



JamFam Productions PRESENTS . . . SATURDAY, OCT 19, 2024
BUTLER DAY @ BUTLER HIGH SCHOOL

Date/Time: SATURDAY, OCTOBER 19, 11AM – 5PM
Location: Butler High School – 38 Bartholdi Ave, Butler, NJ 07405
Exhibitor Load-In: 9:00AM-10AM (at the latest) Saturday morning.

Exhibitor agrees to abide by all show rules, policies and procedures printed and incorporated in this application/ contract. Signature of this contract indicates that the person signing accepts personal liability for his/her company.

- Exhibitor setup times will be assigned by show management. Exhibitor must comply with these arrangements. NO EXCEPTIONS.
- **Exhibitor must remain set up until close of show Saturday, OCTOBER 19, 2024, 5 pm.** Failure to comply will result in loss of future exhibiting privileges.
- Management reserves the right to refuse to accept any request for exhibition space for any lawful reason.
- **All Food Trucks must provide a certificate of \$1,000,000 Liability Insurance, at least 1 week prior to JamFam Productions and JamFam Productions must be named as the additionally Insured with address of PO BOX 65, Roosevelt, NJ 08555**
- Vendor will get all required Licenses. Health/Food permits must be obtained for all Food Vendors & submitted 2 weeks prior to the event with full payment to the respective departments. If you do not have these forms into the town prior to the event, you will not be able to participate & you will not be refunded your contract fee!
- You must leave the space you are rented in the clean condition that you found it in. No garbage is to be left behind. Your garbage **MUST be placed in the dumpster. NOT LEFT ON THE FIELD.**

BOOTH COSTS: **FOOD VENDOR - \$200 (after 8/1/24 \$225)**
 NON-FOOD VENDOR \$100 (after 8/1/24 -\$125)
 CORPORATE VENDOR \$300 (after 8/1/42 - \$325)

All Vendor Booths are 10 X 10 & are assigned on a first come, first served basis. There are no drive up vendors allowed – You must be contracted in advance! The funds **MUST** be paid in US dollars. Contract must be paid in full by 1st of the month of the **PRIOR** month, or the space will be forfeited. Payment should be sent in with completed application.

DETAILED DESCRIPTION OF PRODUCT OR SERVICE:

Name: _____ **Business Name:** _____
City: _____ **State:** _____ **Zip:** _____
Phone: _____ **Cell Phone:** _____ **Fax:** _____
Email: _____ **Website:** _____

Authorized Signature: _____ **Date:** _____

Method of Payment:

Check _____
 Makes All Checks Payable to: JamFam Productions, LLC PO BOX 65, Roosevelt, NJ 08555

VENMO: @JamFamFest
 Payment **MUST** be included with application.. By signing this contract you authorize that all sales are final, no refunds.

Exhibitor will not be allowed to occupy any booth that has not been fully paid for. No payment will be accepted at the show. In such case, any exhibit space money received shall be considered a non-refundable deposit.



RULES & REGULATIONS

1. THE PROMOTERS

JamFam Productions, LLC, referred to hereafter as "Management".

2. SPACE ASSIGNMENT

Management reserves the right to determine booth location. Booth sharing is not permitted without consent of management. Exhibitor may not assign their booth or any portion thereof to any other person for any reason.

3. BOOTH FEES

Booth fees are payable in full by 1st of the month of the month PRIOR to the event. A minimum 50% deposit must accompany a signed contract to be valid. Exhibitor will not be allowed to occupy any booth not paid in full. In such case, any exhibit space money received shall be considered a non-refundable deposit.

4. DISPLAY REGULATIONS

No exhibitor may block or interfere with a neighboring exhibitor. Exhibitors shall confine all exhibit activities within the limits of the booth. All materials and activities in a booth shall be relevant to the Exhibitor's products and/or services. Absolutely no exhibits are permitted outside the contracted booth space without express written permission from Management. All exposed structures must be properly covered. The exhibit space must be clean and free of any refuse upon show completion. Violators will be responsible for removal and charged for cleaning. Any expense incurred in affixing items in a manner necessary for the protection of the equipment or furniture will be the onus of the Exhibitor.

