

October 2nd, 2022

Hello,

Since we have now finished the last staffed week of the 2022 season, I will provide a brief update on the significant tasks that maintenance completed in order to close the park for the winter this week.

Park Maintenance

Earl and Vinnie were busy completing the final tasks to prepare the park for winter this week. On Monday, the snow fence was ready for pickup in Spiritwood, so Earl went and picked up the nine rolls, rebar, and cable ties. The rebar was installed around the holes and is now ready for Todd and the golf course committee to attach the snow fence at the end of the month. While Earl was in Spiritwood, I asked him to pick up a couple of paint cans so we could repaint several areas around the park where the paint was peeling. Staff had time to apply new paint to all of the old outhouse doors and the big sliding door of the shop. On Wednesday, they burned the burn pit for the final time of the season. The burn went well, and the pit is ready for next season. On Thursday, staff started turning off the water to the campground, front store, and seasonal sites. By the end of the day on Friday, all the lines had been blown, and the system was drained. In addition, work was done in the well house to ensure that the water system was prepared for the winter. When staff had time this week, they also worked to complete an inventory of the shop and park equipment to aid in insurance valuation and to provide a list of what the park has and should budget for next year. To finish the week, maintenance was busy closing down and securing the park buildings as well as storing the park vehicles and equipment.

End of Season Tasks

I worked on my End of Year report on Friday, and I hope to have it finished this week. Once finished, I will send it to Chelsey to distribute to the board. I will also attach my list of possible budget items for the 2023 season. I have also given Chelsey my 2023 grant project proposals with an estimate of cost for the board's consideration. In the coming weeks, I will continue to work on closing things off for the season and compiling the park manager reference manual.

This will most likely be my last weekly report of the year. I have enjoyed writing these reports as it allows me to provide an update and insight to the board and park patrons on the regular activities of the park during the season.

I am no longer carrying the park phone with me, but if there are any questions, I can be reached by email or my personal phone number.

Kind Regards,

Damen Van Meter

