

**WPL Board of Trustees  
Librarian's Report  
October 3, 2022**

Meeting called to order at: 10:04

Read and accept

**Librarian's Report**

**Community Fall Festival**

- Was pulled together in two weeks
- It was an awesome community day
- A committee wants to form already for next year
- Fantastic Energy on the Common

Should we request a private meeting with the select board to discuss how to increase the usefulness of the library and how to make it benefit the town even more? Is this something that the Select Board can do? We may not have a legal reason, such as personnel, to request a meeting.

We do need to discuss, with the Select Board, the financial responsibility of the town and the library for various items.

We, the Board, will attend the Dec 12 Select Board meeting to discuss next year's budget.

- We need to practice talking, and rebutting, various budget issues so we can educate the town on the importance of the library and its funding.

We broke to deliver the tables we borrowed from the Catholic Church to use for the Book Sale.

- We made \$604.25 at the book sale. Pretty good for a last minute effort.

**Facilities**

- We had our life-safety walk through on Thursday. Lots of little things need to be addressed. Rob is on it.
  - We need to look into liability insurance for the staff of the library. If we have it through the town, who and what is covered?
  - Re-opens the question of if the library "counts" as a town building, and if so, are we part of the building capital reserve fund.
  - Brings to question where town ARPA/Covid money has gone and is going.
    - We need to ask again for \$20,000 for the mini-split heat and an upgrade to the security system.
  - Also brings up the issue of budgeting again.
  - This is one of those things the board should bring to the Selectboard and fight for!

**Library Financial**

- We received the Tillotson Local grant for \$20,000 over two years. This will be for improvements to Facilities and Operations
  - We really need to do an RFP for the security and mini split to cover ourselves
- The book sale made \$600

## **Community Partnerships**

- Lyn is working with HeadStart
  - She does one day there and one day here at the Library. Each session is about 90 minutes and introduces our local youngsters to the library. She serves 12-15 children each time.
- We are getting the library card thing underway at WMRHS
  - One of our interns was very helpful with this.
- We have two “interns.” Working on the possibility of getting at least one of them subsidized pay through a state program. They are becoming very qualified.
- Volunteers have been a great asset to the Library. Jane was paid for some of the cataloging she did but volunteered many hours as well. All of the Board members helped out this summer both with the children's food program and manning the desk as well. Courtney is going to try to get an estimate of what the library would have spent if they had been paid employees.

## **Old Business**

- Library promotion- See Canva slides around the building. Where else can these live? The website?
- [Strategic Plan](#) (revised while grant writing to reflect what we are actually doing)

## **New Business**

**Halloween-** Lions and the Legion plan on activities as well as the elementary school is having a Pumpkin Walk. We decided to do our Book Treats during the Saturday hours. We are open 9-1 on the 29th and it will be a great time to get children in for the holiday

**OPEN Flag-** We are going to look into getting an OPEN flag for the library so townspeople can see at glance when we are open. We have more hours now but not everyone realizes it.

**Open House-** We will finalize the date next meeting but are planning on December 8th from 3-7. We will have coffee and treats and the Board will be there to answer questions and welcome folks to the Library.

- We will plan another one for February sometime.
- We will be closed on Veterans Day the 11th of November.

**Our next meeting will be November 7th at 10:00 at the Library.**

**We adjourned at 12:09. Cathy made the motion and Katy seconded it.**