5. EXHIBIT SETUP

Scheduling of vehicle entry will be made in advance of show. Schedule must be enforced. No early packing may be started before the show closing time as stated previously. Cooperation on this point from all Exhibitors is required. Failure to comply with this request will result in loss of future exhibition privileges. All exhibits must be removed from the exhibit area no less than 2 hours after the event conclusion, unless arrangements were made with Management prior to end of show. If no arrangements were made, exhibit will be removed by the show decorator at the Exhibitor's expense. Management will not assume any liability for any injury that may occur to show visitors, Exhibitors or their agents and employees or others, or their property, during Show setup and dismantling periods.

5. TENTS & STABILITY

When exhibiting outdoors, all tents/pop ups and/or canopies MUST be either tied down with stakes or weighted down on each left of the legs. Failure to do so may result in immediate expulsion from event.

7. STAFFING

Booth and table spaces must be staffed at all times. Management shall have the authority to adopt and enforce all rules and regulations regarding booth staffing.

8. EXHIBITOR LIABILITIES

Exhibitor shall keep contracted area neat, clean and in good order. If the occupied space or any area of the event location is damaged by the participant and/or his employees, the contracted Exhibitor is liable. Exhibitor hereby agrees to indemnify and hold harmless JamFam Productions, the Municipality and all their managers, officers, sponsors, employees, agents, guests, successors and assigns from any damages, expenses, losses of liabilities, including but not limited to any suit or claim for personal injury, product liability, property damage or loss of use of property by whosoever sustained on or about Exhibitor's participation in show.

9. FOOD & BEVERAGES

Exhibitors may sell foods, beverages only if they are contracted to do so. No intoxicating beverages. All exhibitors who are selling food, whether cooked on-site or packaged, must register with the appropriate health department.

10. SMOKING

Smoking is permitted in designated areas.

11. INSURANCE

Exhibitor shall carry general casualty liability and property damage insurance coverage (including premises, operations and contractual liability) of at least \$1,000,000 for such liability together with statutory worker's compensation coverage with a limit of at least \$100,000.

12. CLEANING OF EXHIBITS

Management will inspect the festival grounds. Exhibitors MUST thoroughly clean their existing space. Leaving it in the same good order they found it in. All your garbage MUST be put in the dumpster, not left on the field.

13. SUBLEASE

Subleasing tables is prohibited. Sharing a booth or table with another Company, unless contracted and approved by Management, is prohibited. The distribution of samples, literature or other materials for a non-exhibiting company without a Show contract is prohibited.

14. EXHIBITOR RESPONSIBILITIES

The Exhibitor agrees to comply with all applicable local, federal, and state tax and other laws relating to the sale of goods or services, and to obtain, pay for, and display all necessary licenses and permits, and to pay all taxes and levies insofar as the Exhibitors own participation in the Show is concerned.

15. CANCELLATION CLAUSE

Any Exhibitor wishing to cancel Show space reservation for reasons of their own, may do so in writing. No refunds will be granted. All fees and deposits are non-refundable & non-transferable. In the event the event is rescheduled, all fees will be transferred to the rescheduled event date. If you cannot make the rain date or rescheduled date, your fee is non refundable & non transferable.

16. FORCE MAJEURE

In the event any part of the exhibit or any portion thereof is unavailable whether for the entire event, or a portion of the event as a result of fire, flood, tempest, pandemic or any other such cause, or as a result of war, strike, lock-out, labor dispute, riot or any other cause or agency over which the Show or Management has no control, or should the Show decide that because of any such cause it is necessary to cancel, postpone or re-site the Show, or reduce the installation time, Show time, or move-out time, the Show and Management shall not be liable to indemnify or reimburse the Exhibitor in respect of any damage, cost or loss, direct or indirect as a result thereof.

17. AMENDMENTS

Management shall have full power in the interpretation and enforcement of all contract regulations contained herein, and the power to make such amendments thereto, and such further rules and regulations as shall be considered necessary for proper conduct of the exhibition. All Exhibitors will be promptly notified of any changes to these rules.