

WPL Board of Trustees
Minutes
November 7, 2022

Meeting called to order at: 10:02

Read and accept minutes from October

Librarian's Report

Facilities

- We have a meeting on 11/14 to work through some of our major questions with town. We need to go into this meeting unified and prepared. I have met with Rob and we are on the same page.
- Most of the trustees are planning to attend. The Budget Meeting is December 12. We will be there also.
- Based on our [MOU](#) and the original [Carnegie charter](#), the town *should* accept that the library IS a town building, so there truly should be no question of its maintenance.
 - So this should give us the money needed to maintain the building.
- I am (or WE are) going to ask the town to pay for the following out of remaining ARPA or building maintenance capital reserve:
 - Mini-split \$5K
 - upgraded security cameras \$5K
 - Any other life-safety issues that need to be addressed per (Josh Moss) Mossy's walkthrough
 - Replacement of water damaged ceiling tiles
 - Boiler repair and maintenance
 - Electrical system upgrades Should be covered by the town and will cost 5-15K\$ Half the outlets don't work and too much is on extension cords. Very much a safety violation, There is a building reserve fund of about \$50K that should also be accessible.

- Rob is ready to submit the RFP for the feasibility study
- Does anyone know anyone with a snowmobile trailer that is wider than 7'? I need to move the shed, but our trailer has wheel wells.

Library Financial

- Supposed to have a report from Trina. ??
We are overspending on salaries but special projects is covering that.
- Beth, Suzy, and I have a Zoom meeting on Wednesday with Cohos Advisors to discuss 1023 IRS paperwork for the 501c3. This HAS to happen! Can't do the short form so this will help us understand what to do for the long form.
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Found the original 1904 charter of the Library! By present day standards, the library should get about \$262,000. Are we maintaining just the building, or the whole of operations?

Eight other Carnegie Libraries in the state. All the others are well funded..

Community Partnerships

- I presented at a panel hosted by North Country Health Consortium of med students looking to become rural doctors. Dr. Gessner was also there! **Great symposium!**

Old Business

- Library promotion- See Canva slides around the building. Where else can these live? The website?
- [Strategic Plan](#) (revised while grant writing to reflect what we are actually doing)
- Library clerk position: We have hired Audia Feagler. **She is doing a great job!** She is currently doing 6-8 hours a week (basically Carolyn's schedule), and she's fantastic. We also have a second high school intern, Jadon Itasaka.

New Business

- **Retirement for Lyn**
 - **We can go three routes:**
 - Town sponsored **NHRS**
 - Library sponsored **NHRS**
 - In either case, the employee invests 7%, Employer 14%
 - Employee has to stay 10+ years to get a pension
 - They get access to the % they put in **even if they leave before the 10 years.**
 - **Private retirement like TIAA-CREF.** This does not bind us to a certain number of hours nor years of service
 - We would commit to a % investment, as would Lyn (matching 7% minimum, I would think)
 - Lyn would like to go with this option
- **New grants:**
 - **ALA (webinar on 11/08; due 02/28)**
 - **ARPA (due 11/22) There is still about 120,000\$ left. We need some of that! County has \$70,00 available to our district but we have to ask through our town.**

Katy made a motion at 11:37 to adjourn the meeting. Judy seconded it.

Next meeting will be December 5 at 10:00 at the library..