

Town of Oakland
Plan Commission meeting
Monday, May 13, 2024

Members Present: Chairman Brian Conley, Mary Brill, Sandee Pease, Sandy Waletzko, and Stanley Dzikonski.

Interested citizens: Dan and Wendy Koble

Called to order at 2:30 p.m. by BC. The meeting was posted and a quorum was present making the meeting legal. Minutes of meeting on April 8, 2024, were reviewed. Motion to accept minutes by MB, seconded by SP, and passed on a voice vote.

Correspondence: BC stated the variance request on the agenda was the only correspondence he had received.

Old Business: BC reported he had gone through the ordinances on the plan commission website and added adoption dates to each ordinance in the Table of Contents as the commission had covered at the previous meeting. He noted that on the Driveway Permit Ordinance he posted a revised ordinance with signatures that had been missing.

Variance Request: A variance request was received from Daniel Koble to allow an access driveway to be constructed within 75 feet of an existing driveway on the same side of a Class C Town Road. The location is a backlot across the street from 8179 S Dowling Lake Rd E - Lot 80 Donald's Addition to Dowling Lake Rd E. Dan and Wendy Koble explained their plans for a pole building they planned to construct on the lot if the request is allowed. MB reminded members that the town does not have the final word as the county makes the decision and three criteria must be met in order to grant a variance. SW stated the lot had been cleared and that there was a sand lift out to the road. She wondered if that was allowed before the variance was issued. BC explained it was only a temporary access in order to clear the lot and that a driveway would need to be permitted for the lot. MB led discussion on the three legal standards that must be met following the town's Variance Decision Form: unnecessary hardship; unique property limitations; and no harm to the public interests. After determining that the three legal standards had been met, MB moved to recommend the town board approve the variance request. SP seconded the motion and it passed on a unanimous voice vote. BC outlined the steps that the Koble's needed to follow to get building and driveway permits.

Boat Landing Signs: As part of the Wake Enhancement Ordinance adopted in March by the town board, signs will need to be posted at boat landings on Lyman and Dowling Lakes. MB provided a draft for the signs for members to review. Members discussed the wording and required sign guidelines. MB will rework draft and get the final wording to BC so he can check places and prices to have signs made.

Parr Road Letter: The ongoing issue of the Lyman Lake access point at the end of Parr Road was discussed. BC contacted the Wisconsin Town's Association for help in drafting a letter to be sent to Mr. Stephen Olson, attorney for Albert and Barbara Miller. Attempts to contact the attorney on the matter through mail, by phone, and in person have been unsuccessful. BC outlined some of the documented history of working on the road. Members reviewed the letter for wording and appropriate timelines for actions. SP asked what steps need to be followed in considering if the matter goes to court. The letter will be sent by registered mail to the attorney asking for a response by June 1. If no response is received from the attorney, a letter will be sent to the Millers giving them 30 days to respond or the town may take legal action.

Next Meeting: The next meeting for the plan commission was set for June 10th at 2:30 p.m.

Adjournment: Motion by SW, seconded by SD, and passed by voice vote to adjourn. Meeting adjourned at 3:25 p.m.

Recorded by SW