



2021 Newsletter

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Welcome!

Summer is on the way! The Emerald Lake Regional Park Board would like to welcome everyone back for another season. Our Park is open May 15th to September 15th.

Thank you to all our volunteers this past season, our park would not be what it is today without the hours and dedication you gave to our park. We encourage all of you to take the initiative and to help where you can. It is greatly appreciated and does not go unnoticed.

Thank you to the dedicated staff we have in our park. Always look forward to bettering our tomorrows.

Board Members for 2021

Faye Johnston

Secretary/Treasurer: Chelsey Watts

Darcy Van Meter

Park Manager: TBD

Lee Jaboeuf

Don Harms

Representative from Village Counsel: TBD

Notices

1. Starting the May long weekend through to September long week, garbage pickups will be Mondays. Tuesdays on long weekends. All garbage must be bagged and in a sealed garbage can lined with a black garbage bag or your garbage will not be picked up. This fish-filleting shack is located at the boat launch. Should you choose to fillet your fish at home, you are responsible to take the remains to the garbage bin, located at the entrance of the park. ELRP staff will not pick up your garbage with fish remains.
2. As a convenience for our park patrons, please remember that we do sell gas during the season.
3. All payments for seasonal/cabin fees must pay via e-transfer or cheque to the Treasurer. No credit cards.
4. If you wish to put your name on the seasonal waitlist, please contact the Secretary/Treasurer at elrpsec@gmail.com. We direct your attention to the Policy Section below that addresses the Seasonal Wait List. If you know that you were mistakenly/incorrectly added to the list before you were the age of 19, and you are now 19 – please contact the Secretary at the above email to have your name properly added to the list.
5. No removal of brush or trees on Park property for any reason. This carries a \$500.00 fine.
6. Carts driven at night must have headlights and we ask that they not be driven after quiet time of 11:00 p.m.

SRPA Capital Grant

Emerald Lake Capital Grant items for the 2020 year were as follows:

- Campground upgrade (10 fire pits)
- Campground upgrade (16 picnic tables)
- Golf cart
- Sports Pad (Phase 1) Fencing
- Septic tank

We completed all grant requirements by the Saskatchewan Regional Parks Association, and we received \$9,168.12 towards our projects. A huge thank you to SRPA for the work they do to help the parks.

In order for our park to receive these grants we must maintain being an accredited park with the SRPA. There are strict criteria and standards set out by the SRPA that every park must adhere to each year.

Capital Projects for 2021

- Zoning bylaws
- Golf course upgrade (grass green)
- Sports Pad Phase 2 - surfacing
- Shed beside beach store
- New outdoor bathroom

Summer Events

Golf Course Clean Up
T.B.A.

Board AGM

2021 AGM Handbook will be sent out on May 15, 2021. You will have until May 31, 2021, to provide any questions you would like a response to. On or before June 15, 2021, we will provide a response to the questions.

Canada Day Celebrations
TBD due to Covid-19

Annual Canada Day Golf Tournament
TBD due to Covid-19

Emfest Celebrations
TBD due to Covid-19

Swimming Lessons

Week 1 – TBD due to Covid-19

Week 2 – TBD due to Covid-19

What's New?

Cabin Lot Surveys

To update you on the progress of the lot surveying after our recent meeting with Community Planning, we report the following. The outstanding issues of communal water supply (water security), septic and sewage, and fire protection have now been dealt with. The other issue was lots deemed non-compliant due to the existing building being located within the 1.2m no build area. We started with 30 non-compliant lots, however after the surveying company tweaked the property lines slightly and removed cabins that were built prior to 1975, we were left with 7 non-compliant lots. We anticipate this being rectified by having restrictive building covenants put onto these lots. This simply means that no building permits will be issued for rebuilding in this 1.2m no build area. The above rectified issues will now be presented to Community Planning. The affected cabin owners will be notified when the surveying is complete.

Further, we have received very positive comments back from the utility companies, Ministry of Environment, Saskatchewan Health Authority, Ministry of Highways, and Ministry of Parks, Culture and Sport.

The estimated time to have pegs in the ground is May/June of 2021. We thank you for your patience and understanding as we continue to proceed with this major undertaking for the Park. Building permits will be addressed promptly as soon as pegs are in the ground and confirmed.

Septic Update

Perry is no longer allowed to use land spreading during the winter months. Therefore, he must haul septic to a licensed disposal site. We are currently using Shell Lake until the spring.

If you have your tank emptied out during the winter months when the ground is frozen, please be advised that there will be a substantial increase to the cost.

