

Town of Oakland
Plan Commission meeting
Tuesday, May 9, 2023

Members Present: Chairman Brian Conley, Mary Brill, Sandee Pease, Sandy Waletzko and Stanley Dzikonski.

Called to order at 2:30 p.m. by BC. The meeting was posted and a quorum was present making the meeting legal. Minutes of meeting on April 10, 2023 were reviewed. Motion to accept minutes by MB, seconded by SP, and passed on a voice vote.

Correspondence: BC reported receiving a copy of a letter sent by the town board to Steve and Anita Olson concerning their proposed landscaping on their property at Dowling Lake. The letter indicated that the board felt that the Olsons needed to submit their plan to the DNR and county zoning for approval first. Commission members wanted to make sure that the town access next to their property be free of any plantings/debris and that their landscaping did not create an adverse water drainage in that area. The matter was tabled until further information was available.

Ordinance for town owned accesses: SP put forth a draft ordinance for consideration that she had prepared. Members debated wording choices and the statutory references for authority. MB had spoken to Abby Nicholson at the DNR and was waiting for more information concerning access classifications. SD reminded the members of the DNR rules covering lake accesses. The status of the Lyman Lake access at the end of Parr Road was reviewed. BC said he had gone back through work logs kept by town employees and found entries in 2008 concerning work done in that area. More documents are needed to determine the legal status of the access. SP will make changes on the ordinance and it will be reviewed at the June plan commission meeting.

Municipal Emergency Operations Plan: BC did extensive review of town's emergency operation plan dated 2008. He made revisions to list names of current town officers and to have references to ambulance service and state medical director generic. Stacey Farnego of the fire department provided assistance in the document review. The question of length of service award was left open at the last commission meeting. BC had asked the town board about that and was told that there was no change from the 2008 document. Motion made by MB, seconded by SW, to accept the revisions to the plan and submit the updated plan to the town board for their approval.

Short term rentals: SW put forth the issue of Short Term Rentals (VRBO and Air B&B) at the April meeting because of an issue with a party planned at a rental. She noted that the City of Superior had that on their agenda for their license committee at a meeting Monday - May 8. The agenda listed a repeal of their rental agreement. BC stated that he was aware of concerns about setting up short term rental restrictions that could be open to a lawsuit from the home rental industry. SP suggested that the town board be asked what they would like to do about rentals within the township. SW will followup with the city of Superior and review the county rental regulations for the next commission meeting.

Resolution for the creation of the Plan Commission: At the last meeting SP stated the need to have on record an ordinance establishing the town's plan commission which she was unable

to find. BC and SP had worked on the development of the plan commission and thought that an ordinance was written which would have been necessary for the plan's adoption. BC contacted Jason Laumann from the Northwest Regional Planning Commission to see if he could find record of that in the town's original document. Jason could not find such an ordinance but he did send a sample ordinance which could be used. Members will review sample ordinance and MB will work on ordinance language. The ordinance should include the procedure for the rotation of three year terms for the five member commission. Members discussed the need to inform the town residents about the commission to see if anyone is interested in applying for a position on the commission. BC will put that information on the land use website.

Next Plan Meeting: Next commission is scheduled for June 12, at 2:30 pm.

Adjournment: Motion to adjourn made by MB, seconded by SD, and passed on a voice vote. Meeting adjourned at 3:48 pm.

Recorded by SW