

RECORD OF PROCEEDINGS

**MINUTES OF THE BOARD OF DIRECTORS OF
THE COTTONWOOD WATER & SANITATION DISTRICT**
December 18, 2025

ATTENDEES Directors present: Linda Dillon, Bill Thomas, Ron Hilton, Cody Flagg, and Steve McCulloch.

Others present: Luis Tovar, Enika Stasko and Shelley Joksimovic, Mulhern MRE, Inc.; and Carolyn Steffl, Dietze and Davis, P.C.

THE AGENDA The Board considered the proposed agenda. Carolyn Steffl noted that she will give an update on Graywater in the legal report. Upon motion duly made by Director Dillon, seconded by Director Thomas and upon vote, the revised agenda was unanimously approved.

PUBLIC COMMENT
There were no members of the public present.

CONSENT AGENDA
The Board considered the Consent Agenda. The Consent Agenda included;

- Approval of the minutes from the meetings held November 20, 2025;
- Authorization of disconnects and delinquent accounts dated December 18, 2025;
- Approval of checks numbered, 23666 - 23694, listed on the check register;
 - ACH payment to Xcel Energy on 11/24/2025 for \$60.53;
 - ACH payment to Xpress Bill Pay on 12/5/2025 for \$1,781.13; and
- Disclosure of potential conflicts of interest.

There were no accounts that were scheduled for disconnection as of December 18, 2025.

Following Board discussion and upon motion duly made by Director Thomas, seconded by Director Dillon, and upon vote, the Board unanimously approved the consent agenda as presented.

FINANCIAL STATEMENTS
Enika Stasko reviewed the Financial Statements for the period ending October 31, 2025 with the Board.

Upon motion duly made by Director Thomas, seconded by Director Dillon, and upon vote, the Board unanimously accepted the financial statements for the period ending October 31, 2025.

After review and discussion, upon motion duly made by Director Dillon, seconded by Director McCulloch, and upon vote, the Board unanimously approved the Resolution to Adopt the 2026 Rates and Fees.

TRASH COLLECTION UPDATE

Luis Tover presented the Board with the trash collection proposal from Waste Management and described the options for adoption in greater detail. One other company submitted a proposal as well, but the Board unanimously agreed that they submitted past the deadline. Following Board discussion, it was decided that the Board will continue discussions on the proposal at the next meeting on January 15, 2026.

MANAGER'S REPORT

Luis Tovar reviewed with the Board the Manager's Report dated December 18, 2025.

REPORTS

Dashboard – Luis Tovar reviewed the dashboard with the Board.

Legal Report – Carolyn Steffl updated the Board that there is new legislation pertaining to Graywater. She requested approval from the Board to have Luis write a letter to opt out of support for legislation and revisit the situation within the year. Upon motion duly made by Director Thomas, seconded by Director Hilton, and upon vote, the Board unanimously approved permission to allow Luis to send a letter on behalf of the Board.

DIRECTOR ITEMS

Upon motion made duly by Director Thomas, seconded by Director Dillon, and upon vote, the Board unanimously approved that Director Flagg be appointed as Assistant Secretary to the Board.

ADJOURNMENT

Upon motion made duly by Director Thomas, seconded by Director Hilton and upon vote, unanimously carried, the meeting was adjourned at 8:50 p.m.

The next regular meeting of the Board is scheduled for Thursday, January 15, 2026 beginning at 6:30 p.m. at 8334 Sandreed Circle, Parker, CO.

READ AND APPROVED BY THE BOARD:

Date: January 16, 2026
William C. Thomas, Secy