

Library Minutes for July 7th, 2021

Meeting was Called to order at 10:01

Tam motioned to accept the secretary's report And Judy seconded the motion. All were in favor.

The treasurer's report was explained and we discussed expenses like the root removal and who is responsible for major systems. We will continue to look into it. Payroll is being paid forward and will be reimbursed from the grant at the end of August. \$279 was spent for air conditioning units and Tam made a motion to authorize the expenditure for a larger unit. Katy seconded the motion. All were in favor.

Library Facilities/Infrastructure/Mandates.

- The energy audit is 75% done. A report will be coming.
- This will determine the support from Eversource.
- The town is going to help us explore LCHIP funding for our basement project. In progress. Peter Cory is helping with this.
- Half of the walkway project is done. The rest will happen after the stairs. The town really should have taken care of the stumping and removal. I am going to ask that we take this out of appropriations now, and if we need to reimburse it in December, we will. We are still looking at best cost. Hosta and stones will run along the foundation and the water will be drained away from it to aid keeping the basement dry.
- Sign- PVC possibility
 - We saw the color choices and the white one was very popular.
 - Sheila would be 4-6 weeks to produce and cost \$850 plus \$500 to install.
 - Art from Photo Factory will hand and install for \$390. It would be ¾" thick and be set on granite posts. The post should be 8" and Courtney is looking into the cost for those from Nicoletti's in Berlin.
- Website:
 - I have sent some information to Phil. He was in last Monday for updates.
 - He is working on content development.

Library Financial

- We didn't get the NHCF grant (\$10K), but I will be applying for a Tillotson through the town. It could be for up to \$20K
- The state grant for \$2937 will be submitted this week.
- We won the grant for updating the ILL system.
- The town is getting a \$200K grant of Covid monies. I have submitted a request for expanded hours funding (\$21K). It was not approved.
 - **Action needed by the board: None**

FOWL/Library as 501c3

- STILL IN PROGRESS.
- I have looked at our old bylaws and crosswalked them with Lincoln. Draft is ready.
- IRS 1023 EZ paperwork (\$275) is started; needs signatures
 - Incorporate with state of NH (\$25)

- **Action needed by the board: None**

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A CLif grant funded the presenter for the Friday that includes a new book giveaway.

Working on a School/Community grant where both get money and 4 authors would come.

Community Partnerships (old business)

Dolly Parton Imagination Library

- SAU 36 has completed all of the paperwork on their end and we have submitted to DPIL. We should be able to do a soft launch in August!
 - **Action needed by the board: None**

Usborne Fundraiser (On hold until fall)

- A local Usborne rep has reached out to us offering to host a fundraiser for summer reading kick off. We create a wish list, people shop and can buy books from that list, and/or we purchase them using credits generated by people making their own purchases.
- These books are very well received by our clientele. It would be nice to give people the option to purchase things they are interested in and have it benefit us.

Community Partnerships (new business)

- Quilt raffle: A different quilting group has donated a gorgeous quilt to us. Their only request is that we don't let it go for peanuts! We need to raise at least \$500 before we draw the ticket. I have gotten the appropriate approvals from the town to start.
 - We need to create raffle tickets
 - Facebook/social media posts and posters
 - Louise Jordan from Coos Needlers was the contact. Thickets would be \$2 each or 3/\$5.

In house programming

Summer Hours

- So much good community buzz about the new hours. It's really fantastic.

New Book Group!

- Emily Torpey, an avid library user and book club orphan (her old group is no longer Zooming), is looking to start a new book club in September. If a board member is present (hint hint), the room can be used after library hours.

Summer Reading and Rec

- We currently have 53 kids signed up!!!
- We have an amazing calendar of events, both in person, virtual, and passive (online games). A total of \$2980 was donated for this program!

BOOK SALE!!!!

- Pancake breakfasts are on! (First Sundays of July, August, and September)
- The town wants to know if we want to do the Book Sale
- First Sunday in August
- Does anyone have a large-ish snowmobile trailer we could use for a week or so prior?
 - Action needed by the board: Approval to do the event
 - Support before, during, and after the event.
 - Books need to be sorted by cover type and there are many in the basement at this time.
 - Set up will be at 8 and takedown will start at 12:45. The sale is from 8-1 on August 1st.
- Cohog Grant update. It will cover \$6000 in start up costs and then cost \$2650/year going forward.

New Business:

We need to update our bylaws to include the possibility for remote meetings.
 Katy will continue to look into this.

Next meeting will be in person on August 4th at 10:00 in person. Courtney will still send out a link for Zoom for anyone who may need it.

Meeting was adjourned at 11:57. Cathy made the motion and Lucy seconded it.

Annual Dates:

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| January 1 | Start of fiscal year (but still running on the previous year's budget)
Members get on the ballot for Board (see Judy at Town Office) |
| February | Budget Hearing |
| March | Second Tuesday- Town Meeting and Voting |
| April | ANNUAL MEETING
Vote on new slate of officers (or re-approve old slate)
Approve spending for Summer Program |
| May | By-laws review? |
| June | Summer Program begins |
| July | Book sale preparations |
| August | Book Sale (first or second weekend, typically) |
| September | Discussion of new potential board members for alternate positions |
| October | Budget planning |

Halloween Event

November Budget meeting (town department heads and board reps)

December Winter book give away (Winter holidays)