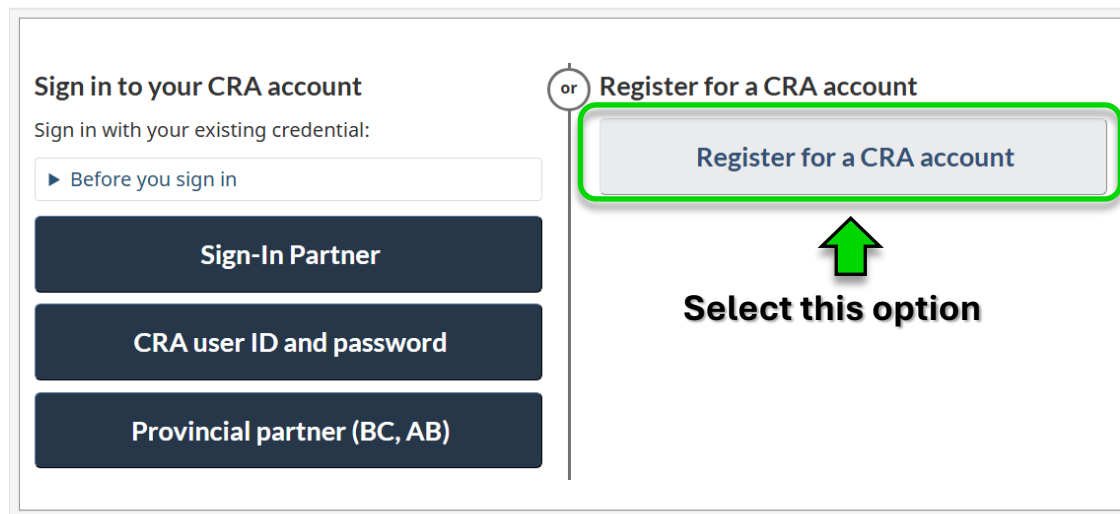# Register for a CRA Account

A. Click the following link: (press ctrl and right click on the mouse)

https://www.canada.ca/en/revenue-agency/services/e-services/cra-login-services.html

B. Click "Register for a CRA Account"

Sign in or register to access My Account, My Business Account or Represent a Client.

C. Click "Register Now"

Register for a CRA account

Registering for a CRA account allows you to access and change your tax information with the CRA. You only need to register one time to access your personal, business, and other accounts.

If you have a CRA account

If you have **already registered** for My Account, My Business Account or Represent a Client using a CRA user ID and password or a Sign-In Partner, you should sign in with your existing credential.

If you don't see your business, representative, or other accounts when you sign in, find out how to add your other accounts.

> ▶ Change the option you sign in with

If you can't access your account

If you lost access to your CRA account, **going through the registration process again** may help you get your access back.
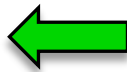
⚠ **If your multi-factor authentication (MFA) is unavailable**

You must have access to your existing MFA information to regain access to your account. If you don't, contact us.

> ▶ Regain access to your CRA account

Start your registration

Register now ⬅ **Select this option**

D. Choose a Registration Option

The following are for the CRA user ID and password, but you are free to use the "sign-in partner" if you want to use your banking login information.

Click on "CRA user ID and password"

We recommend this option

E. **Enter your**
   - SIN
   - Date of Birth
   - Line 15000 from your last filed tax return

Click "Next"

Validate your identity

Want to enter your CRA security code instead? Sign in.

If you have a non-resident representative number, you must enter different information.

* **Social insurance number** *(required)* ?

[   ] ⬅ **Enter your SIN**

* **Date of birth** *(required)*

[01 ▾] [January ▾] [   ] ⬅ **Enter your Date of Birth**

* **Tax information - Enter line 15000 from your 2024 income tax and benefit return. If your 2024 return has not been filed and assessed, enter line 15000 from your 2023 return - enter dollars only** *(required)* ?

[$ .00] ⬅ **Enter Line 15000 from your last filed tax return**

For more information on how your privacy is protected, refer to our Personal Information Collection Statement.

