

WPL Board of Trustees

Minutes

April 10, 2023

Library Trustees Agenda April 10, 2023

Call to Order 10:04 am

Meeting called to order at:

Read and accept minutes from March

Facilities

- Minisplit should be going in this week!
- We are looking into why it is Eric rather than JA Corey as was announced at the Select Board Meeting.
- Walkthrough with Ed Betz and Walter Fillion from Yeaton Associates set for 4/13

Financial

- Report from Trina
- We will put all costs through Trina which means we will run in the red so that we can see what our actual costs are. Deficits will be paid for from our grants.
- Summer reading sponsorships
 - We also need a new sponsor for the Fairbanks Pass (\$125)

Tam will see if The Morrison will donate for that.
 - Shippee Family Eye Care (Squam Lake Science Center for \$384)
 - Whitefield Market and Deli- Round Up for the Month of May!!!
One month earned \$3,500.
 - Have heard nothing from MVG
 - Waiting on Rotary Decisions/Announcements in May.
- Any other thoughts or personal contacts?
- Grants update
 - CDFA CCIP and Northern Borders in progress. These are both due on the same day, April 21. (My head is going to explode!)

- CDFA We could get between 100K\$ and 1 Million. We do need a 15% match, which we have.
 - Northern Borders could be as high as \$3M
 - We would need to show capacity which would be the building expansion.
 - Need to ask businesses for letters of support.
- CEDC may be our new fiscal sponsor since NCIC will probably dissolve.

Programming

- Russian Dolls programming on April 14-15. Suzy is hosting Maria. Thank you!
- [Programming Calendar](#)
 - By Lyn's observations, Whitefield patrons may not be all that interested in crafts. What else would we like to try?

New Business:

Election of offices

Cathy made the motion that the slate of Officers stays the same. Katy seconded it and all were in favor.

Any changes to meeting days/times?

- The day will remain the first Monday of the month at 10:00.
- Tam is back on the Board as an Alternate. Jeannie is our other.

Beth made a motion to set the Board meetings to at least 8 per year. Sondra seconded it and all were in favor.

Personnel

- Salary reviews- Director and Assistant
 - Courtney will be raised to \$22.50 per hour
 - Lynn is staying the same for now
 - Audia will get \$14.00/hr starting in June
 - Caitlyn? Will work Mondays only in the summer at \$17/hr
- Sondra made the motion to implement these increases and Katy seconded the motion.

We discussed our procedure for Volunteers

- We need an application that tells us their skills, and references.
- They need to have training
- May need to sign a disclaimer against injuries
- Need to work with a staff member or Board member, unless appointed by the Board.

Policies

Adopt the town's spending policy?

Meeting was adjourned at 12:05. Our next meeting will be May 1 at 10:00 at the Library.

We are not planning on having a meeting in July.