medicare options were explained and retirees were assisted as well.

New Book Group

- Next meeting is January 12 @6:30pm with *Escape Room*.

NEXT MEETING:

Wednesday, February 2 @ 10am

Probably will be via Zoom.

At 11:22 Cathy made a motion to adjourn the meeting. Katy seconded the motion and all were in favor.

Annual Dates:

January 1	Start of fiscal year (but still running on the previous year's budget) Members get on the ballot for Board (see Judy at Town Office)
February	Budget Hearing Summer Learning Grant applications
March	Second Tuesday- Town Meeting and Voting CLiF grant applications
April	ANNUAL MEETING Vote on new slate of officers (or re-approve old slate) Approve spending for Summer Program
May	By-laws review?
June	Summer Program begins
July	Book sale preparations
August	Book Sale (first or second weekend, typically)
September	Discussion of new potential board members for alternate positions
October	Budget planning Halloween Event
November	Budget meeting (town department heads and board reps)
December	Winter book give away (Winter holidays)