[Next] [Exit]

F. **Enter additional information requested**
   Click "Next"

Validate your identity—continued

* **Tax information - Using the same income tax and benefit return from the previous page, enter line 10100 - enter dollars only** *(required)* ?

[$ .00] ⬅ **Enter additional information requested**

For more information on how your privacy is protected, refer to our Personal Information Collection Statement.

[Next] [Exit]

G. Choose your option for verification:

Verification options

As a security measure we will verify your identity using one of the options below.

If you are blind or partially sighted, you can ask to receive your personal correspondence from the CRA in an alternate format.

*** Select the option you want to use** *(required)*

or

○ *Interac*® **document verification service** ❓ - Select this option for immediate full access to CRA's sign-in services. You will need to verify your identity with an accepted government-issued identification. You will need access to a camera enabled mobile device.

○ **CRA security code by mail** - Select this option to receive a CRA security code by mail to the address you have on record with the CRA. You should receive it within 10 business days.

[Next] [Exit]
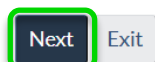
i.   If you request a CRA Security code by mail:
Enter your postal code and click Next

Verification—current postal code or ZIP code

Once you have completed this process you should receive your CRA security code by mail within 10 business days. We will mail it to the address we have on file for you.

You can also use the *Interac*® document verification service for immediate full access to CRA's sign-in services.

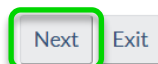Please enter your current postal code or ZIP code below.

If you are blind or partially sighted, you can ask to receive your personal correspondence from the CRA in an alternate format.

* Postal code or ZIP code *(required)* ❓

[   ] ⬅ **Enter postal code**

For more information on how your privacy is protected, refer to our Personal Information Collection Statement.

[Next] [Exit]

ii. **If you opt for "Interac document verification service":**
Gather the requested information and click next

Document Verification

To verify your identity, you can use the *Interac®* document verification service. You will be prompted to take a picture of your government-issued photo identification and of yourself.

You must be 16 years of age or older and have access to a camera enabled mobile device to use this service.

You can use one of the accepted government-issued documents listed below. Ensure it is not damaged or expired and that your picture is clear.

- Canadian Driver's License
- Canadian Passport
- Provincial ID (e.g. B.C. identification card (BCID), Ontario Photo Card etc. No health cards accepted)

Gather requested information

You must follow these guidelines:

- Do not use a document that you have reported lost or stolen
- Take a picture of the original document
- Only use a picture of yourself taken in real-time

Other best practices:

- Stay in a well-lit spot, while avoiding glare
- Frame the document as well as possible, no tilt, no rotation
- Avoid any obstruction on the document, like fingers or shadows
- Stay still

If you prefer, you can receive a CRA security code by mail.

For more information on how your privacy is protected, refer to our Personal Information Collection Statement.

[Next] [Exit]

H. * The next step follows both "CRA Security code by mail" and
   "Interac document verification service" ***
   o   Create your individual User ID and Password
   o   Click Next**

Create—CRA user ID and password

When you create your user ID and password, we recommend that you:

- make it easy to remember and hard for others to guess;
- do **not** use personal information such as your name, social insurance number, mailing address, or email address; and
- always keep this information secure and do not share it with anyone.

Your user ID and password must meet the rules outlined below the fields.

* User ID *(required)* ❓   **⬅ Create User ID**

User ID checklist
- 8 to 16 characters
- No more than 7 digits
- No space
- No special characters except: dot (.), dash (-), underscore (_), and apostrophe (')

* Password *(required)* ❓   👁   **⬅ Create Password**

* Confirm password *(required)*   👁   **⬅ Confirm Password**

Password checklist
- 8 to 64 characters
- At least 1 upper-case letter
- At least 1 lower-case letter
- At least 1 digit
- No space
- No accented characters
- No special characters except: dot (.), dash (-), underscore (_), and apostrophe (')
- No more than 4 consecutive identical characters
- Both passwords match

For more information on how your privacy is protected, refer to our Personal Information Collection Statement.

Next   Exit

**I.   From here you will have to follow the prompts on your screen and/or the link
   to your phone to finish up.**