

Date Received

Membership Number



1 PERSONAL DETAILS

Title : Mr [ ] Mrs [ ] Ms [ ] Dr [ ] Prof [ ] Other [ ]

Full Name [ ]

Company [ ]

IC Number [ ]

Designation [ ]

Mobile number [ ]

Office number [ ]

Email [ ]

Mailing Address [ ]

Please attached your CV together with this application form

2 ACADEMIC AND PROFESSIONAL QUALIFICATION

ACADEMIC QUALIFICATION

Table with 4 columns: No, Name of Degree, Institution, Date Awarded

PROFESSIONAL QUALIFICATION

Table with 4 columns: No, Name of Certification or Designation, Institution, Validity Date

**LIST AND BRIEFLY DESCRIBE YOUR PREVIOUS AND CURRENT ROLES AND RESPONSIBILITIES THAT IS RELATED TO RISK MANAGEMENT**

| Organization                                           | Job Title | Length of Employment (Year/Month) |
|--------------------------------------------------------|-----------|-----------------------------------|
|                                                        |           |                                   |
| Responsibilities related to Risk Management            |           |                                   |
| Organization                                           | Job Title | Length of Employment (Year/Month) |
|                                                        |           |                                   |
| Responsibilities related to Risk Management            |           |                                   |
| Organization                                           | Job Title | Length of Employment (Year/Month) |
|                                                        |           |                                   |
| Responsibilities related to Risk Management            |           |                                   |
| Total number of years of experience in Risk Management |           |                                   |

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**VERIFICATION**

Please provide the name and contact details of at least one person who is able and willing to verify your experience. This person should have been in a senior position to you, or a member of the relevant HR department, and familiar with the work you were doing at the time. ARiMM will ensure that any information provided will be kept entirely confidential.

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**REFEREE**

Title: Mr

Mrs

Ms

Dr

Prof

Other

Full Name

Company

Email

Designation

Contact number

Relationship to Applicant

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**PDPA CONSENT CLAUSE**

By submitting this form, you hereby agree that ARiMM may collect, obtain, store and process your personal data that you provide in this form for the purpose of receiving updates, news, promotional and marketing updates, and materials from ARiMM.

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**TERMS AND CONDITIONS**

All fees are non-refundable. Application will not be processed until the application fee is received.

I authorize ARiMM to make whatever inquiries and investigations it deems necessary to verify my credentials and my professional standing.

I hereby agree to hold ARiMM, its directors, examiners, employees, harmless from any complaint, claim, or damage arising out of any action or omission by any of them in connection with this application; the application process; the failure to issue me any certificate; or any demand for forfeiture or redelivery of such certificate.

I confirm that the information supplied on this form is true to my knowledge.

I have read and accepted the Terms and Conditions

Signature

Date

I hereby apply for the following membership category:

Affiliate/Ordinary Member of ARiMM (Please fill in page 1 to 4 only)

Associate Member of ARiMM (Please fill in page 1 to 12)

Enclosed is a:

Crossed Cheque

Bank Draft

For:

Application fee RM 100

Affiliate membership fee RM100

Associate membership fee RM200

Acc. Name: THE ACADEMY OF RISK  
MANAGEMENT MALAYSIA BERHAD

Bank Name: RHB BANK

Registration: 1340536 T

Account No.: 21403500155422

Bank Branch: 1,3 & 5, Jalan 52/18 New Town  
Centre, 46200  
Petaling Jaya, Selangor

Please email your completed application form with a copy of your CV and proof of application fee payment to The Academy of Risk Management Malaysia Berhad at [academy.rimm@gmail.com](mailto:academy.rimm@gmail.com)

T : +603 7955 0284

E : [academy.rimm@gmail.com](mailto:academy.rimm@gmail.com)

