

WPL Board of Trustees

Minutes

May 2022

Meeting called to order at: 9:59

Read and accept Secretary's minutes from April 2022

Cathy will email the link to the minutes to the board members. She will also make signs for the Town Office and the Library stating when the Board will be meeting.

Librarian's Report

Facilities

- I've reached out to Rob regarding the back steps
 - They have cracked in places over the winter.

- The Little Free Pantry is moving to TCCAP, but WE get to keep the building (if we want it!)
 - At TCCAP they can be open 24/7 and monitor with cameras. They have a larger space to use as well as extra room for storage. It should be a good fit. We can also add the information resources to the area as well.
 - If we decide to keep it, we should donate \$498 to the LFP fund, which was the purchase price of the shed after discounts from Lowe's
 - Keeping it will allow us to use it for storage and use as a book drop.

Library Financial

- We are moving to a bi-weekly pay period

- GRANTS, GRANTS, and more GRANTS!!
 - CLiF Summer reading- free **books** and **presenters**- not awarded yet
 - NCF gave us a grant of ~\$5,200 for the LFP. The check will come to us and can be used in part for operations to pay to have the pantry stocked or organized.
 - Bank of NH- Food pantry support- not awarded yet
 - This one is good as it can be used for toiletries at the \$Store as Lancaster uses theirs for that.
 - NHSL Summer Reading Grant- \$500 submitted and won
 - Storytelling workshop for kids
 - NHCF Library Technology grant- submitted and won- \$9650
 - This will cover website design, new scanners, and all sorts of good stuff! This can be used to pay for KOHA's next year's cost.
 - Many grants are looking at adding operational support as they are beginning to understand that often there is staff needed to utilize the equipment that grants pay for.
 - Will try to look into a grant for heat pumps when we get the solar panels.

- Coming Up!
 - NHCF Community Impact Grant (up to \$10,000)- Due May 6

 - Lancaster Rotary- Due May 15

 - Tillotson Dash Grant- \$2000 (rolling)

We need to create a spreadsheet to keep track of all the grants that Courtney has gotten for the library.

Koha

- Scanning in progress. New scanners will be a big help!

In house programming- Preparing for Summer! We need to raise money!!

Summer hiring

We have some applicants

Need someone in 2-3 weeks.

Summer programming

Old business:

- **NHLTA Conference** Judy and Beth are going.

New business:

- Library Direct Mail Campaign- We are not a non-profit, so it will be more expensive unless we get our ducks in a row.
- Summer Reading Prep
- Friends of the Library This can be a great source for fund raising. We need to get it going.

Other:

NCIC is only charging us \$500 so we are good to go with our capital campaign.

Meeting was adjourned at 12:07. Cathy made the motion and Katy seconded it.

Next meeting is June 6th at 10:00 at the Library