

# Kuleana Preparatory Academy

## Health, Safety, and Student Protection Policies (Online Academy)

Kuleana Preparatory Academy is committed to providing a safe, supportive, and secure learning environment for all students in its online educational setting. These policies establish comprehensive protocols for student health, safety, emergency response, online conduct, and mandated reporting obligations. All faculty, staff, contractors, and administrators are required to adhere to these policies.

### **I. Emergency Preparedness and Risk Management**

Although Kuleana Preparatory Academy operates as a fully online academy, the school maintains clear emergency procedures to support students during crises that may arise in home or community settings while engaged in school activities.

#### **Emergency Response Protocols**

- Fire, Natural Disaster, or Home Emergency: Students and families follow local emergency procedures. Instruction may be suspended if an active emergency is disclosed.
- Lockdown or Active Threat Situations: Staff will end sessions if necessary, encourage emergency services, and notify administration immediately.
- Emergency Communication: Families are notified using official school communication systems.

### **II. First Aid and Medical Response**

While the Academy does not provide physical medical treatment, staff are trained to respond appropriately to health-related concerns disclosed during instruction. In the event of a medical emergency, families are instructed to contact local emergency services, and incidents are documented by administration.

### **III. Online Safety and Digital Citizenship**

Kuleana Preparatory Academy uses secure, school-approved digital platforms and complies with FERPA and applicable student data privacy laws. Students are expected to maintain respectful conduct, protect personal information, and refrain from cyberbullying or inappropriate content sharing.

### **IV. Mandated Reporting and Student Protection**

All staff are mandated reporters and are required by law to report suspected abuse, neglect, threats of harm, or self-harm. This obligation applies regardless of the format in which information is disclosed.

- Immediate notification of school administration
- Objective documentation of concerns
- Reporting to child protective services or law enforcement as required
- Confidential handling of all reports

Any expression of suicidal ideation, self-harm, or violent threats is treated as urgent. Families are contacted, appropriate resources are provided, and mandated reports are filed when required.

## **V. Training, Oversight, and Review**

All staff receive annual training on mandated reporting, online safety, and student protection. These policies are reviewed annually to ensure compliance with legal and accreditation requirements.

In alignment with the principle of kuleana, the Academy views student safety as a shared responsibility grounded in care, stewardship, and ethical action.