

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE COTTONWOOD WATER & SANITATION DISTRICT**

May 21, 2026

ATTENDEES Directors present: Linda Dillon, Bill Thomas, Ron Hilton, Steve McCulloch and Cody Flagg.

Others present: Luis Tovar, Laurie Tatlock, Enika Stasko and Missy Piché; Mulhern MRE, Inc.; Lauren Davis; Dietze and Davis, P.C.

THE AGENDA The Board considered the proposed agenda. Upon motion duly made by Director Dillon, seconded by Director Thomas and upon vote, the agenda was unanimously adopted as presented.

PUBLIC COMMENT
There were no members of the public present.

CONSENT AGENDA
The Board considered the Consent Agenda. The Consent Agenda included;

- Approval of the minutes from the meeting held April 16, 2026;
- Approval of Disconnect List for June 2026 shut off;
- Approval of checks numbered, 23820-23851, listed on the check register;
 - ACH 5/1/26, Path Point Merchant Services, \$6,173.68 for 04/2026 credit card fees;
 - ACH 4/20/26, Payroll Specialists, \$639.48 – Director’s Payroll;
 - ACH payment to Xcel Energy on 4/16/26 for \$87.43 and on 4/28/26 for \$62.03;
 - ACH payment to Xpress Bill Pay on 05/05/26 for \$1,809.77; and
- Disclosure of potential conflicts of interest

Following Board discussion and upon motion duly made by Director Thomas, seconded by Director Hilton, and upon vote, the Board approved the consent agenda as presented.

FINANCIAL STATEMENTS
Enika Stasko reviewed the Financial Statements for the period ending March 31, 2026, with the Board. She and Luis Tovar reviewed with the board a General Fund test report showing first quarter summaries compared with quarterly budgeted amounts. After review and discussion, upon motion, duly made by Director Thomas, seconded by Director Hilton, and upon vote, the Board accepted the Financial Statements for the period ending March 31, 2026.

TRASH FUNDING RESOLUTION
Luis Tovar explained the resolution authorizing the transfer of money from the Water and Sewer Operating Enterprise Fund to the Residential Trash Service Fund. After discussion upon motion duly made by Director Thomas, seconded by Director Flagg, and upon vote the board approved the resolution authorizing the transfer of money from the Water and Sewer Operating Enterprise Fund to the Residential Trash Service Fund.

MANAGER'S REPORT

Luis Tovar and legal counsel have committed to updating the Districts Rules and Regulations for consideration at a work session to be scheduled in August 2026. Luis Tovar also reviewed the Manager's Report dated May 21, 2026, and answered Board questions.

ACTION ITEMS

Luis Tovar reviewed the following Action Items with the Board:

1. **JWPP Fiber Optic Upgrades** of the fiber optic termination connections -**Not-to-exceed \$13,500**
2. **JWPP Fiber Optic Upgrades** – Engineering consulting by Jacobs' engineering staff providing project oversight during the fiber optic upgrades and the preparation of an annual inspection protocol to test the fiber optic system. Cost to be shared with ACWWA based on pro-rata plant ownership. **Not-to-exceed \$5,000**
3. **JWPP Phase II – SCADA Software & PLCs Upgrade Project** – ACWWA's request for additional funding to include engineering services by Carollo during the project bidding process – Cottonwood's share is **\$12,035**.

Total Action Items: \$30,535

Following Board discussion and upon motion duly made by Director Thomas, seconded by Director Dillion, and upon vote, the Board unanimously approved the expenditure of the Action Items as presented.

REPORTS

Dashboard – Luis Tovar reviewed the dashboard with the Board and answered Board questions.

Legal Report – Lauren Davis reviewed the legal report dated May 18, 2026, with the Board and answered Board questions.

DIRECTOR ITEMS None.

ADJOURNMENT

Upon motion duly made by Director Thomas, seconded by Director Dillon and upon vote, unanimously carried, the meeting was adjourned at 7:43 p.m.

The next regular meeting of the Board is scheduled for Thursday, June 18, 2026, beginning at 6:30 p.m. at 8334 Sandreed Cir, Parker, CO 80134.

READ AND APPROVED BY THE BOARD:

Date: June 18, 2026

William C Thomas
William Thomas, VP/Secretary