

**Emerald Lake Regional Park Meeting**  
**Monday, April 17, 2023 @ 6:00 p.m.**  
**Regular Meeting Minutes**

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1. Call Meeting to Order
  - a. Meeting was called to Order at 6:01 p.m. and was held on March 20, 2023, at 6:01 p.m.
  
2. Attendance
  - a. **Present:** Trevor Cross (Chair), Chris Crockett (Vice-Chair), Joan Sanftleben, and Charles Smith as well as members of the public, Nadine Suveges and Fiona Popoff.
  - b. **Regrets:** None
  - c. **Meeting Secretary:** Chelsey Watts
  
3. Constitution

Notice of meeting have been given by the Chair and quorum of directors being present at the meeting was duly constituted for transaction of business.
  
4. Motion to Adopt the Agenda

**Joan/Chris** **Carried.**
  
5. Motion to Adopt the Minutes

**Charles/Chris** **Carried.**
  
6. Conflict of Interest Disclosure
  - a. The Chair asked the Board to disclose any conflicts of interest with agenda items or any material interest the director may have. There were no conflicts declared.
  
7. Board Chair Report
  - a. The Chair has contacted SRPA regarding a special dispensation for us proceed with a financial review and not an audit as our revenue in 2022 was slightly higher than \$400,000.00. The quote for the audit was particularly high.
  - b. Waiting to hear from the Credit Union regarding the cheque that had been cashed twice.
  - c. We will set a time for the AGM based on the information we receive back regarding the audit so as to be in line with the completion of our Financial Statements. In the meantime, the Board is to consider any changes to the constitution and bylaws.
  - d. Working on a Board governance document that the Chair will circulate within the next two to three weeks for review. The work that the compliance committee is doing with regards to terms of reference will be utilized.

- e. The Chair contacted Sask Environment for the authorized contacts for the lease land and provided executive committee contacts as well. They required additional information. The Chair will finalize the same.
- f. The Chair offered the position of Chair to the rest of the Board as one year of being Chair has approached. No Board members advised of their interest. Trevor Cross remains the Chair.

8. Treasurer Report

- a. Short SRPA conference summary
  - i. PST
  - ii. New members only area
  - iii. Swimming lessons
- b. Bear proof garbage bins update
- c. Audit update

9. Correspondence

- a. Correspondence from A6 and C14 regarding meetings to discuss surveying responses.

10. Pressing Business

- a. Follow up on previous action items
  - i. Status of communication with Damen regarding turnover of Park Manager
  - ii. Golf course correspondence to go out separate from newsletter.

11. Old Business

- a. Boat launch parking (Tabled)
- b. Lagoon (Tabled)

12. New Business

- a. Status update on staffing

13. In camera session as required

14. Motion: To adjourn the meeting at 6:45 p.m. The next meeting will be on May 15, 2023, at 6:00 p.m. via Zoom.