

**Emerald Lake Regional Park Meeting**  
**Sunday, September 17, 2017, @ 10:00 a.m.**  
**Minutes**

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1. Meeting called to Order at 10:00 a.m.
2. Attendance and Mileage: Darcy (248), Karen (280), Faye (0), Jo-Ann (0), Don (0)
3. Adoption of Agenda  
**MOTION:** To adopt Agenda. Darcy/Jo-Ann. Motion Carried.
4. Review of Minutes as circulated.  
**MOTION:** To adopt the Minutes. Jo-Ann/Faye. Motion Carried.
5. Old Business
  - a. Budget
    - i. Reviewed the draft budget.
  - b. Managers Contract  
**MOTION:** Fran will receive \$18.00 per hour for her work during the winter. Jo-Ann/Darcy. Motion Carried.
  - c. Boat Launch (TABLED)
    - i. Fees
    - ii. Update including dock for short time mooring.
    - iii. Discuss special privileges now allowed to others at boat launch.
  - d. Building Bylaws (TABLED)
    - i. Need to be updated and rewritten then send in for approval.
    - ii. Cottage set back distance from road.
    - iii. Percentage of lot that must be left for parking.
    - iv. Water security permit submitted to Board on all lake front cottages.
    - v. Bunkhouse permits.
  - e. Standardization of cottage and seasonal sites as possible. (TABLED)
  - f. Draw up new seasonal and cottage leases. (TABLED)
  - g. New governance policies. (TABLED)

- h. Discuss member at large. (TABLED)
  - i. Review spring policies. (TABLED)
  - j. Update and/or create new policies. (TABLED)
    - i. Use of park property for parking and storage.
    - ii. Campers/RV's on cottage or seasonal sites.
    - iii. Review and adopt policy for seasonal wait list.
    - iv. Policy for gazebos.
    - v. Policy for reasonable time frame for approving building permit or just permission required.
6. Correspondence
- a. Email regarding seasonal wait list.  
**ACTION:** Send letter.
  - b. Email from Glenn Weber  
**ACTION:** Jo-Ann to correspond with Glenn.
  - c. Letter from golf course committee.  
**ACTION:** Send letter.
  - d. Letter regarding winter maintenance.  
**ACTION:** Finalize winter maintenance.
7. Treasurer Report  
**MOTION:** To adopt the Treasurer Report. Darcy/Jo-Ann. Motion Carried.
8. New Business
- a. Fire Coverage  
**MOTION:** To pay the RM \$1,279.00. Darcy/Faye. Motion Carried.
  - b. Lease and Cabin Fees  
**MOTION:** Add an additional \$200.00 toward the fees. Faye/Darcy. Motion Carried.
9. Next Meeting
- a. Sunday, October 15, 2017, at 10:00 a.m.
10. Adjournment  
**MOTION:** To adjourn. Darcy/Jo-Ann. Motion Carried.