

BOARD MEETINGS OF THE BOARD OF DIRECTORS OF  
 Community Charter School of Excellence K-8th  
 1216 E Fowler Ave Suite 2A  
 Tampa, FL 33612

**August 27, 2018, at 5:51 PM**  
1251 E Fowler Ave. Suite A, Tampa, FL 33612

**MINUTES**

**I. Call To Order and Roll Call**

**Present**

**Absent**

**Board Members:**

Jennifer Versaggi  
 Alicia Cullpeper  
 Cameron White  
 Ebony Sutton  
 Askia Acosta

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**Parent Liaison:**

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**School Leader:**

Dr. Ebony Potts  
 Ms. Holly Paulsboe

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**CPA/Controller**

Rolanda McDuffie

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**CCSE Staff**

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**II. Public Comment (limited to agenda items only\*)**

**III. Approval of Agenda**

- Alicia motioned to accept, Cameron seconded, approved unanimously.

**IV. Approval of Minutes**

- June 25, 2018 - Alicia motioned to accept, Cameron seconded, approved unanimously.

**V. Old Business**

- Budget
  - Monthly expenses: ~\$185k/month
  - School is currently running at a monthly deficit (\$6,014)

- Lease does not include any building improvements/repairs (beyond structural damage, AC, etc.). Need to form budget to cover costs of additional students - e.g. desks, chairs, laptops, internet access points
- Have managed to pay down a lot of debt over last 2 months
- Timing for officer transition - From Sheriffs officer (\$70k/year) to Security officer trained by Sherriff (\$40k/year). September vs Spring?

## **VI. New Business**

- Grants Applied for
  - Potential leads: Gross Foundation - helps struggling schools; Capital One Foundation
- Fundraising Efforts
  - Fundraising committee
    - Fundraising campaign each quarter - to cover expenses
    - Planning to do candy bar sales. Dr. Potts reached out to retail locations to see if students can sell outside (can raise \$14k?)
    - Fall Festival - submitted paperwork to City of Tampa to use Copeland Park - tentatively September 20<sup>th</sup> (can raise \$5-10k?)
    - Possible concessions at Raymond James Stadium (\$1,500/game)
  - Looking at renting out school facility to churches on the weekends (currently being advertised, some leads)
  - Crowdfunding campaign - only a couple donors so far
    - Chromebooks: need to raise ~\$1,200
  - Marketing - trying to figure out talking points re: what school has to offer
- Rent Relief
  - Bill was agreeable to give us \$5k off. He'd be open to more - wants to see our financial statements.

## **VII. Reports**

- Principal's Report
  - Enrollment - right now, at 303. Another 4-6 will be enrolled this week. Hoping to reach 320 by October.
  - Events
    - Thursday - Back to School night
    - Friday - fundraiser and movie night
    - Two fundraising events each month (e.g. movie night, dress down day)
  - Teacher evaluations - reaching out to Matt
- Treasurer's Report

## **VIII. Additional Public Comment (non-agenda items only and are limited to 3 minutes)\***

- Channel for grievances - send letter to Dr. Potts + board

## **IX. Comments from the Board (non-agenda items only)\***

## **X. Next Board Meeting: September 24, 2018**

## **XI. Adjournment - 7:21PM**

\*Individuals wishing to address the board of directors under Public Comments are requested to sign-up with the recording secretary prior to the start of the meeting. Individuals are limited to three minutes for their comments. The board will not respond to extended public comments during the meeting, but will follow up in the most appropriate and time-effective manner.

Meeting minutes will be available at the following location:

Community Charter School of Excellence  
1216 E Fowler Ave Suite A  
Tampa, FL 33612