With regard to the summer months, we are continuing with planning and discussions surrounding the same.

As soon as we have more information, we will notify everyone by email correspondence.

Things to Keep in Mind

Gate Cards

Each gate card must be linked to its own Seasonal Park Pass and that pass must be purchased at Emerald Lake. If you own gate cards and do not purchase new Seasonal Passes for those gate cards, the cards will not be activated. If new Seasonal Passes are paid for with your lease fees, those gate cards remain active. Remember the money from the sale of all Seasonal Passes sold in our park, stay in our park!

Persons allowing other people into the park with their gate card will lose the use of the gate card for the remainder of the year. If abuse of the system continues, cards will be deactivated permanently.

Winter Gates

We continue to exchange the old gate key for new ones. It is \$25.00 to purchase a new gate key without exchange. During the off season, please contact the Secretary/Treasurer at elrpsec@gmail.com to obtain a key.

Storage Compound

Due to very limited offsite parking in ELRP, the Board will continue with the original policy put in place.

The compound was established to reduce or eliminate boats, boat trailers and other summer recreational articles parked outside seasonal campers and cabin owners' site or lot boundaries. The policy will establish who can use the compound storage, when and for what.

Starting May 1st to September 30th, the compound is to be used for summer recreational "articles" only such as boat, boat trailers, paddle boats, canoes, etc. No utility/cargo trailers.

Seasonal campers and cabin owners can place their name on a waiting list for a site. Limit of one storage space per site at a cost of \$25.00/per year and a \$15.00 refundable key deposit.

Summer Staff

Are you looking to spend your summer at the lake and earn income while you are here? We are currently looking for full time and part time employees.

Please send your resume with proof of your Food Safe Course. If you are under 16, please provide your Young Workers Certificate. As well, if you have your First Aid/CPR, send copies of that Certificate. Only those being interviewed will be notified. Please forward resumes to elrpsec@gmail.com.

Seasonal Passes

Seasonal passes and Seasonal Camping Agreement receipts will be available at the Main Concession as of May 15th. Please be advised the price has gone up to \$50.00 per season pass.

Memorial Garden

The granite memorial garden sign has room for more plaques. If you wish to purchase a memorial plaque for a loved one, you can do so for \$35.00. Please stop by the Main Concession to provide details for the plaque. Plaques are approximately 4" by 1".

Donations

If you wish to make a donation to the park, we will provide you with a tax receipt.

Well & Water Maintenance

ELRP well water is tested daily during the summer. All well water is chlorinated and potable during the camping season only. (May 15th – September 15th)

If you notice any irregularities with your water, please notify the Park Staff immediately.

We will be shocking the wells in mid-May, weather permitting. Watch the bulletin board for the exact date. Once shocked, the wells will be offline for 24 hours to allow the chlorine to sit in the lines to disinfect them. Lines will then be flushed.

Email Addresses

Please forward your email address to elrpsec@gmail.com. We will not share this information. Be sure to check out our website emeraldlake.org for up-to-date information.

Parking

Due to unsightly storage, we encourage all cabin owners to utilize their property for their parking. Please see the Policy section below to see our new parking/storage policy.

Golf

We wish to welcome Todd Brandt as the new Golf Course President. The golf course committee is open to new and past members. We encourage you to join the team.

If you purchase a new golf cart, you may transfer the license plate to your new cart. The \$25.00 fee includes your first license plate. From time to time these license plates will need to be replaced due to wear. These will be a charge to the cart owner at the time of replacement.

The park policy for driving golf carts is “everyone driving a golf cart must be a minimum of 16 years of age and carry a valid driver’s license”.

Burn Pile

Our burn pile is for trees and leaves only. The burn pit will be restricted and only open at posted dates and times.

Grey Water

A reminder that outdoor showers are not permitted. You can simply have something to spray sand etc. off of you. Public Health will once again be walking through our Park at random to ensure compliance. The emptying of grey water carries a significant fine.

Cabin Rental

A reminder that our current lease clearly states that your cabin is for family use only and renting out your cabin is not allowed. We also have a current bylaw that does not allow park patrons to run a business within the Park unless approved. This bylaw carries a \$1,000.00 fine. We have been notified of the ongoing legal ramifications and due to the same, we will be enforcing this clause in our current lease effective immediately.

Defibrillator

A defibrillator is located on the window site of the Beach Concession from May 15th to September 15th. If needed, please open the case and follow the instructions.

Emerald Lake Regional Park Current Policies

Seasonal Wait List

PURPOSE

To allow all park users to add their names to the seasonal campsite list.

