

Town of Oakland
Plan Commission meeting
Monday, October 11, 2021

Members Present: Chairman Brian Conley, Sandy Waletzko, Sandee Pease and Stanley Dzikonski. Mary Brill was unable to attend.

Called to order at 2:30 p.m. by BC. The meeting was posted and a quorum was present making the meeting legal. Minutes of meeting on August 25, were reviewed. Motion to accept minutes by SP, second by SW, and passed on a voice vote.

Correspondence/Short Term Home Rentals: BC reported on information he requested from the Douglas County Department of Health and Human Services regarding town rentals covered under the county's Food Safety and Recreational Licensing Ordinance (3.13). They sent copy of licensing inspection checklist and their Good Neighbor Guidelines used in their licensing process. Town of Oakland currently has 2 licensed rentals in the town. SP asked if the town needs to do anything at this time. BC noted that the recent WTA law conference on Short Term Rentals pointed out the issue is evolving and that a wait and see position might be best. There was additional discussion on the state licensing requirements. BC suggested that we read through the Department of Agriculture, Trade, and Consumer Protection - ATCP 72 - which covers the state legal requirements. SW asked if Bayfield County has an ordinance. SD spoke about a rental unit he was part of that was covered under the Bayfield County's Short Term Rental Guide in accordance with state laws. Members discussed looking into possibility of establishing ordinance that would allow town to collect room taxes. SP suggested we needed to determine what our goal should be on the issue before moving forward. Members will do additional research for the next meeting.

Comprehensive Plan: MB is still working on compiling Comprehensive Plan Surveys. BC made note of 2020 Census listing Town of Oakland population at 1200. SW asked if there were minutes from the September WTA county unit meeting as they had comprehensive planning and campground moratorium on their agenda. BC will check with Dan Corbin concerning the minutes.

Dowling Lake Accesses: Brief discussion on status of lake accesses. The town board is working to solve the problem of residents wanting to use the town access located between properties owned by Anita Olson and Linda Egan. A boardwalk on the access in poor condition was recently removed. A damaged culvert at the Olson property may be causing water drainage problems on the access. SP was interested in the history of the lake accesses. She will look at old county land records and town minutes to find out how many accesses there were and what happened to them. This may help to provide some guidance in handling the remaining accesses.

Campground conditional use suggestions: MB had emailed commission members her suggestions for restrictions to be placed on expected CUP for the proposed campground at the Kettle Bar and Grill. Members will consider what options are legally available to establish for the campground. State laws regulating campgrounds need to be reviewed before plan commission looks to set restrictions.

Land Use Website/draft resolution: MB prepared a draft of a resolution for the town board to accept the plan commission's website. Members suggested the addition of language directing a link or listing of the land use website be added to the town's website, and that the town clerk will promptly send any relevant documents to the plan commission. Motion by SP, seconded by SD, to present the final draft of resolution to the town board. Motion carried by voice vote.

Next Plan Meeting:

The next plan commission meeting set for November 8, at 2:30 pm.

Adjournment:

Motion to adjourn made by SD, seconded by SP, and passed by voice vote. Meeting adjourned at 4:09 pm.

Recorded by: SW