

Town of Oakland
Plan Commission meeting
Monday, August 8, 2022

Members Present: Chairman Brian Conley, Mary Brill, Sandee Pease, and Sandy Waletzko. Stanley Dzikonski was unable to attend.

Visitor: Michael Spencer, citizen from the Town of Cloverland.

Called to order at 2:30 p.m. by BC. The meeting was posted and a quorum was present making the meeting legal. Minutes of meeting on July 11, were reviewed. A typo error was noted by SW - F2 should be F1. Motion to accept minutes as corrected made by MB, seconded by SW, and passed on a voice vote.

Visitor Questions: Michael Spencer was in attendance to get information and advise on establishing a plan commission and completing their town's comprehensive plan. Commission members outlined the process our commission followed and resources we used.

Correspondence: The Town of Summit Town Clerk sent letter asking for Town of Oakland support of their resolution requesting the restoration of Douglas County Highway W damaged in a sever storm June 16, 2018. The Summit Town Board and local committee for the restoration of Highway W point out the detours for local residents are inconvenient, dangerous, and life threatening if medical services are needed. The commission members agreed to place consideration of the resolution on the agenda for next month.

County Zoning Applications: A Conditional Use Permit application received for Brenda Bergen at 4905 E Neuman Rd, Superior. The request is for a change of use designation from dwelling (mobile home on site) to accessory building. BC had sent commission members photos of the inside of the home and members discussed the request which had been received previously. Commission minutes from November 8, 2021 show the passage of motion to approve the application for "storage only" and not occupancy. Douglas County Zoning denied the request for some reason. After further discussion of options in the matter, MB moved to recommend approval of the application for "storage only". SP seconded the motion and it passed on a unanimous voice vote.

Ordinance Updates: BC said he had looked through all the ordinances that we had on the plan commission website to look for those that needed to be upgraded as recommended by The Center for Land Use. He noted that some of them listed as an ordinance should probably be considered resolutions. Members agreed to start work on them. SP volunteered to work on changes for the Road Closure Ordinance 2012-2 to be reviewed at the next commission meeting.

Comprehensive Plan: Discussion with visitor Michael Spencer continued on state law, steps we took with survey, and Northwest Regional Planning Commission resource. MB will look for sample land use map which was part of the recently attended zoning webinars.

Website updates and Committee input: SW reported on the Short Term Rental Ordinance recently adopted by the City of Superior. She will follow-up with checking into any changes on the county level. Members agreed to keep the issue in mind but not take any formal action at this time.

MB called attention to the WTA's August newsletter (page 23) concerning setting up a .gov website which is government managed making it more secure. Further information and discussion would be needed before any recommendations made to the town board.

MB provided information that must be followed when considering issuing a zoning variance. She had a sample Variance Decision Form from Washburn County which could be used to set up a form for our township. The information was forwarded to members to be reviewed for consideration at our next plan meeting.

BC reminded commission members that any changes or additions can be done at any time on the plan commission website. Michael Spencer inquired about establishing a website and complemented the commission on the quality of the commission's website.

Next Plan Meeting: The next plan commission meeting set for September, 12, at 2:30 pm.

Adjournment: Motion to adjourn made by MB , seconded by SP, and passed by voice vote. Meeting adjourned at 3:52 pm.

Recorded by: SW