POLICY

You must be 19 years or older to have your name on the seasonal campsite wait list. If either you and/or your spouse were under the age of 19 when your name was put on the list you will forfeit the available site and your name will be removed from list. You must present copy of driver's license. You must purchase a park pass from ELRP. Only one applicant per line and his/her spouse. Each applicant must request to be left on the wait list each year after purchasing their seasonal park pass by September long weekend and updating their email address and phone number. If you are contacted for a site by email, you have seven days to decide. If you choose to pass on the site, you will go to the bottom of the list. If you are offered a site and you do not respond at all, you will be removed from the list.

PROCEDURE

Application to put a name on the seasonal wait list can be done by contacting the Secretary/Treasurer at elrpsec@gmail.com.

Seasonal Camper vacating site with septic tank/damage deposit refund

PURPOSE

To establish fair refund after depreciation for septic tank installed by seasonal camper and establishing a \$350.00 damage deposit required for all seasonal campers.

POLICY

There can be no removal of septic tanks when vacating campsite. Seasonal campers who purchased their own septic tank will no longer receive a refund for the depreciated value of the septic tank; however, in lieu of the refund the monies will be re-allocated as a \$350.00 damage deposit.

PROCEDURE

When a seasonal camper vacates a site, they must inform the Board/Manager of decision in writing. At the time of the move out, the site must be inspected to determine cleanliness and any damage to site in order to receive all or part of the damage deposit of \$350.00. The seasonal is to ensure the septic tank has been emptied. Upon leaving, the power meter is to be read for the site and forwarded to the treasurer for billing along with recommendation for damage deposit refund. Any

seasonal leaving during the camping season will only be refunded pro-rated fees, if they can be recouped by new occupants.

Seasonal Moving Sites

PURPOSE

To outline the order taken when a seasonal camper moves site.

POLICY

To determine the order in which seasonal campers on the move list may re-locate to new site.

PROCEDURE

When a seasonal camper vacates a site, the first seasonal camper on the move list will be contacted in the order they applied and given the opportunity to choose the site offered. The seasonal camper can pass on the offered site and maintain their spot on the list. Each seasonal camper on the move list will only be permitted one move. After that one move, their name will be taken off the list. They will not be permitted to go back on the list. Once the new occupant has been decided the Board/Manager will need to inspect the vacated site to determine if the damage deposit can be transferred in whole to the new site. Seasonal camper must have septic dumped. Meter should be read and sent to the treasurer for payment along with any necessary damage deposit needing to be collected. Site moving may only take place during parks open season. Any off-season site moving must be pre-approved by the Board. The transfer fee to move is \$350.00, non-refundable.

Gate Cards

PURPOSE

To allow unlimited entrance to park.

POLICY

Who is permitted to purchase gate cards and discipline for misuse.

PROCEDURE

Seasonal campers, cabin leaseholders, cabin owners on both private sides of park and campers staying the entire season are allowed to purchase a gate card for \$10.00, providing they have a current year pass purchased from Emerald Lake Regional Park. Gate cards are activated once the pass has been purchased. Persons with broken cards may purchase a new one for \$10.00. If the card is malfunctioning, we will provide you a new one at no cost. Lost cards are required to pay \$25.00 for a new card. Persons allowing other people into the park with their gate card will lose the use of the gate card for the remainder of the year. If abuse of the system continues, cards will be deactivated permanently.

Cabin Rental

PURPOSE

Standards and procedures for renting cabin.

POLICY

Renters must be 19 years of age. The cabin sleeps 7 individuals. There will be a \$200.00 damage deposit applied.

PROCEDURE

When booking a rental cabin, the employee is to advise of the age limit, cost of rental and apply \$200.00 damage deposit to credit card. At check in, the employee is to have the renter sign the rental agreement and give copy to the renter. Upon checkout, employee is to inspect cabin for any damages, cleanliness or loss of goods. At this time, the \$200.00 damage deposit can be refunded.

ATVs

PURPOSE

To set guidelines for ATV use in park.

POLICY

Direct entrance/exit with ATVs and fees.

PURPOSE

All ATVs in the park are required to purchase a yearly \$25.00 permit that allows direct entry/exit from site to park entrance. ATVs may be driven directly to and from your site or lot via main store gates. All protective gear must be worn in the park. ATVs are not allowed to be used as a mode of transportation inside park boundaries. ATV operator must be at least 16 years of age and have a valid driving license. All ATV operators must abide by the Sask. Highway and Sask. ATV Act.

Swimming Area Restrictions

PURPOSE

To set restrictions on buoyed swimming area.

