

REGULAR MEETING

TOWN OF ATTICA

March 17, 2025

On March 17, 2025 the Regular Meeting of the Attica Town Board was held in the BoardRoom of the Municipal Building, 9 Water Street, Attica, New York, with the following members present:

PRESENT:

Bryan N. Kehl	Supervisor
Gary Wysko	Deputy Supervisor/ Board Member
George Diehl	Board Member
Justin Kipfer	Board Member
Brian Fugle	Board Member
Larry Diehl	Highway Superintendent
Janet Zielinski	Appointed Town Clerk
Jerry Taylor	Zoning Officer

ABSENT: None

OTHERS PRESENT: Clerk has the sign in sheet on file

The workshop commenced at 6:30 pm. The Board Members reviewed the Abstract, the Supervisor's, and Town Clerks Reports.

At 7:00pm Supervisor Kehl called the meeting to order with the Pledge to the Flag. Supervisor Kehl then requested a moment of silence to honor our military.

PRIVILEGE OF THE FLOOR/PUBLIC CONCERNS:

- Supervisor Kehl welcomed guests to the meeting.
- Resident had a question about the minutes not being put on the website. Supervisor Kehl explained just moved to the new office. The Town Clerk stated we have the technology and just had to wait for the new computer, and it's in the works.

March 17, 2025

RESOLUTION 2025-12

Approval of Minutes from February 17, 2025 Meeting:

Board Member Diehl moved and Board Member Kipfer seconded to approve the February 17, 2025 minutes with the (2) following corrections:

Under Resolution 2025-11:

**Funding to come out of FUND balance for the Lions Club New Park Locker Room

AND

Under Executive Session Fugle was PRESENT**

Resolution was ADOPTED by Kehl, Wysko, Diehl, Kipfer, Fugle (5 Ayes) (0 Nays)

HIGHWAY SUPERINTENDENT'S REPORT:

- Started hauling sand and salt delivered
- Snow blow banks back on Werner Hill, Mengs, Gassman, and Austin
- Picked up tractor from Land Pro
- Began cold patching roads around town
- Cleaned up fallen trees on Dunbar and Merkle
- Took new #116 to Fleet Maintenance for Warranty work
- Tractor is now back
- F-250 Ford pick-up has a crack in the windshield and will need to be replaced. Supervisor Kehl advised highway superintendent to contact Tompkins Insurance which is the town's agent and they will contact NYMIR the town insurance carrier.

ZONING OFFICER'S REPORT:

Not a lot of activity on zoning permits

County has been contacted about property maintenance on a few parcels

A possible proposal of a large sign by Burley Brothers, additional information forthcoming.

ASSESSOR'S REPORT:

- All sales have been entered and a copy of the sales report was submitted to the board.

TOWN CLERK'S CORRESPONDENCE:

- Moved to the new building at 11 Exchange St. Suite 1

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RESOLUTION 2025-13

Resignation of Town Clerk:

Amanda Conlin Town Clerk submitted a letter of resignation effective March 15, 2025.

The town board thanked Amanda Conlin for her service as town clerk.

Board Member Wysko moved and Supervisor Kehl seconded to accept the resignation as submitted.

Resolution ADOPTED by Kehl, Wysko, Kipfer, Fugle (4 ayes) (1 Nay Diehl)

A copy of the resignation letter will be taken to the Board of Elections.

SUPERVISOR'S CORRESPONDENCE:

The CEO of the hospital is making strides and will be adding some new services

The Real Property Tax Office states that a private road coming off Attica Gulf Rd. needs to be named for emergency situations. Supervisor Kehl will talk to the property owner on that private road about a name.

SUPERVISOR'S COUNTY REPORT:

- Attended a seminar at the New York State Association of Counties, so I was not present at the Board of Supervisor meeting

RESOLUTION 2025-14

Monthly Reports

Board Member Diehl moved, and Board Member Fugle seconded, to approve the monthly reports as submitted.

Resolution was ADOPTED by Kehl, Wysko, Diehl, Kipfer, Fugle (5 Ayes) (0 Nays)

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RESOLUTION 2025-15

Bills:

Sales tax was found on a utility bill, the town is tax exempt. The new clerk is working on getting a tax exemption letter by email, once received it will be sent with the check to businesses that are charging sales tax on invoices, and sales tax will be removed.

An employee has been submitting a voucher for office rent and now that we are moved into the new townhall the stipend will no longer be paid and voucher# 52 was held from the abstract.

A/B voucher(s): #50 - 76 & DA/DB voucher(s): #26 - 36 Total: \$35,172.30

Board Member Wysko moved and, Board Member Diehl seconded, to approve the A/B and DA/DB bills, with the exception of voucher #52:

Resolution ADOPTED by Kehl, Wysko, Diehl, Kipfer, Fugle (5 Ayes) (0 Nays)

VILLAGE LIAISON:

- Nothing

OLD BUSINESS:

- Supervisor Kehl submitted a report on the ARPA funds
- Solar Project more to come
- Water District Nothing new
- Streambank stabilization for Tonawanda Creek no new information
- Town Offices Assessor office will be moving to the town hall

RESOLUTION 2025-16

NEW BUSINESS:

- The Assessor is up for Reappointment and she would like to be reappointed and is asking for a \$2.00 increase per parcel, she wants to go to \$14.00 per parcel.
- The Town Board authorized Supervisor Kehl to negotiate with the Assessor on the salary.

Board Member Diehl moved and Board Member Wysko seconded to table the Assessor's Reappointment, until next month.

Resolution ADOPTED by Kehl, Wysko, Diehl, Kipfer, Fugle. (5 Ayes) (0 Nay)

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NEXT MEETING:

The next town board meeting will be held on April 21, 2025 at 9 Water St. Attica, NY at 6:30pm workshop and 7pm meeting.

RESOLUTION 2025-17

Enter into Executive Session:

Supervisor Kehl moved and Board Member Kipfer seconded to enter into Executive Session on a personnel matter. (5 ayes) (0 Nays)

Out of Executive Session:

Board Member Wysko moved and Board Member Fugle seconded to come out of executive session. (5 ayes) (0 Nays)

RESOLUTION 2025-18

APPOINT TOWN CLERK:

Supervisor Kehl moved and Board Member Kipfer seconded to appoint Janet Zielinski as Town Clerk, until a replacement is found. (5 ayes) (0 Nays)

RESOLUTION 2025-19

OPEN FIVE STAR BANK ACCOUNT FOR APPOINTED CLERK:

Board Member Kipfer moved and Board Member Diehl seconded to authorize the appointed clerk to open a checking account for clerk business. (5 ayes) (0 Nays)

ADJOURN:

There being no other business to come before the Board at this time, the meeting adjourned at 8:22pm.

Janet Zielinski
Recording Clerk