

#### PAYMENT INFORMATION

Upon receipt of your registration, you are deemed to have read and understood the registration procedures and accepted the T&C listed below.

All payments payable to

#### **THE ACADEMY OF RISK MANAGEMENT MALAYSIA BERHAD**

Bank Name : RHB Bank Berhad  
Account Number : 21403500155422  
Bank Address : 1,3 & 5, Jalan 52/18 New Town Centre, 46200 Petaling Jaya, Selangor  
Registration Number : 1340536 T  
Swift Code : RHBBMYKL

#### CANCELLATION

Upon registering, participant(s) are considered successfully enrolled in the conference. Should participant(s) decide to cancel/transfer their registration, a cancellation/ transfer policy shall be applied as follows.

- I. Written cancellations should be received by 14 working days before the workshop date to get the refund.
- II. Written cancellations should be received by 7 working days before the workshop date to get a partial refund.
- III. Unpaid registrations will also be liable for 50% administrative charge.
- IV. Written cancellations/no-show on the day of the forum.
  - No refund will be entertained.
  - Unpaid registrations will also be liable to full payment of the registrations fee. Partial cancellation is not allowed.
- V. You can substitute an alternate delegate(s) if you wish to avoid cancellation charges.

#### RESERVATION

- ARiMM reserves the right to make changes to the venue, date, topic, speaker including cancellation if warranted by circumstances beyond its control.
- ARiMM reserves the right to utilize any recordings or photographs taken during the delivery of the conference for marketing and advertising purposes.
- ARiMM is not responsible for the action, advise or representations of the trainer / speaker.
- Registration will be on first-come, first-serve basis.
- Upon signing this form, you have deemed to have read and understand the registration term and condition and therefore have accepted the terms contained herein.

#### DATA PROTECTION

Personal Data is gathered in accordance with the Personal Data Protection Act 2010 (Act 709). ARiMM hereby inform you that your personal data will be processed, retained and used by ARiMM in relation to this Forum. Your personal data may also be retained and used by ARiMM to market and promote other training programmes conducted or co-organise by ARiMM.

#### DISCLAIMER

ARiMM reserves the right to change the speaker(s), date(s) or to cancel workshop(s) should circumstances beyond its control arise. ARiMM also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. ARiMM is not responsible for any incidental cost of participants (i.e., return flights, accommodation and etc) due to changes or cancellation of conference. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions