

ANNEX

D

CODE OF PRACTICE  
004.3:2017

# CERTIFICATE OF COMPLIANCE



Insulated Panel Council  
Australasia Ltd

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## CERTIFICATE OF COMPLIANCE

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# CERTIFICATE OF COMPLIANCE

## 1. COMMITMENT DOCUMENT

### MEMBERS

Manufacturing Member Companies as well as Associate Members are committed to the IPCA 004.3:2017 Industry Code of Practice (The CODE) incorporating the Panel Certification Scheme.

This CODE provides a framework to the Australian Insulated Panel Industry with practical, industry specific guidance, which will adapt and transform ISP and EPS-FR Sandwich Panels performance, thereby addressing fire behaviour issues and fire fighter confidence in structures utilizing ISP and EPS-FR Sandwich Panel Systems products.

The CODE addresses the challenges that were identified in consultation with the Fire Brigade and stakeholders by these stated objectives; The Members using this CODE will:

- Sign a statement of commitment by the CEO or equivalent, publicly demonstrating their intention to integrate the CODE into their business.
- Participate in the Industry promotion of this CODE within their organizations and externally.
- Make application for approval as Code Compliant Companies, and make relevant applications for approval of work to be undertaken, in accordance with the CODE.
- Participate in the ongoing reviews of the CODE's operation to bring about further advancement of the CODE.

### OBJECTIVES

Compliance with this CODE will achieve high standards in manufacturing and supply of ISP and EPS-FR Panel System products, and the subsequent installation, and post construction management and maintenance of ISP and EPS-FR Panel Systems. To achieve this, the CODE will:

- Promote best practice in the design specification and approval for facilities utilizing ISP and EPS-FR Panel Systems to achieve a more fire stable structure that will increase fire fighter confidence;
- Through a Certification Scheme, establish minimum acceptable benchmarks in the manufacture and installation of ISP and EPS-FR Panel Systems;
- Promote strategies that mitigate the risk of fire, and clarify maintenance requirements, in buildings that utilize ISP and EPS-FR Panel Systems;
- Promote the environmental and sustainability credentials of Code Compliant ISP and EPS-FR Panel System Installations; and
- Provide a recognizable 'Code Branding Mark' that distinguishes ISP and EPS-FR Panel System Constructions that are compliant with this CODE and a member logo specifically denoting Code Compliant Member Companies and approved installations.

Name \_\_\_\_\_  
Company Title \_\_\_\_\_  
Organisation \_\_\_\_\_

Signature \_\_\_\_\_ Date (DD/MM/YYYY)

Name \_\_\_\_\_  
Company Title \_\_\_\_\_  
Organisation \_\_\_\_\_

Signature \_\_\_\_\_ Date (DD/MM/YYYY)

Name \_\_\_\_\_  
Company Title \_\_\_\_\_  
Organisation \_\_\_\_\_

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Signature \_\_\_\_\_ Date (DD/MM/YYYY)

Name \_\_\_\_\_  
Company Title \_\_\_\_\_  
Organisation \_\_\_\_\_

Signature \_\_\_\_\_ Date (DD/MM/YYYY)

# CERTIFICATE OF COMPLIANCE

## 2. CERTIFICATE OF COMPLIANCE — EXAMPLE FOR NCC, CLASS 7 AND CLASS 8



### CERTIFICATE OF COMPLIANCE CODE OF PRACTICE

Code of Practice Project Number: XXXX

Code Compliant Company: XXXX

Name of Business Occupant: XXXX

Address Compliant Building: XXXX  
XXXX

Date Certificate Issued: 00/00/0000

Certificate of Compliance - copy no.: 1/6

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Code Facilitator IPCA

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Owner Occupier or Facility Representative

#### Certificate of Compliance Requirements

This Certificate of Compliance is issued by the Insulated Panel Council Australasia Ltd (IPCA) in granting Code of Practice Compliance to the facility noted on this document. In signing this Certificate of Compliance, the property owner/business occupant agrees to maintain the facility, including any extensions or upgrades, in such a way that meets the requirements of the Code of Practice and to grant access to an IPCA Compliance Auditor upon request. This Certificate of Compliance is not transferable and IPCA reserves the right to cancel the Certificate and remove the Certified Installation Plate if there is evidence that the building is no longer Code Compliant.

Certificate subject to further terms & conditions, see reverse.

# CERTIFICATE OF COMPLIANCE

## 2. CERTIFICATE OF COMPLIANCE — EXAMPLE FOR NCC, OTHER CLASSES



### CERTIFICATE OF COMPLIANCE CODE OF PRACTICE

Code of Practice Project Number: XXXX  
 Code Compliant Company: XXXX  
 Name of Business Occupant: XXXX  
 Address Compliant Building: XXXX  
 XXXX  
 Date Certificate Issued: 00/00/0000  
 Certificate of Compliance - copy no.: 1/6

Code Facilitator IPCC

Owner Occupier or Facility Representative

#### Certificate of Compliance Requirements

This Certificate of Compliance is issued by the Insulated Panel Council Australasia Ltd (IPCA) in granting Code of Practice Compliance to the facility noted on this document. In signing this Certificate of Compliance, the property owner/business occupant agrees to maintain the facility, including any extensions or upgrades, in such a way that meets the requirements of the Code of Practice and to grant access to an IPCC Compliance Auditor upon request. This Certificate of Compliance is not transferable and IPCC reserves the right to cancel the Certificate and remove the Certified Installation Plate if there is evidence that the building is no longer Code Compliant.

Certificate subject to further terms & conditions, see reverse.

# CERTIFICATE OF COMPLIANCE

## 2.1 CODE OF PRACTICE PROJECT NUMBER LEGEND

The three sections of the Code of Practice Project Number (e.g.: “001-A-012017”) on the Certificate assist in identifying important aspects for each Code Compliant facility, being:

(i) **First Part**

Project number (e.g. “001”) denotes the IPCA sequential numbering of projects.

(ii) **Second Part**

Lettering denotes:

‘A’ = New Facility

‘B’ = Extension to Existing Facility

‘C’ = Refurbishment/Upgrade of an Existing Facility

‘SR’ = Small Room other than Classes 7 and 8

(iii) **Third Part**

Numbering denotes the month and year in which a project was granted compliance (e.g. “012017” = January, 2017).

## 2.2 RECIPIENTS OF COPIES

The Certificate number (e.g. “Certificate No.: 1/6”) represents the different recipients of a signed copy of the Certificate of Compliance (see explanation below):

(a.) IPCA Records.	Certificate No.: 1/6	To be returned by member to IPCA once signed by Owner Occupier or Facility Representative
(b.) IPCA Code Compliant Company.	Certificate No.: 2/6	Copy for Member records
(c.) Facility Owner/ Business Occupant.	Certificate No.: 3/6	Copy for Owner Occupier or Facility Representative
(d.) Fire Services.	Certificate No.: 4/6	To be delivered by member
(e.) Insurance Company.	Certificate No.: 5/6	To be supplied by owner
(f.) Designated Stakeholder.	Certificate No.: 6/6	Copy for Designer/Project Manager records, etc