

District 10 Tournament Director Roles & Responsibilities

Overview

This document outlines the roles & responsibilities for the volunteer tournament director position in District 10. This critical role is invaluable in ensuring District 10 provides an incredible experience for players, coaches, and parents while playing in post season.

Tournament Director Positions

The tournament director (TD) position exists for every division for District 10 for baseball and softball (challenger division excluded).

TD Responsibilities:

- Develop volunteer list(s) of qualified scorekeepers, announcers, and other game day roles required at post-season tournaments
- Plan and schedule volunteers for roles required for their division for dates of tournament
- Participate in mandatory Post-season meetings

Tournament & Game Day Responsibilities:

- Assist in development of tournament schedule with master scheduler to ensure appropriate volunteer coverage for your division
- On every tournament game day for your division, arrive 1.5 hours to unlock/prepare fields for games
- Field prep includes setting up D10 booth (chairs, tables, sound system, scoreboard, etc.) for each field where games exist on that day
- Review & validate team pitching affidavits
- Manage coin-flip process which must occur 1 hour prior to game time
- Responsibilities include managing any off-field behavior situations up to and including contacting District Administrator
- Partner with umpire consultant for your division regarding any protest scenarios that may come up
- Clean up & tear down the D10 booth ensuring safe securing of the equipment