

Library Minutes for June 2, 2021

Meeting was called to Order at 10:05

Read and accepted the Secretary's minutes from May 2021. Motion was made by Lucy and seconded by Jeanne.

There was no Treasurer's Report.

Library Facilities/Infrastructure/Mandates.

- Outside wireless booster! This is done and it was FREE!
- We had a solar energy audit last week and the town is going to include us on a 100% grant. This would be amazing for us.
- We are also getting set up for an audit for LED upgrades from EverSource. This should happen sometime in the next few months. They provide a 50% match.
- The town is going to help us explore LCHIP funding for our basement project.
- Supplies have been ordered.
 - **Report from Marion and Lucy?**
- Sign- PVC possibility
 - **Jeannie talked to Art and has shown us a possible sign design. He will sell it to us at cost if possible and will work together to create a PVC sign that will be durable and should last for 10+ years with no maintenance. Hopefully the post can be done by the town but we need to make sure of the measurements of the sign and placement of posts before moving forward. We are looking at a sign that is 48' by 32" with space underneath to hang informational signs. Jeanne will send us some examples with different colors to consider.**
- Website:
 - I met with Phil. The website shows great progress. There are 5 permutation of the site to look at. Tam is familiar with WordPress so will be able to help. Jeanne is too. He hopes to get some tutorials together for me and Kaitlin so we can update everything ourselves.

Library Financial

- I applied for a NHCF funds Express Grant (\$10K)
- The state grant for \$2937 will be submitted this week.
- The town is getting a \$200K grant of Covid monies. I have submitted a request for expanded hours funding (\$21K).
 - **Action needed by the board: None**

FOWL/Library as 501c3

- STILL IN PROGRESS.
- I have looked at our old bylaws and crosswalked them with Lincoln. Draft is ready.
- IRS 1023 EZ paperwork (\$275) is started; needs signatures
 - Incorporate with state of NH (\$25)
 - **Action needed by the board: None**

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Community Partnerships (old business)

Dolly Parton Imagination Library

- SAU 36 has submitted for the grant. They are waiting to see if it's approved. If not, they will try a different grant.
 - **Action needed by the board: None**

Little Free Pantry

- Update during meeting

Community Partnerships (new business)

Usborne Fundraiser

- A local Usborne rep has reached out to us offering to host a fundraiser for summer reading kick off. We create a wish list, people shop and can buy books from that list, and/or we purchase them using credits generated by people making their own purchases.
- These books are very well received by our clientele. It would be nice to give people the option to purchase things they are interested in and have it benefit us.
 - **Tam made a motion to move forward with this as long as the school approved it so we can send a letter home with students. Judy seconded the motion and it was passed.**

In house programming

Summer Reading and Rec

- We will be starting with enrollment the week of June 23 (last day of school).
- We are currently fundraising from local businesses to support the cost of presenters.
- Kaitlin is so excited to make it happen.
 - **Squam lake presentation has been funded. We are also looking to have a Magician. Donations have been given by the Rec Program, Mountain View Grand and Dr Shipee's. We are waiting to hear from Passumpsic Bank.**
 - **There was a discussion on the weekly ice cream reward and we have some donors for that also.**

BOOK SALE!!!!

- **Pancake breakfasts are on! (First Sundays of July, August, and September)**
- **The town wants to know if we want to do the Book Sale**
- **First Sunday in August**
- **Does anyone have a large-ish snowmobile trailer we could use for a week or so prior?**
 - **Action needed by the board: Approval to do the event**
 - **Support before, during, and after the event.**
- **After discussion we decided to have the book sale in conjunction with the pancake breakfast on August 1st from 9-1 with a rain date in the church on Aug 7th on a Saturday. We are looking to borrow a trailer to have donated books dropped off in the week before the sale. We are hoping to borrow some tables from the church. We will need volunteers to set up and clean up after the sale. Courtney has two sources that can pick up any books that are left over after the sale.**

New Business:

Koha and Calendar

Annual Dates:

January 1	Start of fiscal year (but still running on the previous year's budget) Members get on the ballot for Board (see Judy at Town Office)
February	Budget Hearing
March	Second Tuesday- Town Meeting and Voting
April	ANNUAL MEETING Vote on new slate of officers (or re-approve old slate) Approve spending for Summer Program
May	By-laws review?
June	Summer Program begins
July	Book sale preparations
August	Book Sale (first or second weekend, typically)
September	Discussion of new potential board members for alternate positions
October	Budget planning Halloween Event
November	Budget meeting (town department heads and board reps)
December	Winter book give away (Winter holidays)

There was a personal discussion of a public issue.

The next meeting will be on July 7th at 10:00. Courtney will check with Tam as to the possibility of an in person meeting rather than just Zoom.

Meeting was adjourned at 12:22.

Addendum:

June 3

It was voted, via email, to move forward on a grant to get Koha, an online catalog system. Cathy made the motion, Jeanne seconded it and all were in favor.