



**The Global Institute of Lansing**  
*Educating and graduating the cultures of Lansing*

**Enrollment Criteria and Guidelines**

Revised: December 11, 2018

Introduction

The mission of The Global Institute of Lansing (GIL) is to provide educational services to adult refugees that enable them to earn a high school diploma in an atmosphere of peace, respect, encouragement, and inspiration.

GIL enrolls students into an accredited on-line high school completion program through James Madison High School<sup>1</sup> and provides a classroom with volunteer teachers who help students navigate their classes.

Enrollment Criteria & Process

- All students must complete an application.
- Students must meet the criteria of a refugee or asylee (defined by State) and have been in the US for 5 years or less.
- Students who meet the refugee/asylee criteria, but have been here for over 5 years, can be eligible if space is available (students that have been here for over 5 years cannot make up more than 15% of the total enrollment at any given time).
- Students must be 18 years or older and **not** be able to graduate from a local high school due to age limit.
- Students that are currently enrolled in high school (18 & 19 year olds), must provide a letter from their high school counselor stating that they will not be able to graduate before aging out.
- Any student who has attended high school in the United States will need to provide a transcript for credit transfer evaluation.
- All students must complete the CASAS English pre-test AND be at a third grade reading level in order to enroll. If a prospective student does not have an adequate English level to complete the coursework (based on the CASAS English pre-test), he/she will be referred to a local ESL program and can reapply when English has improved.
- New students will be enrolled every August (to start in Sept.) and January (to start in Feb.). All students must attend an orientation session. Additional enrollment times may be available based on funding and space (to be determined by Executive Director).

Commitment

- All students must pay a \$100 non-refundable program fee.
- Students must complete all required classes (which vary depending on the transfer credits each student receives), and complete all assignments and tests in order to graduate.
- Students are expected to attend classes on a regular basis (at least 3 days per week).
- Students must complete CASAS post-testing throughout their time enrolled in GIL.
- Upon completion, student will receive a diploma and a class ring from James Madison High School.

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<sup>1</sup> <http://www.ashworthcollege.edu/programs/high-school/>