

# Creating an account on the new MCITTA.org website

## 1. Click on the PROFILE ICON.



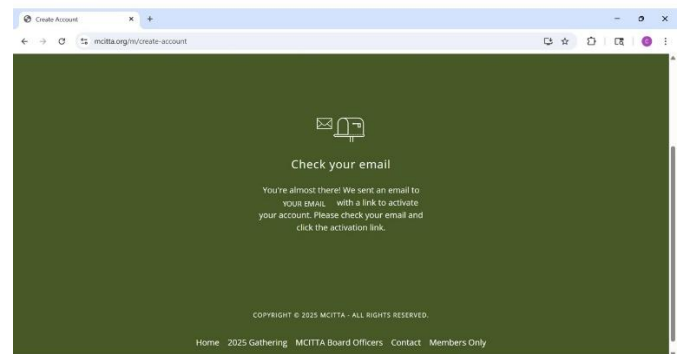
## 2. Click on CREATE AN ACCOUNT



## 3. Enter your information and click “CREATE ACCOUNT” at bottom.

The image shows the 'CREATE ACCOUNT' form on the MCITTA.org website. The form has a green background and contains the following fields: First name, Last name, Email, and Phone (optional). Below the fields is a 'CREATE ACCOUNT' button. At the bottom of the form, there is a link that says 'Already have an account? Sign in'. The footer of the form states: 'This site is protected by reCAPTCHA and the Google Privacy Policy and Terms of Service apply.'

## 4. Check your e-mail and then create your password.



Once you've done this, I'll grant you access to the members only area when I verify your membership (please make sure to use the same email address you have given us for our member roster.)

If you have any trouble, let me know. Please know, I cannot reset any passwords; this has to be done by users themselves with the email address they signed up with.