

**Emerald Lake Regional Park Meeting  
Monday, February 19, 2024 @ 6:00 p.m.  
Regular Meeting Minutes**

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1. Call Meeting to Order
  - a. Meeting was called to order at 6:03 p.m. and was held on January 15, 2024, via Zoom.
  
2. Attendance
  - a. **Present:** Trevor Cross (Chair), Chris Crockett (Vice-Chair), Joan Sanftleben, Charles Smith, Lee Jaboeuf and Brad Butler; Members of public: Nadine Suveges, Chelan Green and Barb Butler
  - b. **Regrets:** None
  - c. **Meeting Secretary:** Chelsey Watts
  
3. Constitution

Notice of meeting have been given by the Chair and quorum of directors being present at the meeting was duly constituted for transaction of business.
  
4. Motion to Adopt the Agenda

**Joan/Chris** **Carried.**
  
5. Motion to Adopt the Minutes

**Brad/Joan** **Carried.**
  
6. Conflict of Interest Disclosure

The Chair asked the Board to disclose any conflicts of interest with agenda items or material interest the director may have. There were no conflicts identified.
  
7. Board Chair Report
  - a. After discussing our head lease with SRPA legal counsel, Trevor contacted the Ministry of Environment contact who provided him with contact information for our land manager for leases in our area. He has reached out to them without success and will be attempting to reach them again in the following week.
  - b. We will work on raising the titles on the land with legal counsel. Trevor will look at costs and associated expenses with raising titles while they are waiting for Ministry of Environment to respond.
  - c. The format for the upcoming budget meeting will be changing. Trevor will receive the budget from the Treasurer and spend time with both the Treasurer and Park Manager to provide a first draft to the proposed budget to the Board. A date will then be picked for the budget meeting which will likely be mid-end of March.

8. Treasurer Report

- a. Canada Student Grant Update – We have applied for 6 jobs as we did last year and we will await to hear the results.
- b. SRPA Grant Update – We received \$8,855.44.
- c. 2024 SRPA Convention and Workshop is taking place at the Saskatoon Inn from April 11 to 13, 2024. The deadline to register delegates for the convention and workshop is March 22, 2024.

9. Correspondence

- a. Correspondence from C. Banda
- b. Correspondence from B16
- c. Correspondence from BuildTech
- d. Correspondence from B11

10. Old Business

- a. Lagoon
- b. Correspondence from C9 regarding valve replacement
  - i. **Motion:** Emerald Lake Regional Park will be responsible for water valve replacements except in the case of negligence and adjustments will be made to the lease to reflect that.  
**Chris/Charles. Carried.**

11. New Business

- a. Winter lake access

12. In camera session as required

13. Adjournment

- a. **Motion:** To adjourn the meeting at 7:15 p.m. The next meeting will be held on March 18, 2024, at 6:00 p.m. via Zoom.  
**Brad/Chris Carried.**