POLICY

No paddle boards, kayaks, canoes, or hard bottom boats allowed.

PROCEDURE

All persons operating a paddle board, kayak, canoe, or hard bottom boat must not enter the buoyed swimming area.

Cabin Leaseholders

PURPOSE

To outline how and when a building permit is needed.

POLICY

Only the registered name on the lease of a cabin site may apply for a building permit. The leaseholder must contact the Secretary/Treasurer to obtain the proper information package which includes all bylaws, procedures and forms.

PROCEDURE

Registered leaseholder is to contact Secretary/Treasurer at elrpsec@gmail.com.

Tree Removal

PURPOSE

To distinguish responsibility for tree removal in the ELRP boundaries.

POLICY

All trees deemed dangerous by park manager and board will be removed by a professional.

PROCEDURE

Cabin owners and seasonal campers are to contact the Secretary/Board for a request for a removal of all dead and live tree.

Cabin Owners –If the Board is in agreement with a request to remove a live or dead tree, the cost will be the responsibility of the cabin owner.

Seasonal camper – The Park will remove dead trees if deemed safe to do so in and around the campsite. If it deemed unsafe due to trailer, shed or other buildings in the way the seasonals' options are to a) remove their trailer and/or shed so the Park can safely remove the tree or b) cover the cost of the tree removal by a professional.

Death of Cabin Leaseholder

PURPOSE

To determine lease transfer to new owner.

POLICY

If a cabin owner passes away, as soon as is possible, a notarized copy of the Letters Probate are to be provided to Emerald Lake Regional Park Board, wherein the documentation will set out specifically the person or persons the leaseholder has transferred the ownership of the cabin to and who they wish the lease to be transferred to. The Board will consider this as the owners request to have the lease transferred into the person or persons name listed and will then provide instructions to have a new lease prepared.

In the event the deadline for payment of the lease fees occurs before the Letters Probate are completed, payment is expected to be made by the Executor on behalf of the estate. Should no payment be made, the Board shall provide notice to the estate and if payment is not received within 90 days of the notice, the Board reserves the right to proceed with steps to revoke the lease and have the owner's property removed from Emerald Lake Regional Park at the estate's expense.

Further, if you wish to leave your lease transfer upon your death, please ensure your wishes are clearly set out in your Will.

In addition, if a leaseholder passes away while their beneficiary is still under the age of majority, or while still under the care and control of a Trustee, the Emerald Lake Regional Park Board will instruct a lease to be provided in the name of the Trustee/Guardian as follows:

_____, in their capacity as Trustee/Guardian for _____ until such time as the beneficiary is to receive their bequest as set out in your Will or until they reach the age of majority.

Compound Storage Policy – Seasonal Campers and Cabin Owners

PURPOSE

The compound was established to reduce or eliminate boats, boat trailers and other summer recreational articles parked outside seasonal campers and cabin owners' site or lot boundaries. The policy will establish who can use the compound storage, when and for what.

POLICY

Starting May 1st to September 30th, the compound is to be used for summer recreational "articles" only such as boat, boat trailers, paddle boats, canoes, etc. No utility trailers.

PROCEDURE

Your yearly Invoice sent to you by the Treasurer will have your compound fee included of \$25.00 for payment. To have your name placed on the wait list, please contract the Secretary/Treasurer at elrpsec@gmail.com.

Camping Units and Oversized Vehicles Parked Outside Campsites

PURPOSE

To establish where camping units and oversized vehicles can be parked outside of campsite and lot.

POLICY

Camping units and oversized vehicles are permitted to be parked within cabin owners lot boundaries providing there is parking space for vehicles without infringing on neighbors. \$20.00 day camping fee.

PROCEDURE

Cabin owner must register at store and pay \$20.00 a day for camping fee.

Parking/Storage Policy**PURPOSE**

To establish where cabin owners may park their vehicle (including but not limited to boats, boat trailers, utility trailers, skidoos, and renovation material) within the Park.

POLICY

No parking placing or storing of any cabin owner's property outside of leased lot. Includes but not limited to boats, boat trailers, utility trailers, skidoos, and renovation material between May 1st and September 30th.

All vehicles and winter articles still parked on Park green space will be towed away at the owner's expense as of May 1st. All vehicles parked on ELRP property must have a current registration and a seasonal park pass.

Burn Pile**PURPOSE**

To establish the use of the burn pile in the Park.

POLICY

The burn pile is only for unbagged leaves and trees. It will only be open from May 1st to September 30th. They key must be obtained from the Main Store for entrance.