

Emerald Lake Regional Park Meeting
Sunday, August 20, 2017, @ 10:00 a.m.
Minutes

1. Meeting called to Order at 9:58 a.m.
2. Attendance and Mileage: Don (0), Karen (280), Faye (0), Jo-Ann (0), Darcy (0)
3. Adoption of Agenda
MOTION: To adopt Agenda. Darcy/Jo-Ann. Motion Carried.
4. Review of Minutes as circulated.
MOTION: To adopt the Minutes. Darcy/Faye. Motion Carried.
5. Old Business – No old business.
6. Correspondence
 - a. Email from Donna Harms.
 - i. Discussed policy and potential policy change. Fran responded to Donna prior to meeting.
 - b. Email from Kerry Lynn.
ACTION: Respond to Kerry Lynn regarding further information needed.
 - c. Email from Gwen Gray.
ACTION: Respond to Gwen Gray regarding extreme weather in the park.
7. Treasurer Report – Will be provided.
8. New Business
 - a. Update with managers
 - i. Received a report from the managers.
 - b. Budget (TABLED)
 - c. Goshawks shore stabilization
MOTION: To refund \$500.00 deposit. Don/Darcy. Motion Carried.

- d. Teaching management duties and how many have been taught winter chlorination protocol.

MOTION: The park will not have treated water available in the park as of October 1st to May 1st. Jo-Anne/Faye. Motion Carried.

- e. Fire Protection Update

MOTION: The Board agrees with the legal document presented and it is signed. Don/Darcy. Motion Carried.

MOTION: The Board agrees to pay \$6,100.00 immediately. Don/Darcy. Motion Carried.

- f. Managers Concerns

- i. Received a report from the mangers

- g. Managers Contract (TABLED)

- h. Winter Use of the Park

- i. Snow Removal
 - ii. Water (well and chlorination) – addressed above.
 - iii. Park responsibilities and liabilities

ACTION: Jo-Ann will contact a few options and come back to us.

- i. Boat Launch (TABLED)

- i. Fees
 - ii. Update including dock for short time mooring.
 - iii. Discuss special privileges now allowed to others at boat launch.

- j. Building Bylaws (TABLED)

- i. Need to be updated and rewritten then send in for approval.
 - ii. Cottage set back distance from road.
 - iii. Percentage of lot that must be left for parking.
 - iv. Water security permit submitted to Board on all lake front cottages.
 - v. Bunkhouse permits.

- k. Standardization of cottage and seasonal sites as possible. (TABLED)

- l. Draw up new seasonal and cottage leases. (TABLED)

- m. New governance policies. (TABLED)

- n. Discuss member at large. (TABLED)
- o. Review spring policies. (TABLED)
- p. Update and/or create new policies. (TABLED)
 - i. Use of park property for parking and storage.
 - ii. Campers/RV's on cottage or seasonal sites.
 - iii. Review and adopt policy for seasonal wait list.
 - iv. Policy for gazebos.
 - v. Policy for reasonable time frame for approving building permit or just permission required.
- q. Signing authority.
MOTION: Karen and Faye will continue to have signing authority at the bank for financial matters and in addition will have signing authority for the Board for legal agreements. Don/Darcy. Motion Carried.

9. Next Meeting

- a. Sunday, September 17, 2017, at 10:00 a.m.

10. Adjournment

MOTION: To adjourn. Darcy/Jo-Ann. Motion Carried.