

# WESTBY AREA HISTORICAL SOCIETY

## Centennial Circle Application Instructions:

1. The Centennial Circle Program is an ongoing program of the Westby Area Historical Society. There is no time limitation or deadline to apply for membership. Applications may be submitted at any time.
2. Membership to the Centennial Circle is open to anyone who can prove that they have an ancestor who lived or worked in the Westby area 100 years prior to their application. For example, in 2020, your ancestor must have been in the Westby area in 1920 or anytime before. In 2021, your ancestor must have been in the area in 1921 or before. In 2022, your ancestor must have been in the area in 1922 or before; and so forth.
3. You must complete the Centennial Circle application form.
4. You must include primary source documentation to support your application. Examples of documentation would be a genealogy tree; a census record; a baptism certificate; a high school diploma; and/or identifiable photographs. Anything you can find that would connect your family member to the Westby area 100 years ago or earlier will be considered as documentation. If necessary, WAHS may be able to help you find documentation.
5. DO NOT send any original paperwork or photos because WAHS cannot be responsible for the care or the return of any original documents. Any originals received by WAHS will be considered to be donations to the WAHS collection.
6. ALL applications and documentation will become the property of the Westby Area Historical Society, will become part of the WAHS Genealogy Center Archives and may be used for research purposes.
7. You do not need to be a member of the Westby Area Historical Society to become a member of the Centennial Circle.
8. The Centennial Circle is not limited by age or your place of residence. If you can show proof of an ancestor in the Westby area 100 or more years ago, you are welcome to apply for membership.
9. Each member of a family who wishes to become a member of the Centennial Circle must submit their own application, however, documentation for members of the same family may be duplicated. For example, each sibling in a family must submit a separate application in their own name but their family genealogy trees may be the same.