W: <https://arimmalaysia.com/>

### MEMBERSHIP INFORMATION

| Type of Member | Description                                                                                                                                                                                                                                                                                                    |
|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Affiliate      | Persons who are engaged in fields related to risk management or have such interests but who do not qualify for membership under "Professional Member".                                                                                                                                                         |
| Professional   | Individual professional members that have achieved the following designations: <ol style="list-style-type: none"> <li>I. Associate Member</li> <li>II. Certified Member</li> <li>III. Fellow Member</li> </ol>                                                                                                 |
| Honorary       | <ul style="list-style-type: none"> <li>▪ Persons by virtue of their esteemed position and standing in public or business life would enhance the stature of ARiMM; or</li> <li>▪ Have, in the opinion of the Board of ARiMM rendered exceptional service to ARiMM or the risk management profession.</li> </ul> |

| Type of Member       | Affiliate | Associate | Certified | Fellow |
|----------------------|-----------|-----------|-----------|--------|
| Application Fee (RM) | 100       | 100       | -         | -      |
| Membership Fee (RM)  | 100       | 200       | 300       | 300    |

# EXECUTIVE ROUTE APPLICATION

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## PROFESSIONAL EXPERIENCE

In describing your experience, you should give specific examples which demonstrate that you have appropriate experience of the principles and practices of risk management in your previous or current role. Your submission should cover the following areas:

- 2a. Risk Management Principles
- 2b. Risk Management Framework
- 2c. Risk Management Process
- 2d. Strategy and Performance

2a

### Risk Management Principles (Your answer should not exceed 500 words)

#### **Guidance**

Under this functional area there are three components:

- 1) Risk management principles and practice
- 2) The organisational environment
- 3) The external environment

In this section we are looking for you to demonstrate that you understand the principles and practice of risk management and the relevance use of theories, processes and tools, and that you have used your knowledge of internal and external influences to ensure robust risk management is in place. Your submission should cover two of the three components.

Examples of areas where you can demonstrate your experience include:

- i. Embedding risk management principles and practices into operational processes and/or organisational strategies.
- ii. Horizon scanning for changes in the macro-economic, social, political, regulatory and competitive environments.
- iii. Identifying opportunities within the external environment to maximise reward and minimise risk.



### Guidance

Under this functional area there are four components:

- 1) Leadership and Commitment
- 2) Risk Management policy
- 3) Risk management competency
- 4) Risk communication and reporting

In this section we are looking for you to demonstrate that you have appropriate experience of developing, or helping to develop, appropriate risk management strategies, policies, guidelines, procedures or action plans which meet organisational needs and reflect the organisation's risk appetite. Your submission should cover two of the four components.

Examples of areas where you can demonstrate your experience include:

- i. Developing, implementing and promulgating a relevant risk management framework including appropriate policies and procedures. Training and raising awareness is a key element of this component.
- ii. Implementing risk management policy; assigning Risk Ownership throughout the organisation and putting in place appropriate levels of responsibility, delegated authority, and accountability to ensure effective risk management.
- iii. Managing a risk management department and ensuring adequate resources and competencies

Your answer should be limited to the space provided and **not exceed 500 words**.



### Guidance

Under this functional area there are three components:

- 1) Risk parameter and appetite
- 2) Risk assessment
- 3) Risk treatment

In this section we are looking for you to demonstrate that you have appropriate experience of managing the risk management process for a material operational unit, process or change programme. Your submission should cover at least one of the abovementioned components.

Examples of areas where you can demonstrate your experience include:

- i. Contributing to the development, or in part, of the organisation's risk appetite statement and its cascading throughout the organisation.
- ii. Identifying, analysing and prioritising risks.
- iii. Developing and maintaining risk registers.
- iv. Using risk analysis tools to determine probability and impact.
- v. Developing and implementing or advising on appropriate risk mitigation including internal controls.



### Guidance

Under this functional area there are four components:

- 1) Risk management strategy
- 2) Risk culture
- 3) Risk Management in Decision Making
- 4) Risk Management Effectiveness

In this section we are looking for you to demonstrate that you have appropriate experience of developing or helping to develop risk management strategies or action plans which meet your organization's objectives. Your submission should cover at least one of the abovementioned components.

Examples of areas where you can demonstrate your experience include:

- i. Establishing risk management reporting priorities to the Board Committee/Board which may cover reporting approach and design.
- ii. Determining whether the overall system of risk management is effective over time.
- iii. Integration of risk management with key investment activities and new products or service evaluation.
- iv. Influencing management decision making.

